

Municipality of Lakeshore

Minutes of the Regular Council Meeting

Tuesday, December 12, 2023, 5:00 PM

Council Chambers, 419 Notre Dame Street, Belle River



Members Present: Mayor Tracey Bailey, Deputy Mayor Kirk Walstedt, Councillor Ryan McNamara, Councillor Paddy Byrne, Councillor Kelsey Santarossa, Councillor John Kerr, Councillor Ian Ruston, Councillor Larissa Vogler

Staff Present: Chief Administrative Officer Truper McBride, Corporate Leader - Chief Financial Officer Justin Rousseau, Corporate Leader - General Counsel Susan Hirota, Corporate Leader - Growth & Sustainability Tammie Ryall, Corporate Leader - Operations Krystal Kalbol, Acting Corporate Leader – Community Health and Safety Frank Jeney, Division Leader - Capital Projects Wayne Ormshaw, Division Leader - Digital Transformation & Cloud Services Michael Martin, Division Leader - Economic and Intergovernmental Affairs Ryan Donally, Division Leader – Legislative Services Brianna Coughlin, Division Leader - Public Works Jeff Wilson, Division Leader - Workplace Development Lisa Granger, Team Leader - Civic Engagement Alex Denonville, Team Leader – Legislative Services Cindy Lanoue, IT Technical Analyst Erik Pelland

1. Call to Order

Mayor Bailey called the meeting to order at 5:02 PM in Council Chambers.

2. Closed Session

346-12-2023

Moved By Councillor Santarossa

Seconded By Councillor McNamara

Council move into closed session in Council Chambers at 5:02 PM in accordance with:

- a. Paragraph 239(3.1) of the *Municipal Act, 2001* for the purpose of educating and training members in relation to computer software.

- b. Paragraph 239(2)(d), (f) and (k) of the *Municipal Act, 2001* for the purpose of discussing labour relations or employee negotiations, advice that is subject to solicitor-client privilege, including communications necessary for that purpose, and positions and plans to be applied to negotiations to be carried on by the Municipality relating to collective bargaining.
- c. Paragraph 239(2)(k) of the *Municipal Act, 2001* for the purpose of discussing positions and plans to be applied to negotiations to be carried on by the Municipality relating to solid waste collection contract negotiations (addendum).

Carried Unanimously

3. Return to Open Session

Council returned to open session at 6:15 PM. A recess was held at this time and Mayor Bailey reconvened the meeting at 6:25 PM.

4. Land Acknowledgement

5. Moment of Reflection

6. Disclosures of Pecuniary Interest

Councillor Ruston declared a conflict regarding Item 9.2 – Public Presentation – James Rauth – Lakeshore Sports Excellence Hall Of Fame.

7. Recognitions

8. Public Meetings under the Planning Act

9. Public Presentations

1. David Tremblay - Request for Amalgamation Report

Resident David Tremblay was present and spoke regarding a request for a report relating to amalgamation.

2. James Rauth - Lakeshore Sports Excellence Hall Of Fame

Resident James Rauth and Joe Byrne were present and spoke regarding a request for a Lakeshore Sports Excellence Hall of Fame.

Councillor Ruston declared a conflict regarding this matter and did not participate in the discussion or vote.

347-12-2023

Moved By Deputy Mayor Walstedt

Seconded By Councillor Santarossa

Direct Administration to work with the Lakeshore Sports Excellence Hall of Fame organization and bring back a report regarding potential participation with the Municipality of Lakeshore at the Atlas Tube Recreation Centre.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Byrne, Councillor Santarossa, Councillor Kerr, and Councillor Vogler

Conflict (1): Councillor Ruston

Carried

10. Delegations

1. Stoney Point Community Park - Concept Design

Steve Byrne from Ron Koudys Landscape Architects Inc. was present and provided a PowerPoint presentation regarding the Stoney Point Community Park Concept Design.

348-12-2023

Moved By Councillor Vogler

Seconded By Councillor Kerr

Approve the Concept Plan as shown in Appendix B for the Stoney Point Community Park;

Direct Administration to proceed to detailed design for the Stoney Point Community Park based on the approved Concept Plan; and

Approve the additional detail design and tender for the additional items in the amount of \$33,339.07 (including applicable HST) from the Parks Reserve, as presented at the December 12, 2023 Council meeting.

Carried Unanimously

2. Dedication of Parkland By-law Update – Bill 23

Darryl Abbs from Watson & Associates Economists Ltd. was present virtually and provided a PowerPoint presentation regarding the Dedication of Parkland By-law Update.

