

Municipality of Lakeshore

Regular Council Meeting Agenda



Tuesday, September 12, 2023, 5:00 PM

Council Chambers, 419 Notre Dame Street, Belle River

Pages

1. Call to Order

2. Closed Session

Recommendation:

Council move into closed session in Council Chambers at ____ PM in accordance with:

- a. Paragraph 239(2)(c) and (k) of the *Municipal Act, 2001* to discuss a proposed or pending acquisition or disposition of land by the municipality or local board and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board relating to a lease agreement in the Stoney Point area.

3. Return to Open Session

Note: if the closed session is complete before 6:00 PM, a recess will be called until 6:00 PM and the open session will resume at that time.

Should the closed session still be in session at 6:00 PM, the open session will resume once the closed session is complete.

4. Land Acknowledgement

5. Moment of Reflection

6. Disclosures of Pecuniary Interest

7. Recognitions

8. Public Meetings under the Planning Act

9. Public Presentations

10. Delegations

1. Municipal Support Resolution Request – Boralex / Tilbury Battery Storage INC.

6

Recommendation:

Whereas the Proponent, Tilbury Battery Storage Inc., is proposing to construct and operate a Long-Term Reliability Project Tilbury Battery Storage at the Project Site which is located on the Subject Lands described as 22100 Lakeshore Road 303, Lakeshore, N0P 1L0, CON 2 PT LOTS 21 & 22 REG 53.00AC FR D CON 2 E PT LOT 21 W PT LOT 22 18.36AC FR D in the Municipality of Lakeshore in accordance with the Independent Electricity System Operator's (IESO) E - LT1 and LT1 Request for Proposals process;

And whereas the Long-Term Reliability Project will use the Technology which is Battery Energy Storage and the Project is expected to have a Maximum Contract Capacity of 80 MW;

Now therefore the Council of the Municipality of Lakeshore resolves that:

The Municipality of Lakeshore supports the development, construction and operation of the Long-Term Reliability Project on the Subject Lands; Council supports the Tilbury Battery Storage project by Tilbury Battery Storage Inc., a subsidiary of Boralex Inc.

This resolution's sole purpose is to enable the Proponent to receive the required E-LT1 obligations under any awarded E-LT1 or LT1 Contract and may not be used for any other form of approval in relation to a proposal or Long-Term Reliability Project, planning approval, to satisfy environmental requirements or the process, or for any other purpose; and

This approval is subject to individual Environmental Assessment reviews and land use planning review and approval pursuant to the *Planning Act*, all as presented at the September 12, 2023 Regular Council Meeting.

1. Michelle Closson, Boralex

11. Completion of Unfinished Business

12. Consent Agenda

Recommendation:

Approve minutes of the previous meeting and receive correspondence as listed on the Consent Agenda.

1. August 15, 2023 Regular Council Meeting Minutes

10

2.	Ministry of Natural Resources and Forestry - Streamlining of Approvals under the Aggregate Resources Act and Supporting Policy	20
3.	Township of Severn - Climate Emergency Just Transition Transfer	21
13.	Reports for Information	
	Recommendation: Receive the Report for Information as listed on the agenda.	
1.	Ross Beach Road – Roadway Maintenance, Summary of Events	24
14.	Reports for Direction	
1.	Request for Proposal Award - Asset Management Plan for Stoney Point Water Treatment Plant & Pumping Stations	28
	Recommendation: Award the Request for Proposal (RFP) for the Asset Management Plan for Stoney Point Water Treatment Plant and Pumping Stations to Dillon Consulting Limited in the total amount of \$121,806.72 (including applicable HST) and approve the surplus of \$46,806.72 (including applicable HST) to be funded from the Water Reserves, as presented at the September 12, 2023 Council meeting.	
2.	Updated Report - Zoning By-law Amendment file ZBA-06-2023 at 6804 County Road 8 by 1000048386 Ontario Inc. - Lisa Aronne	32
	Recommendation: Approve Zoning By-law Amendment Application ZBA-06-2023 to amend Zoning By-law 2-2012 for the lands known municipally as 6804 County Road 8, to permit a Group Home on the property and provide relief from the rear yard setback in accordance with the site plan provided; and Direct the Clerk to read By-law 48-2023 during the Consideration of By-laws, all as presented at the September 12, 2023 Council meeting.	
3.	Admiral Cove Development Holding Symbol Removal	44
	Recommendation: Direct Administration to process the zoning by-law amendment application for the holding symbol removal over a portion of lands on Haven Avenue to allow for the development of 4 new residential lots, as presented at the September 12, 2023 Council meeting.	

