

# Municipality of Lakeshore

## Regular Council Meeting Agenda



Tuesday, December 12, 2023, 5:00 PM  
Council Chambers, 419 Notre Dame Street, Belle River

Pages

1. Call to Order

2. Closed Session

**Recommendation:**

Council move into closed session in Council Chambers at \_\_\_\_ PM in accordance with:

- a. Paragraph 239(3.1) of the *Municipal Act, 2001* for the purpose of educating and training members in relation to computer software.
- b. Paragraph 239(2)(d), (f) and (k) of the *Municipal Act, 2001* for the purpose of discussing labour relations or employee negotiations, advice that is subject to solicitor-client privilege, including communications necessary for that purpose, and positions and plans to be applied to negotiations to be carried on by the Municipality relating to collective bargaining.

3. Return to Open Session

4. Land Acknowledgement

5. Moment of Reflection

6. Disclosures of Pecuniary Interest

7. Recognitions

8. Public Meetings under the Planning Act

9. Public Presentations

1. David Tremblay - Request for Amalgamation Report

8

2. James Rauth - Lakeshore Sports Excellence Hall Of Fame

9

10. Delegations

**1. Stoney Point Community Park - Concept Design** 10

**Recommendation:**

Approve the Concept Plan as shown in Appendix B for the Stoney Point Community Park;

Direct Administration to proceed to detailed design for the Stoney Point Community Park based on the approved Concept Plan; and

Approve the additional detail design and tender for the additional items in the amount of \$33,339.07 (including applicable HST) from the Parks Reserve, as presented at the December 12, 2023 Council meeting.

1. Ron Koudys Landscape Architects Inc.

**2. Dedication of Parkland By-law Update – Bill 23** 41

**Recommendation:**

Receive the Watson & Associates Economists Ltd. Parkland dedication Memo entitled “Parks Plan - Parkland Dedication and Payment-in-lieu of Parkland Analysis” dated November 20, 2023 (Attachment 1); and

Direct Administration with the assistance of Watson & Associates Economists Ltd. to undertake public engagement to review a draft Parkland Dedication By-law to regulate the dedication of parkland or the payment in lieu thereof as a condition of development or redevelopment to implement the changes made by Bill 23, as presented at the December 12, 2023 Council Meeting.

1. Watson & Associates Economists Ltd

**11. Completion of Unfinished Business**

**12. Consent Agenda**

**Recommendation:**

Approve minutes of the previous meeting and receive correspondence as listed on the Consent Agenda.

1. **November 21, 2023 Regular Council Meeting Minutes** 129
2. **Police Services Board Report for Lakeshore - September 2023** 138
3. **Police Services Board Report for Lakeshore - October 2023** 160

**13. Reports for Information**

**Recommendation:**

Receive the Reports for Information as listed on the agenda.

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|----|---|-----|
| 1. | <b>2022 Investment Report</b>           | 181 |
| 2. | <b>Financial Indicators – Ward Data</b> | 206 |

**14. Reports for Direction**

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|----|-----------------------------|-----|
| 1. | <b>2024 User Fee By-Law</b> | 218 |
|----|-----------------------------|-----|

**Recommendation:**

Approve the changes to the User Fee schedule, as described at the December 12, 2023 Council meeting; and

Direct the Clerk to read By-Law 95-2023 during the Consideration of By-laws.

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| 2. | <b>Tender Award for the Purchase of Two (2) Large Fleet Vehicles</b> | 248 |
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**Recommendation:**

Award the tender for the purchase of two (2) large fleet vehicles including a 2025 tandem axle cab & chassis with one-way plow and wing and a 2025 single axle cab & chassis with two-way plow and wing, to Carrier Truck Center Inc. in the amount of \$774,845.31 (including applicable HST);

Approve the overage in the amount of \$74,845.31 (including applicable HST) to be funded from Vehicles and Equipment Reserves; and

Approve the disposal of the Public Works Service Truck (Unit #603) in accordance with the Sale of Corporate Vehicles Policy AD-209, returning the applicable disposal funds to the Vehicle & Equipment Reserves, as presented at the December 12, 2023 Council meeting.