349-12-2023

Moved By Councillor McNamara

Seconded By Councillor Byrne

Receive the Watson & Associates Economists Ltd. Parkland dedication Memo entitled "Parks Plan - Parkland Dedication and Payment-in-lieu of Parkland Analysis" dated November 20, 2023 (Attachment 1); and

Direct Administration with the assistance of Watson & Associates Economists Ltd. to undertake public engagement to review a draft Parkland Dedication By-law to regulate the dedication of parkland or the payment in lieu thereof as a condition of development or redevelopment to implement the changes made by Bill 23, as presented at the December 12, 2023 Council Meeting.

Carried Unanimously

11. Completion of Unfinished Business

12. Consent Agenda

350-12-2023

Moved By Deputy Mayor Walstedt

Seconded By Councillor Ruston

Approve minutes of the previous meeting and receive correspondence as listed on the Consent Agenda.

1. November 21, 2023 Regular Council Meeting Minutes
2. Police Services Board Report for Lakeshore - September 2023
3. Police Services Board Report for Lakeshore - October 2023

Carried Unanimously

13. Reports for Information

351-12-2023

Moved By Councillor Ruston

Seconded By Councillor Vogler

Receive the Reports for Information as listed on the agenda.

1. 2022 Investment Report
2. Financial Indicators – Ward Data

Carried Unanimously

14. Reports for Direction

1. 2024 User Fee By-Law

352-12-2023

Moved By Councillor Vogler

Seconded By Deputy Mayor Walstedt

Direct Administration to bring back a report regarding a reasonable fee for greenhouse (per square foot).

Carried Unanimously

353-12-2023

Moved By Councillor McNamara

Seconded By Deputy Mayor Walstedt

Approve the changes to the User Fee schedule, as described at the December 12, 2023 Council meeting; and

Direct the Clerk to read By-Law 95-2023 during the Consideration of By-laws.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Santarossa, Councillor Kerr, Councillor Ruston, and Councillor Vogler

Opposed (1): Councillor Byrne

Carried

2. Tender Award for the Purchase of Two (2) Large Fleet Vehicles

354-12-2023

Moved By Councillor McNamara

Seconded By Councillor Vogler

Award the tender for the purchase of two (2) large fleet vehicles including a 2025 tandem axle cab & chassis with one-way plow and wing and a 2025 single axle cab & chassis with two-way plow and wing, to Carrier Truck Center Inc. in the amount of \$774,845.31 (including applicable HST);

Approve the overage in the amount of \$74,845.31 (including applicable HST) to be funded from Vehicles and Equipment Reserves; and

Approve the disposal of the Public Works Service Truck (Unit #603) in accordance with the Sale of Corporate Vehicles Policy AD-209, returning

the applicable disposal funds to the Vehicle & Equipment Reserves, as presented at the December 12, 2023 Council meeting.

Carried Unanimously

3. North Woodslee RBC Replacement Project - Budget Overage

355-12-2023

Moved By Councillor Santarossa

Seconded By Councillor McNamara

Approve the additional tender amount of \$102,625.73 (including applicable HST) for supply and install of Rotating Biological Contactor (RBC) Equipment at North Woodslee Wastewater Treatment Plant and approve the unforeseen additional expenses in the amount of \$60,593.82 (including applicable HST) for hauling, draining and cleaning the RBC Chamber; and

Approve the total amount of \$163,219.54 (including applicable HST) to be funded from the Wastewater Reserves, as presented at the December 12, 2023 Council meeting.

Carried Unanimously

4. 2024 Reconstruction, Rehabilitation and Gravel Road Conversion Program Direction

356-12-2023

Moved By Councillor McNamara

Seconded By Councillor Santarossa

Continue to support the completion of an updated Roads Needs Study to be undertaken in 2024;

Approve the budget of \$1,900,000 for the Asphalt Road Rehabilitation (asphalt life cycling) in 2024 to complete the rehabilitation of asphalt roadways;

Approve the budget of \$845,200 for the placement of maintenance lifts and life cycling of current surface treated roadways that require rehabilitation in 2024, foregoing the gravel road conversion plan in 2024.

Carried Unanimously

357-12-2023

Moved By Councillor McNamara

Seconded By Councillor Ruston

Direct Administration to bring back a report regarding reconstruction options and cost estimates for Patillo Road.

Carried Unanimously

5. Commercial Greenhouse Farm OPA-18 and ZBA- County comments

358-12-2023

Moved By Councillor Kerr

Seconded By Councillor Ruston

Direct Administration to meet with the County of Essex and Provincial Ministries to discuss Official Plan Amendment No. 18 to the Municipality of Lakeshore Official Plan and related Zoning By-law Amendment 2-2023 and report back to Council, as presented at the December 12, 2023 Council meeting.