4. Annual review and revisions to policies from Workforce Development

48

Recommendation:

Direct Administration to execute the revised policies as presented at the September 12, 2023 Council meeting by the Division Leader – Workforce Development.

15. Announcements by Mayor

16. Reports from County Council Representatives

17. Report from Closed Session

18. Notices of Motion

1. Councillor Ruston - Reconsideration of Motion #237-08-2023

70

Recommendation:

Reconsider Motion #237-08-2023 regarding the supply and installation of generators at Lakeshore facilities.

Recommendation:

Rescind Motion #237-08-2023.

Recommendation:

Approve the total amount of \$688,635.36 (including applicable HST) for supply and installation of seven (7) generators to PowerServe Inc through non-competitive selection;

Approve the over budget amount of \$62,091.68 to be funded from the Facilities Reserves;

Approve the return of funds in the amount of \$1,620,350.00 from the approved Wastewater Capital Budget (2023) to Wastewater Reserves;

Approve \$346,543.68 (including applicable HST) to be funded from the Water Reserves, as presented at the August 15, 2023 Council meeting.

19. Question Period

20. Non-Agenda Business

21. Consideration of By-laws

Recommendation:

By-law 48-2023, 71-2023 and 76-2023 be read and passed in open session on September 12, 2023.

- | | | |
|----|--|----|
| 1. | By-law 48-2023, Being a By-law to amend By-law 2-2012, Zoning By-law for the Municipality of Lakeshore (ZBA-06-2022) | 71 |
| 2. | By-law 71-2023, Being a By-law to Extend the Belle River Business Improvement Area Community Improvement Plan | 74 |
| 3. | By-law 76-2023, Being a By-law to Confirm the Proceedings for the August 15, 2023 Council Meetings | 75 |

22. Adjournment

Recommendation:

Council adjourn its meeting at ____ PM.

Municipality of Lakeshore – Report to Council

Chief Administrative Officer

Economic and Intergovernmental Affairs



To: Mayor & Members of Council

From: Ryan Donally, Division Leader – Economic and Intergovernmental Affairs

Date: September 6, 2023

Subject: Municipal Support Resolution Request – Boralex / Tilbury Battery Storage INC.

Recommendation

Whereas the Proponent, Tilbury Battery Storage Inc., is proposing to construct and operate a Long-Term Reliability Project Tilbury Battery Storage at the Project Site which is located on the Subject Lands described as 22100 Lakeshore Road 303, Lakeshore, N0P 1L0, CON 2 PT LOTS 21 & 22 REG 53.00AC FR D CON 2 E PT LOT 21 W PT LOT 22 18.36AC FR D in the Municipality of Lakeshore in accordance with the Independent Electricity System Operator's (IESO) E - LT1 and LT1 Request for Proposals process;

And whereas the Long-Term Reliability Project will use the Technology which is Battery Energy Storage and the Project is expected to have a Maximum Contract Capacity of 80 MW;

Now therefore the Council of the Municipality of Lakeshore resolves that:

The Municipality of Lakeshore supports the development, construction and operation of the Long-Term Reliability Project on the Subject Lands; Council supports the Tilbury Battery Storage project by Tilbury Battery Storage Inc., a subsidiary of Boralex Inc.

This resolution's sole purpose is to enable the Proponent to receive the required E-LT1 obligations under any awarded E-LT1 or LT1 Contract and may not be used for any other form of approval in relation to a proposal or Long-Term Reliability Project, planning approval, to satisfy environmental requirements or the process, or for any other purpose; and

This approval is subject to individual Environmental Assessment reviews and land use planning review and approval pursuant to the *Planning Act*, all as presented at the September 12, 2023 Regular Council Meeting.

Background

The Minister of Energy directed the Independent Electricity System Operator (IESO) to procure 4,000 megawatts (MW) of power to be secured through a competitive bid process. This directive generated significant demand for battery energy storage systems (BESS) in the Municipality.

Administration brought forward a report for information on December 13, 2022 that described the potential proposals that would be applying to the Request for Proposals through the IESO competitive bid process.

On February 14, 2023, Council provided direction to provide Municipal Support Resolutions (MSR) to four companies in advance of the contract awarding from IESO. Tilbury Battery Storage Inc., a subsidiary of Boralex Inc., was not awarded an MSR at that time.

