

Municipality of Lakeshore

Regular Council Meeting Agenda



Tuesday, April 8, 2025, 5:00 PM

Council Chambers, 419 Notre Dame Street, Belle River

Pages

1. Call to Order

2. Closed Session

Note: if the closed session is complete before 6:00 PM, a recess will be called until 6:00 PM and the open session will resume at that time.

Should the closed session still be in session at 6:00 PM, the open session will resume once the closed session is complete.

Recommendation:

Move into closed session in Council Chambers at ____ PM in accordance with:

- a. Paragraph 239(2)(b), (d) and (f) of the *Municipal Act, 2001* to discuss personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose, relating to an employee.

3. Singing of O Canada

4. Land Acknowledgement

5. Moment of Reflection

6. Disclosures of Pecuniary Interest

7. Recognitions

8. Announcements by Mayor

9. Public Meetings under the Planning Act

10. Public Presentations

11. Delegations

1. **Oriole Park Subdivision – Request for Extended Length of the Cul-de-Sac**

8

Recommendation:

Direct Administration to proceed with Option 2 to support a phased approach to the development with a temporary cul-de-sac length of 250 m in Phase 1 on 1714 Oriole Park Drive, as presented at the April 8, 2024 Council Meeting.

1. Dillon Consulting Limited

12. **Completion of Unfinished Business**

1. **Program Charter - Advocacy Plan and Strategic Approach to Implement Lakeshore's 2024 Water Wastewater Master Plan (5-Year Plan) (deferred from the March 25, 2025 Council meeting)**

20

Recommendation:

Adopt the Program Charter entitled Advocacy Plan and Strategic Approach to Implement Lakeshore's 2024 Water Wastewater Master Plan (WWMP) (5-Year Plan);

Approve the identified resources as described in the Program Charter in the following amounts from the specified funding source:

- Project Risk Manager (Senior Leader) in the amount of \$1,054,000.00 over 5 years to be funded by the identified capital project(s) under the Plan;
- Team Leader, Project Management Office (PMO) in the amount of \$712,000.00 over 5 years to be funded by the identified capital project(s) under the Implementation Plan (the Plan);
- Engineering Technologist, PMO in the amount of \$560,000.00 over 5 years to be funded by the identified capital project(s) under the Plan;
- Program Coordinator in the amount of \$532,000.00 over 5 years to be funded by water and wastewater rates;
- Financial Analyst in the amount of \$538,000.00 over 5 years to be funded by the water and wastewater rates; and

Approve the amount of \$100,000.00, including applicable HST, to develop a Sanitary Allocation Policy to be funded by the water and wastewater rates, as presented at the March 25 and April 8, 2025 Council meetings.

13. Approval of Minutes

Recommendation:

Approve minutes of the previous meeting as listed on the Consent Agenda.

1. **March 25, 2025 Regular Council Meeting Minutes** 45

14. Consent Agenda

Recommendation:

Receive the items as listed on the Consent Agenda.

1. **2024 Corporate Training Summary** 54
2. **Water Wastewater Masterplan Debt Levels and Financial Impact Projection** 58

15. Reports for Direction

1. **Tender Award – 2025 Lifecycle Surface Treatment Program** 66

Recommendation:

Award the tender for the 2025 Lifecycle Surface Treatment Program contract to Shepley Road Maintenance Ltd. in the amount of \$1,459,603.37, including applicable HST; and

Approve an over budget amount of \$24,603.37 to be funded from the roads reserves as presented at the April 8, 2025 Council meeting.

2. **Tender Award – 2025 Surface Treatment Road Repairs** 71

Recommendation:

Award the tender for the 2025 Surface Treatment Road Repairs to Shepley Road Maintenance Ltd in the amount of \$202,136.07 including applicable HST, as presented at the April 8, 2025 Council meeting.

3. **Tender Award – 2025 Surface Treatment Spray Patching** 74

Recommendation:

Award the tender for the 2025 Surface Treatment Spray Patching to Shepley Road Maintenance Ltd in the amount of \$122,926.08 including applicable HST, as presented at the April 8, 2025 Council meeting.

4. Purchase of Ice Resurface Machine

77

Recommendation:

Waive the requirement of the Purchasing By-law relating to the Request for Tender process and direct Administration to purchase an Olympia Ice Resurface Machine for a total of \$139,250.00 plus applicable taxes, to be funded from the 2025 capital projects budget ATC-25-6518 from the Vehicles and Equipment reserve, all as presented at the April 8, 2025 Council meeting.

