

Municipality of Lakeshore

Minutes of the Regular Council Meeting

Tuesday, October 8, 2024, 6:00 PM

Council Chambers, 419 Notre Dame Street, Belle River



Members Present: Mayor Tracey Bailey, Deputy Mayor Kirk Walstedt, Councillor Ryan McNamara, Councillor Kelsey Santarossa, Councillor John Kerr, Councillor Ian Ruston, Councillor Larissa Vogler, Councillor Michael Hoffman

Staff Present: Interim Chief Administrative Officer Justin Rousseau, Corporate Leader - Community Health and Safety Frank Jeney, Corporate Leader - General Counsel Susan Hirota, Corporate Leader - Growth and Sustainability Tammie Ryall, Corporate Leader - Operations Krystal Kalbol, Interim Corporate Leader – Chief Financial Officer Kate Rowe, Chief Growth Officer Ryan Donally, Chief Information Officer Michael Martin, Chief Workforce Development Officer Lisa Granger, Division Leader - Communication and Engagement Alex Denonville, Division Leader - Energy Management and Utilities Marco Villella, Division Leader - Legislative Services Brianna Coughlin, Division Leader - Water Management Jason Barlow, Team Leader - Legislative Services Cindy Lanoue, IT Technical Analyst Erik Pelland

1. Call to Order

Mayor Bailey called the meeting to order at 6:00 PM in Council Chambers.

2. Singing of O Canada

3. Land Acknowledgement

4. Moment of Reflection

5. Disclosures of Pecuniary Interest

6. Recognitions

7. Announcements by Mayor

8. Public Meetings under the Planning Act

9. Public Presentations

1. Save On Energy Ontario - HomeSealSaver and HomeEnergySaver Programs

Claire Soles from Save On Energy Ontario provided a PowerPoint presentation regarding the HomeSealSaver and HomeEnergySaver Programs.

10. Delegations

1. 2024 Water Wastewater Master Plan (WWMP) Update – Draft Final Report

Delegate Jeff Sylvestre provided a PowerPoint presentation regarding a request relating to their property.

The Corporate Leader - Operations provided a PowerPoint presentation as overview of the report. Jillian Schmitter from Jacobs Consultancy Canada Inc. was present electronically to answer questions relating to the report.

323-10-2024

Moved By Councillor McNamara

Seconded By Deputy Mayor Walstedt

Receive the 2024 Water Wastewater Master Plan Update – Draft Final Report prepared by Jacobs Consultancy Canada Inc.;

Direct the Corporate Leader - Operations to utilize this plan as a reference document to support the Municipality of Lakeshore's infrastructure improvements and to incorporate the implementation plan, as recommended, into future budget submissions for Council consideration; and

Direct the Corporate Leader- Chief Financial Officer to undertake a Development Charge Study Update and a Water Wastewater Rate Study update at a cost of \$95,000 as recommended, in the report for Council consideration, as presented at the October 8, 2024 Council meeting.

Carried Unanimously

11. Completion of Unfinished Business

1. ERP Implementation Plan and Award (deferred from September 24, 2024 Council meeting)

324-10-2024

Moved By Councillor Ruston

Seconded By Councillor McNamara

Direct Administration to proceed with the Enterprise Resource Planning (ERP) Implementation Plan and award the implementation to BDO Canada and Microsoft Dynamics 365 with implementation cost of \$800,000;

Preapprove a one-time 2025 Digital Transformation and Cloud Services (DTCS) operating budget increase of \$120,000 entering into an annual software service agreement with Microsoft;

Approve temporary project staff for project team backfill with costs of \$350,000;

Approve a budget variance of \$365,940 to be funded from the working capital reserve; and

Preapprove a \$128,000 2026 DTCS operating budget increase, all as presented at the September 24 and October 8, 2024 Council meetings.

Carried Unanimously

12. Approval of Minutes

325-10-2024

Moved By Deputy Mayor Walstedt

Seconded By Councillor McNamara

Approve minutes of the previous meeting as listed on the Consent Agenda.

1. September 24, 2024 Regular Council Meeting Minutes

Carried Unanimously

13. Consent Agenda

326-10-2024

Moved By Councillor Kerr

Seconded By Councillor Vogler

Receive the items as listed on the Consent Agenda.