In May of 2023, Tilbury Battery Storage Inc. was selected by the IESO as part of its Expedited Long-Term Request for Proposals for storage capacity.

Comments

Tilbury Battery Storage is a 80 MW, four-hour duration battery storage project in the Municipality of Lakeshore, Ontario. The project is proposed by Tilbury Battery Storage Inc., a subsidiary of Boralex Inc. in partnership with the Walpole Island First Nation.

This project was selected by the Ontario Independent Electricity System Operator (IESO) as part of its Expedited Long-Term Request for Proposals (RFP) for storage capacity.

Once constructed, the project will help meet the energy capacity need identified by the IESO and benefit the overall Ontario electricity system. Commercial operation of the project is planned for late 2025.

The Tilbury Battery Storage project will consist of containerized batteries, inverters, medium voltage transformers, gravel internal access roads, buried collector and communication cabling, and a small transmission substation. The layout of the infrastructure within the project's footprint has yet to be confirmed and will be determined through additional engineering studies, equipment procurement, and an environmental assessment. The project will connect to existing HONI infrastructure via a direct tap connection located on the project site.

The project will provide reliable power capacity by drawing and storing energy from the grid during off-peak periods and releasing it back to the Ontario grid when energy demand is at its peak. The project is expected to provide significant benefits to Ontario's ratepayers by reducing the need and cost associated with using gas-fired power plants during times of peak demand as well as helping to clean Ontario's electricity system.

Financial Impacts

It is expected that a Community Benefit Agreement will be negotiated and agreed upon prior to finalized approvals from administration.

To mitigate any potential road-user and permit issues, Tilbury Battery Storage Inc. will work with Lakeshore staff to ensure the road entering the proposed site is upgraded and a road-user agreement and all permits are completed.

Attachments

Appendix A – Tilbury Battery Storage Location Map

Report Approval Details

Document Title:	Municipal Support Resolution Request – Boralex / Tilbury Battery Storage INC.docx
Attachments:	- Appendix A Tilbury Battery Storage Location Map.pdf
Final Approval Date:	Sep 7, 2023

This report and all of its attachments were approved and signed as outlined below:

Prepared by Ryan Donally

Approved by Justin Rousseau



Project Site

- Project area
- Battery Containers and associated infrastructure

Proposed Infrastructure

- Substation Area
- Connection point
- Access road

Existing Infrastructure

- Transmission line
- Road

0 250 500 m

BORALEX

Tilbury Battery Storage

Site Plan

Projection : NAD83 UTM Zone 17N
 Basemaps : Google Satellite
 2023-06-05



Municipality of Lakeshore

Minutes of the Regular Council Meeting

Tuesday, August 15, 2023, 5:00 PM

Council Chambers, 419 Notre Dame Street, Belle River

Members Present: Mayor Tracey Bailey, Deputy Mayor Kirk Walstedt, Councillor Ryan McNamara, Councillor Paddy Byrne, Councillor Kelsey Santarossa, Councillor John Kerr, Councillor Ian Ruston, Councillor Larissa Vogler

Staff Present: Chief Administrative Officer Truper McBride, Corporate Leader - Chief Financial Officer Justin Rousseau, Corporate Leader - Growth & Sustainability Tammie Ryall, Corporate Leader - Operations Krystal Kalbol, Acting Corporate Leader - Community Services Frank Jeney, Acting General Counsel Nuala Kenny, Division Leader - Bylaw Robert Sassine, Division Leader - Civic Affairs Brianna Coughlin, Division Leader - Digital Transformation & Cloud Services Michael Martin, Division Leader - Economic and Intergovernmental Affairs Ryan Donally, Division Leader - Engineering and Infrastructure Services Marco Villella, Division Leader - Workplace Development Lisa Granger, Drainage Superintendent Jill Fiorito, Team Leader - Civic Engagement Alex Denonville, Team Leader - Development Services Kristina Brcic, IT Technical Analyst Simon Barno

1. **Call to Order**

Mayor Bailey called the meeting to order at 5:01 PM in Council Chambers.

2. **Closed Session**

223-08-2023

Moved By Councillor Ruston

Seconded By Councillor Santarossa

Council move into closed session in Council Chambers at 5:03 PM in accordance with:

- a. Paragraph 239(2)(c) of the *Municipal Act, 2001* to discuss a proposed or pending disposition of land by the municipality relating to the Rourke Line area.