3. **North Woodslee RBC Replacement Project - Budget Overage** 251
- Recommendation:**  
Approve the additional tender amount of \$102,625.73 (including applicable HST) for supply and install of Rotating Biological Contactor (RBC) Equipment at North Woodslee Wastewater Treatment Plant and approve the unforeseen additional expenses in the amount of \$60,593.82 (including applicable HST) for hauling, draining and cleaning the RBC Chamber; and
- Approve the total amount of \$163,219.54 (including applicable HST) to be funded from the Wastewater Reserves, as presented at the December 12, 2023 Council meeting.
4. **2024 Reconstruction, Rehabilitation and Gravel Road Conversion Program Direction** 254
- Recommendation:**  
Continue to support the completion of an updated Roads Needs Study to be undertaken in 2024;
- Approve the budget of \$1,900,000 for the Asphalt Road Rehabilitation (asphalt life cycling) in 2024 to complete the rehabilitation of asphalt roadways;
- Approve the budget of \$845,200 for the placement of maintenance lifts and life cycling of current surface treated roadways that require rehabilitation in 2024, foregoing the gravel road conversion plan in 2024; and
- Proceed with Option 4) Rehabilitate Patillo Road with no enclosure or widening (cost to be determined), allocating the remaining reserves to complete asphalt road rehabilitation and the required reconstruction projects in 2024, as presented at the December 12, 2023 Council meeting.
5. **Commercial Greenhouse Farm OPA-18 and ZBA- County comments** 265
- Recommendation:**  
Direct Administration to meet with the County of Essex and Provincial Ministries to discuss Official Plan Amendment No. 18 to the Municipality of Lakeshore Official Plan and related Zoning By-law Amendment 2-2023 and report back to Council, as presented at the December 12, 2023 Council meeting.

**6. Pier Public Private Partnership Exploration** 271

**Recommendation:**

Direct Administration to undertake the required works to create an Expression of Interest to explore a public-private partnership (P3) model to re-develop the marina and restaurant at Lakeview Park and Pier; and

Direct Administration to bring back the Expression of Interest prior to public release for approval by Council, all as presented at the December 12, 2023 Council meeting.

**7. 7340 Tecumseh Road Development Potential** 295

**Recommendation:**

Direct the Chief Financial Officer to allocate \$10,000 from the Economic Development Reserve to begin early feasibility studies for the redevelopment of 7340 Tecumseh Road in partnership with the Windsor Essex Community Housing Corporation, as presented at the December 12, 2023 Council meeting.

**8. Municipal Transit Next Steps** 298

**Recommendation:**

Direct Administration to defer consideration of future transit services for the Municipality until the next iteration of the Transportation Master Plan, as presented at the December 12, 2023 Council meeting.

**9. 2022 Year End (Q4) Budget to Actual Summaries**

331

**Recommendation:**

Receive the report regarding the 2022 Year End Variances for the general (taxation funded), wastewater (sanitary sewer) and water funds;

Approve the taxation-supported surplus of \$696,585 for the year ended December 31, 2022;

Approve a transfer of \$642,856 to the Assessment Stabilization Reserve;

Approve a transfer of \$25,500 to the Community Benefit Reserve;

Approve a transfer of \$24,229 to the Insurance Reserve;

Approve a transfer of \$111,021 From the Building Services – Operating reserve fund to transfer the 2022 Accumulated Net Deficit per the draft 2022 Building Services Statement;

Approve a transfer of \$1,720,813 representing a surplus from Water operations for the year ended December 31, 2022 be transferred to the Water Reserve Fund; and

Approve a transfer of \$2,085,659 representing a surplus from Wastewater (sanitary sewer) operations for the year ended December 31, 2022 to the Wastewater (Sanitary Sewer) Reserve Fund, all as described in the December 12, 2023 Council meeting report.

**10. Terms of Reference for Executive Committee**

357

**Recommendation:**

Direct Administration to prepare the necessary by-law to implement the terms of reference for an Executive Committee, as presented at the December 12, 2023 Council meeting.

**11. Lakeshore Flag Protocol Policy Update**

363

**Recommendation:**

Direct Administration to update the Lakeshore Flag Protocol Policy to not allow flag raising ceremonies in Lakeshore, as presented at the December 12, 2023 Council meeting.

**15. Announcements by Mayor**

**16. Reports from County Council Representatives**

**17. Report from Closed Session**

**18. Notices of Motion**

**1. Councillor Santarossa - Pedestrian Crossing at Optimist Park**

369

**Recommendation:**

Direct Administration to bring forward a recommended solution to develop an interim pedestrian crossing at Optimist Park, on Notre Dame Street in advance of the County Road 22 Corridor Re-Construction.

**19. Question Period**

**20. Non-Agenda Business**

**21. Consideration of By-laws**

**Recommendation:**

By-laws 95-2023 and 101-2023 be read and passed in open session on December 12, 2023.

**1. By-law 95-2023, Being a By-law to Establish User Fees for Certain Services Provided by the Municipality of Lakeshore**

370

**2. By-law 101-2023, Being a By-law to Confirm the Proceedings of the November 21, 2023 Council Meeting.**

400

**22. Adjournment**

**Recommendation:**

Adjourn the meeting at \_\_\_\_ PM.