5. Municipal Restructuring of Monroe Island

79

Recommendation:

Direct the Clerk to read By-law 25-2025, being a By-law to approve the annexation of the property municipally known as 440 Brighton Road and legally described in Appendix “A” (“Monroe Island”) by the Town of Tecumseh (“Tecumseh”) and authorize the execution of a Boundary Adjustment Agreement between the Municipality of Lakeshore (“Lakeshore”), Tecumseh, and the County of Essex (the “County”), that is satisfactory in content to the Corporate Leader – General Counsel; and

Authorize Administration to submit an application for municipal restructuring to the Minister of Municipal Affairs and Housing (“Minister”) to facilitate the annexation of Monroe Island into Tecumseh, all as presented at the April 8, 2025 Council meeting.

6. Enbridge Franchise Agreement Renewal

96

Recommendation:

1. The Council of the Municipality of Lakeshore approves the form of draft by-law and franchise agreement presented at the April 8, 2025 Council meeting and attached hereto, and authorizes the submission thereof to the Ontario Energy Board for approval pursuant to the provisions of Section 9 of the *Municipal Franchises Act*.
2. Council requests that the Ontario Energy Board make an Order declaring and directing that the assent of the municipal electors to the attached draft by-law and franchise agreement pertaining to the Municipality of Lakeshore is not necessary pursuant to the provisions of Section 9(4) of the *Municipal Franchises Act*.

7. **2025 CWATS Paved Shoulder Program Funding Requirements** 111
- Recommendation:**
Direct the Corporate Leader - Operations to advise the County of Essex that currently there is no funding available to proceed with the 2025 CWATS paved shoulder program within Lakeshore, as presented at the April 8, 2025 Council meeting.
8. **Affordable Housing Strategy – Update to the 2016 Strategy for the Housing Accelerator Fund program** 121
- Recommendation:**
Waive the requirements of the Procurement By-law relating to a competitive bidding process and award the consulting services for an Affordable Housing Strategy update to the 2016 Affordable Housing Strategy to SHS Inc.;
- Approve up to \$51,000, including applicable HST, funded from the Housing Accelerator Fund Round 2 grant to cover the cost of the work; and
- Authorize the Corporate Leader - Growth and Sustainability to enter into an agreement with SHS Inc., as presented at the April 8, 2025 Council meeting.
9. **2025 Budget- Belle River Business Improvement Area** 167
- Recommendation:**
Approve the Budget as approved by the Belle River Business Improvement Area Board of Management for the year ending December 31, 2025, as presented at the April 8, 2025 Council meeting.
10. **2025 Final Levy and Tax Rate** 176
- Recommendation:**
Direct the Clerk to read By-law 28-2025 establishing the 2025 Municipal Tax Levy and Tax Rates, as presented at the April 8, 2025 Council meeting.
16. **Notices of Motion**

1. **Councillor Santarossa - Signalisation at County Road 22 and Willowwood Drive** 178

Recommendation:

That the Council of the Municipality of Lakeshore request that the County of Essex include the full signalisation of Willowwood Drive in Phase 1 of the County Road 22 expansion.

2. **Councillor Kerr - Lakeview Park Splash Pad** 179

Recommendation:

Direct Administration to prepare, before Lakeshores 2026 budget deliberations, an engineering report with costs ready to send out for a Request For Proposal for the refurbishment of the splashpad area of Lakeview Park.

The funding for this motion to come from the Plans and Studies Reserve fund. This fund's expected end of year balance is \$660,000.

The intent of this motion is to have ready, should Council choose at our 2026 budget deliberation, to start a refurbishing project of the outdated splashpad that would be placed on top of existing infrastructure. This would be a size appropriate splashpad to the existing infrastructure but updated in functions similar to River Ridge Park. The intent also, is to have this project ready to apply for upper level of government grants such as Community Sport and Recreation infrastructure fund (CSRIF), or the Ontario Trillium Foundation should it qualify.

17. Reports from County Council Representatives

18. Report from Closed Session

19. Consideration of By-laws

Recommendation:

By-laws 29-2025, 31-2025 and 32-2025 be read a first and second time and provisionally adopted; and

By-laws 25-2025, 28-2025 and 34-2025 be read and passed in open session on April 8, 2025.

1. **By-law 25-2025, Being a By-law to Approve the Annexation of Monroe Island (440 Brighton Road) by the Town of Tecumseh** 180

2. **By-law 28-2025, Being a By-law to Adopt the Tax Rates and to Provide for Penalty and Interest in Default of Payment for the year 2025** 181

3.	By-law 29-2025, Being a By-law for the Bridge over the McCann Drain in the Municipality of Lakeshore	196
4.	By-law 31-2025, Being a By-law for the Bridge over the Hostine Drain in the Municipality of Lakeshore	199
5.	By-law 32-2025, Being a By-law for the Webbwood Drain in the Municipality of Lakeshore	202
6.	By-law 34-2025, Being a By-law to Confirm the Proceedings of the March 25th Council meeting	205
20.	Non-Agenda Business	
21.	Addendum	
22.	Adjournment	

Recommendation:

Adjourn the meeting at ____ PM.