Carried Unanimously

3. Return to Open Session

Mayor Bailey called a recess at 5:27 PM.

Mayor Bailey reconvened the meeting at 6:02 PM.

4. Land Acknowledgement

5. Moment of Reflection

6. Disclosures of Pecuniary Interest

7. Recognitions

8. Public Meetings under the Planning Act

9. Public Presentations

Mayor Bailey provided pins to Council members in relation to Childhood Cancer Awareness.

10. Delegations

1. Regional Waste Management Program

Michelle Bishop of the Essex-Windsor Solid Waste Authority, as well as David Sundin and Sandra Zwiers of the County of Essex, provided a PowerPoint presentation regarding a proposed regional waste program.

224-08-2023

Moved By Deputy Mayor Walstedt

Seconded By Councillor Ruston

Receive the presentation regarding a Regional Waste Management Program.

In Favour (6): Mayor Bailey, Deputy Mayor Walstedt, Councillor Byrne, Councillor Kerr, Councillor Ruston, and Councillor Vogler

Opposed (2): Councillor McNamara, and Councillor Santarossa

Carried

225-08-2023

Moved By Councillor Santarossa

Seconded By Councillor McNamara

Endorse the regional approach to waste management and direct Administration to provide an update on the regional waste management program, County by-law and the logistics of uploading the waste management service at a future Council meeting, all as presented at the August 15, 2023 Council meeting.

In Favour (3): Mayor Bailey, Councillor McNamara, and Councillor Santarossa

Opposed (5): Deputy Mayor Walstedt, Councillor Byrne, Councillor Kerr, Councillor Ruston, and Councillor Vogler

Lost

11. Completion of Unfinished Business

1. Delegation of Authority By-law

226-08-2023

Moved By Councillor McNamara

Seconded By Councillor Santarossa

Defer consideration for six weeks to seek feedback from Council.

In Favour (8): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Byrne, Councillor Santarossa, Councillor Kerr, Councillor Ruston, and Councillor Vogler

Carried

12. Consent Agenda

227-08-2023

Moved By Deputy Mayor Walstedt

Seconded By Councillor Ruston

Approve minutes of the previous meetings and receive correspondence as listed on the Consent Agenda.

1. July 18, 2023 Regular Council Meeting Minutes
2. July 25, 2023 Special Council Meeting Minutes

Carried Unanimously

13. Reports for Information

Mayor Bailey left Council Chambers at 7:46 PM and returned at 7:48 PM. Deputy Mayor Walstedt assumed the role of Chair during this time.

228-08-2023

Moved By Councillor Santarossa

Seconded By Councillor Vogler

Receive the Report for Information regarding Hydro One Networks Inc. - Community Support Agreement (CSA).

Carried Unanimously

229-08-2023

Moved By Councillor Vogler

Seconded By Councillor Santarossa

Direct Administration to prepare a report regarding the distribution of Community Benefit Funds and associated projects.

Carried Unanimously

230-08-2023

Moved By Councillor Kerr

Seconded By Councillor Ruston

Receive the Report for Information regarding the Strategic Objectives Implementation and direct Administration to schedule a special Council meeting with a Committee of the Whole for consideration and feedback regarding the Strategic Objectives Implementation.

Carried Unanimously

14. Reports for Direction

1. Tender Award – Patrick Murphy Drain, a New Municipal Drain

231-08-2023

Moved By Councillor Byrne

Seconded By Councillor Ruston

Award the tender for the Patrick Murphy Drain (a new municipal drain) to Quinlan Inc. in the amount of \$125,359.67 (including applicable HST), as presented in the August 15, 2023 Council meeting.

Carried Unanimously

2. Lakeshore – Public WiFi

Councillor McNamara left the Council Chambers at 8:15 PM.

232-08-2023

Moved By Councillor Byrne

Seconded By Councillor Santarossa

Direct the Clerk to prepare, and the Mayor to execute, a Letter of Support to Gosfield North Communications supporting the deployment of Free Public WiFi at eight (8) Lakeshore public locations, as presented at the August 15, 2023 Council meeting.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor Byrne, Councillor Santarossa, Councillor Kerr, Councillor Ruston, and Councillor Vogler

Carried

3. Gosfield North – Belle River Marina WIFI Agreement

Councillor McNamara returned to the Council Chambers at 8:18 PM.