Carried Unanimously

21. Consideration of By-laws

359-12-2023

Moved By Deputy Mayor Walstedt

Seconded By Councillor Ruston

By-laws 95-2023 be read and passed in open session on December 12, 2023.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Santarossa, Councillor Kerr, Councillor Ruston, and Councillor Vogler

Opposed (1): Councillor Byrne

Carried

360-12-2023

Moved By Councillor McNamara

Seconded By Councillor Ruston

By-law 101-2023 be read and passed in open session on December 12, 2023.

Carried Unanimously

1. By-law 95-2023, Being a By-law to Establish User Fees for Certain Services Provided by the Municipality of Lakeshore

2. **By-law 101-2023, Being a By-law to Confirm the Proceedings of the November 21, 2023 Council Meeting.**

14. **Reports for Direction**

6. **Pier Public Private Partnership Exploration**

Councillor Byrne left the Council Chambers at 9:22 PM and returned to the meeting at 9:26 PM.

361-12-2023

Moved By Councillor Ruston

Seconded By Councillor Vogler

Extend the meeting past the 9:30 PM deadline.

Carried Unanimously

362-12-2023

Moved By Councillor McNamara

Seconded By Councillor Santarossa

Direct Administration to undertake the required works to create an Expression of Interest to explore a public-private partnership (P3) model to re-develop the marina and restaurant at Lakeview Park and Pier; and

Direct Administration to bring back the Expression of Interest prior to public release for approval by Council, all as presented at the December 12, 2023 Council meeting.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Byrne, Councillor Santarossa, Councillor Ruston, and Councillor Vogler

Opposed (1): Councillor Kerr

Carried

7. 7340 Tecumseh Road Development Potential

363-12-2023

Moved By Councillor McNamara

Seconded By Deputy Mayor Walstedt

Direct the Chief Financial Officer to allocate \$10,000 from the Economic Development Reserve to begin early feasibility studies for the redevelopment of 7340 Tecumseh Road in partnership with the Windsor Essex Community Housing Corporation, as presented at the December 12, 2023 Council meeting.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Byrne, Councillor Santarossa, Councillor Ruston, and Councillor Vogler

Opposed (1): Councillor Kerr

Carried

8. Municipal Transit Next Steps

364-12-2023

Moved By Councillor Santarossa

Seconded By Councillor Vogler

Direct Administration to defer consideration of future transit services for the Municipality until the next iteration of the Transportation Master Plan, as presented at the December 12, 2023 Council meeting.

Carried Unanimously

9. 2022 Year End (Q4) Budget to Actual Summaries

365-12-2023

Moved By Councillor McNamara

Seconded By Councillor Ruston

Receive the report regarding the 2022 Year End Variances for the general (taxation funded), wastewater (sanitary sewer) and water funds;

Approve the taxation-supported surplus of \$696,585 for the year ended December 31, 2022;

Approve a transfer of \$642,856 to the Assessment Stabilization Reserve;

Approve a transfer of \$25,500 to the Community Benefit Reserve;

Approve a transfer of \$24,229 to the Insurance Reserve;

Approve a transfer of \$111,021 From the Building Services – Operating reserve fund to transfer the 2022 Accumulated Net Deficit per the draft 2022 Building Services Statement;

Approve a transfer of \$1,720,813 representing a surplus from Water operations for the year ended December 31, 2022 be transferred to the Water Reserve Fund; and

Approve a transfer of \$2,085,659 representing a surplus from Wastewater (sanitary sewer) operations for the year ended December 31, 2022 to the Wastewater (Sanitary Sewer) Reserve Fund, all as described in the December 12, 2023 Council meeting report.

Carried Unanimously

10. Terms of Reference for Executive Committee

366-12-2023

Moved By Councillor Vogler

Seconded By Councillor Byrne

Direct Administration to prepare the necessary by-law to implement the terms of reference for an Executive Committee, as presented at the December 12, 2023 Council meeting.

Carried Unanimously

11. Lakeshore Flag Protocol Policy Update

367-12-2023

Moved By Deputy Mayor Walstedt

Seconded By Councillor Byrne

Direct Administration to proceed with Option 1 for an update to the Flag Protocol Policy, as presented at the December 12, 2023 Council meeting.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Byrne, Councillor Santarossa, Councillor Ruston, and Councillor Vogler

Opposed (1): Councillor Kerr

Carried

22. Adjournment

The meeting was adjourned at 10:00 PM.

Tracey Bailey
Mayor

Brianna Coughlin
Clerk