1. ELK Energy Inc. Update

Carried Unanimously

14. Reports for Direction

1. **Amendment to the Lakeshore Canadiens Agreement to Include Cameras**

327-10-2024

Moved By Councillor Hoffman

Seconded By Councillor Santarossa

Approve the amendment to the Lakeshore Canadiens agreement to allow for the installation of cameras for the purpose of streaming games of the Lakeshore Canadiens Junior C team within the Atlas Tube Recreation Centre's Rock Rink, and

Direct the Clerk to read By-law 89-2024, being a by-law to authorize an amending agreement with 2337338 Ontario Inc., during the Consideration of By-laws, all as presented at the October 8, 2024 Council meeting.

Carried Unanimously

2. **Essex County OPP Detachment Board 1 – appointment of an at-large community representative**

328-10-2024

Moved By Deputy Mayor Walstedt

Seconded By Councillor Ruston

Appoint Ed Hooker to the Essex County OPP Detachment Board 1 as the Municipality of Lakeshore's at-large community representative for the 2025 calendar year, subject to a satisfactory police clearance, as presented at the October 8, 2024 Council meeting; and

Direct the Corporate Leader – General Counsel to forward Council's appointee for the at-large community representative as the Municipality of

Lakeshore's recommendation to the Town of Essex and the Town of Tecumseh for their consideration.

Carried Unanimously

3. RFP Award for Professional Services for Energy Conservation and Demand Management (ECDM) Plan

329-10-2024

Moved By Councillor Santarossa

Seconded By Councillor McNamara

Award the Request for Proposal for Professional Services for the update to Lakeshore's Energy Conservation and Demand Management Plan to Aladaco Consulting Inc. for a total cost of \$127,200 including applicable HST, as presented at the October 8, 2024 Council meeting.

Carried Unanimously

15. Notices of Motion

16. Reports from County Council Representatives

17. Report from Closed Session

18. Consideration of By-laws

330-10-2024

Moved By Councillor Vogler

Seconded By Councillor Ruston

By-laws 89-2024 and 97-2024 be read and passed in open session on October 8, 2024.

Carried Unanimously

331-10-2024

Moved By Deputy Mayor Walstedt

Seconded By Councillor Santarossa

By-law 96-2024 be read and passed in open session on October 8, 2024.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Santarossa, Councillor Kerr, Councillor Vogler, and Councillor Hoffman

Conflict (1): Councillor Ruston

Carried

1. **By-law 89-2024, Being a By-law to Authorize an Amending Agreement with 2337338 Ontario Inc.**
2. **By-law 96-2024, Being a By-law Imposing Special Annual Drainage Rates upon Land in Respect of Which Money is Borrowed under the Tile Drainage Act**
3. **By-law 97-2024, Being a By-law to Confirm the Proceedings of the September 24, 2024 Council Meeting**

19. Non-Agenda Business

Moved By Councillor Kerr

Seconded By Councillor Vogler

Direct Administration to send the draft 2025 Budget to Council as soon as it is completed.

Carried Unanimously

20. Addendum

21. Closed Session

332-10-2024

Moved By Deputy Mayor Walstedt

Seconded By Councillor Hoffman

Move into closed session in Council Chambers at 7:56 PM in accordance with:

- a. Paragraph 239(2)(c) of the *Municipal Act, 2001* to discuss a proposed or pending acquisition or disposition of land by the municipality relating to the Denis St. Pierre Water Pollution Control Plant area.
- b. Paragraph 239(2)(b), (e) and (f) of the *Municipal Act, 2001* to discuss personal matters about identifiable individuals, including municipal or local board employees, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality and advice that is subject to solicitor-client privilege regarding a matter before the Human Rights Tribunal of Ontario.
- c. Paragraph 239(2)(b) of the *Municipal Act, 2001* to discuss personal matters about identifiable individuals, including municipal or local board employees, regarding the recommendations of Administration in relation to a board member appointment.

Carried Unanimously

22. Adjournment

The meeting was adjourned in closed session at 8:59 PM.

Tracey Bailey
Mayor

Brianna Coughlin
Clerk