233-08-2023

Moved By Councillor Kerr

Seconded By Councillor Byrne

Approve entering into an agreement with Gosfield North Communications Co-Operative Limited to allow for the existing WIFI access for Marina Slips to remain at the Belle River Marina building, as presented at the August 15, 2023 Council meeting; and

Direct the Clerk to read By-law 62-2023 during the Consideration of By-laws.

Carried Unanimously

4. LiveBarn Agreement – Livestreaming Hockey Games at Ice Rinks at the Atlas Tube Recreation Centre

234-08-2023

Moved By Councillor Byrne

Seconded By Councillor McNamara

Approve an agreement between LiveBarn Inc. and the Municipality of Lakeshore for livestreaming services at the Atlas Tube Recreation Centre for a 4-year term, as presented at the August 15, 2023 Council meeting; and

Direct the Clerk to read By-law 67-2023 during the Consideration of By-laws.

Carried Unanimously

5. RFP for Concessions at Atlas Tube Recreation Centre

235-08-2023

Moved By Councillor Ruston

Seconded By Deputy Mayor Walstedt

Approve entering into a 1-year contract with M & M Concessions for the provision of concessions operations within the Atlas Tube Recreation Centre, as presented at the August 15, 2023 Council meeting; and

Direct the Clerk to read By-law 68-2023 during the Consideration of By-laws.

Carried Unanimously

6. Belle River Marina and Lakeview Park Traffic Calming and Protection

236-08-2023

Moved By Councillor Kerr

Seconded By Councillor Santarossa

Direct Administration to increase Lakeview Park parking lot and marina area traffic calming by completing Option #1 and Option #2, as measures to help protect the boat docks and boat slips at the Belle River Marina; all as presented at the August 15, 2023 Council meeting.

Carried Unanimously

7. Supply and Install Generators at Lakeshore Facilities through Non-Competitive Selection

Councillor Byrne left the Council Chambers at 8:45 PM.

237-08-2023

Moved By Councillor Kerr

Seconded By Deputy Mayor Walstedt

Direct Administration to re-tender the supply and installation of generators at Lakeshore facilities, and allow all bidders pursuant to the provisions of the Procurement By-law.

In Favour (6): Mayor Bailey, Deputy Mayor Walstedt, Councillor Santarossa, Councillor Kerr, Councillor Ruston, and Councillor Vogler

Opposed (1): Councillor McNamara

Carried

8. Bylaw Modernization Program

Councillor Byrne returned to the Council Chambers at 8:47 PM.

238-08-2023

Moved By Councillor Santarossa

Seconded By Councillor Kerr

Defer consideration of the Bylaw Modernization Program report pending the Special Council Meeting for Strategic Objectives Implementation.

Carried Unanimously

9. User Fees By-law Update – Damage to Municipal Property

239-08-2023

Moved By Deputy Mayor Walstedt

Seconded By Councillor Vogler

Direct the Clerk to read By-law 66-2023 during the Consideration of By-laws, as presented at the August 15, 2023 Council meeting.

Carried Unanimously

10. Housing Accelerator Fund Strategy

240-08-2023

Moved By Councillor Santarossa

Seconded By Councillor Byrne

Support in principle the Lakeshore Housing Action Plan and associated initiatives; and

Direct Administration to proceed with completion of the Housing Accelerator Fund Application, as presented at the August 15, 2023 meeting of Council.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Byrne, Councillor Santarossa, Councillor Kerr, and Councillor Ruston

Opposed (1): Councillor Vogler

Carried

15. Announcements by Mayor

16. Reports from County Council Representatives

17. Report from Closed Session

18. Notices of Motion

1. Councillor McNamara - Concept Plan for New Town Hall

241-08-2023

Moved By Councillor McNamara

Seconded By Councillor Santarossa

Direct Administration to bring a report to Council with updates on the steps required to complete a concept plan for a new town hall or other alternatives, including recommendations for location and required land assembly.

In Favour (4): Mayor Bailey, Councillor McNamara, Councillor Santarossa, and Councillor Vogler

Opposed (4): Deputy Mayor Walstedt, Councillor Byrne, Councillor Kerr, and Councillor Ruston

Lost

2. Councillor McNamara - Town Hall Advisory Committee

Councillor McNamara withdrew the motion.

19. Question Period

242-08-2023

Moved By Councillor Byrne

Seconded By Deputy Mayor Walstedt

Direct Administration to prepare a report regarding the expedited installation of pedestrian crossings near Lakeshore Discovery School or crossing guard position.

Carried Unanimously

243-08-2023

Moved By Councillor Kerr

Seconded By Councillor Santarossa

Extend the meeting past the 9:30 PM deadline.

Carried Unanimously

20. Non-Agenda Business

244-08-2023

Moved By Councillor Ruston

Seconded By Councillor Kerr

Direct Administration to prepare a report regarding repair of the shade structure at Shanahan Park.

Carried Unanimously

21. Consideration of By-laws

245-08-2023

Moved By Councillor Byrne

Seconded By Councillor McNamara

By-laws 62-2023, 65-2023, 66-2023, 67-2023, 68-2023 and 69-2023 be read and passed in open session on August 15, 2023.

Carried Unanimously

- 1. By-law 62-2023, Being a By-law to Authorize an Agreement with Gosfield North Communications Co-operative Limited**

2. **By-law 63-2023, Being a By-law to Delegate Authority**
3. **By-law 65-2023, Being a By-law to Authorize a Community Support Agreement and a Road Use Agreement with Hydro One Networks Inc.**
4. **By-law 66-2023, Being a By-law to Amend By-law 11-2023 (User Fees By-law)**
5. **By-law 67-2023. Being a By-law to Authorize an Agreement with LiveBarn Inc.**
6. **By-law 68-2023, Being a By-law to Authorize an Agreement with M & M Concessions**
7. **By-law 69-2023, Being a By-law to Confirm the Proceedings for the July 18 and July 25, 2023 Council Meetings**

22. Closed Session

246-08-2023

Moved By Councillor McNamara

Seconded By Councillor Vogler

Council move into closed session in Council Chambers at 9:31 PM in accordance with:

- a. Paragraph 239(2)(b) of the *Municipal Act, 2001* to discuss personal matters about an identifiable individual, including municipal or local board employees, relating to the Chief Administrative Officer performance evaluation.

Carried Unanimously

23. Adjournment

Council was adjourned in closed session at 10:00 PM.

Tracey Bailey
Mayor

Brianna Coughlin
Clerk

RE: Streamlining of Approvals under the Aggregate Resources Act and Supporting Policy

Greetings,

Further to my letter dated May 29th, I am writing to inform you that after reviewing and considering the feedback received in response to the ministry's proposal (ERO # [019-6767](#)), a decision has been made to move forward with the expanded list of changes that can be made to existing pit or quarry site plans in Ontario without ministry approval (provided specific conditions and eligibility criteria are met).

These changes will add five additional activities to the existing list of routine site plan amendments that may be self-filed by authorized pit and quarry operators in Ontario. It's important to note that only those site plan amendments which satisfy all conditions and criteria set out in the updated regulation are eligible for submission under the self-filing process. All other amendments will continue to be subject to review and authorization by the ministry under the formal amendment process.

For complete details of these changes please refer to amended section 7.2 of [Ontario Regulation 244/97](#).

In addition to these changes, we have made administrative updates to the Technical Reports and Information Standards document, as well as the Amendment Without Approval and Objection forms. You can access the latest versions of these documents through our website, at ontario.ca/aggregates.

No decision has been made yet with respect to the proposed amendments policy that was consulted on as part of the same proposal. The ministry continues to review and consider the feedback received in response to the proposed policy and will communicate the outcome once a decision has been reached, including a decision notice on Environmental Registry.

In the meantime, if you have any questions about these changes or should you require a French version of this letter, please contact us by email at aggregates@ontario.ca.

Sincerely,



Jennifer Keyes,
Director, Resources Planning and Development Policy Branch



Administration Office
Mailing address
Email
Phone

1024 Hurlwood Lane, Severn
PO Box 159, Orillia, Ontario L3V 6J3
info@severn.ca
705-325-2315

August 11, 2023

Climate Emergency Unit
c/o The David Suzuki Institute
201 Pringle Farm Rd
Saltspring Island, BC
V8K 2Y2

Dear Erin Blondeau, Director of Communications

Re: Climate Emergency Just Transition Transfer (JTT)

Please be advised that the Council for the Township of Severn received correspondence respecting the Just Transition Transfer (JTT) at their recent August 9th, 2023 Council meeting.

Following discussion Motion C2023-042 was passed:

Moved by Councillor - Ward 3 Phil Brennan

Seconded by Deputy Mayor Judith Cox

WHEREAS Canada's greenhouse gas (GHG) emissions are slowly starting to trend downward, but the reduction trajectory remains incongruent with what science and justice demands;

WHEREAS Canada must spend what it takes to confront the climate emergency, and there is an urgent need for Canada to spend more on climate infrastructure that would drive down GHGs and hasten the transition off fossil fuels;

WHEREAS Canada needs to make an audacious and hopeful offer to those workers and communities whose employment and economic security is currently tied to the fossil fuel industry (and to a lesser extent the auto, steel, concrete, and agriculture industries, etc., all of which face substantial transition challenges), and to Indigenous communities on the frontlines of fossil fuel extraction;

WHEREAS the federal government has introduced a *Sustainable Jobs Act*, but this Act needs to be paired with and backed-up by a substantial investment in the jobs of the future;

WHEREAS much of the climate infrastructure needed will come under provincial, municipal and Indigenous jurisdiction (renewable energy, grid upgrades, public transit, zero-emission housing, etc.), and training comes under provincial jurisdiction, but it is the federal government that has the greatest capacity to pay;

WHEREAS a new federal Climate Emergency Just Transition Transfer (JTT) specifically linked to funding climate infrastructure projects that would create hundreds of thousands of jobs, along with training and apprenticeships programs for workers and those leaving the oil and gas industry -- would be a transformative program that signals that Canada is indeed entering emergency mode;

WHEREAS the JTT would be an annual transfer of approximately \$25 billion from the federal government to provincial/territorial, municipal and Indigenous governments, purpose-built to meet the climate emergency imperative to decarbonize our society, ensuring communities can fund the infrastructure and training needed to transition off fossil fuels, while creating thousands of sustainable jobs in a way that is specific to their needs and locale;

WHEREAS the JTT's distribution would be based on a formula linked to recent GHG emissions in each province (but fixed from that point onward, so as not to perversely incentivize continued high GHGs), recognizing that some jurisdictions face a more challenging task to transition their local economies;

WHEREAS the JTT would transfer federal funds to newly established just transition agencies in each province and territory -- jointly governed by the federal government, provincial/territorial governments, municipal governments, and local Indigenous nations -- and in some case directly to Indigenous nations, ensuring the transfer money is not simply absorbed into provincial or municipal budgets or used to displace other infrastructure or

training funds, but rather, ensuring the money is used for its intended purpose, and that fund are allocated in a manner sensitive to local climate action plans, the unique GHG profiles of each region, and to local labour market/training needs;

WHEREAS a JTT could provide significant, stable, multi-year funding for the climate infrastructure and training/employment needs of municipalities, Indigenous communities, energy utilities, public transit authorities and public housing authorities;

WHEREAS the federal government is welcome to title such a new transfer as they see fit (e.g. a Sustainable Jobs Transfer or a Climate Infrastructure Transfer);

NOW THEREFORE BE IT RESOLVED, that the Township of Severn formally endorses the call for a new Just Transition Transfer; and

THAT the Township of Severn urges the federal government to establish a new Just Transition Transfer, starting with a major financial commitment in the next federal budget; and will write to the federal ministers concerned expressing this support;

AND THAT this resolution be circulated to all municipalities.

Carried

Should you have any questions or concerns, please feel free to contact me at (705) 325-2315 x 232 or by email at agray@severn.ca

Regards,

Alison Gray

Alison Gray, BAH, CMO, AOMC
Clerk

Cc Ontario Municipalities

Municipality of Lakeshore – Report to Council

Operations

Public Works



To: Mayor & Members of Council

From: Krystal Kalbol, P. Eng., Corporate Leader - Operations

Date: July 24, 2023

Subject: Ross Beach Road – Roadway Maintenance, Summary of Events

Recommendation

This report is for information only.

Background

At the July 18, 2023 Regular Meeting of Council the following resolution was passed:

218-07-2023

Direct Administration to prepare a detailed report regarding patching a pothole on Ross Beach Road.

This report provides confirmation related to the above.

Municipal roadway maintenance standards are mandated under the *Municipal Act, 2001* under O. Reg. 239/02: Minimum Maintenance Standards for Municipal Highways, which has been formally adopted by the Municipality (By-Law 144-2002).

As part of this standard, road patrols are required to effectively and adequately maintain municipally owned roadways. Road patrols can be triggered every 3 to 30 days, pending the classification of the roadway.

Currently Ross Beach Road is a combination of both private and public sections of roadways. A map is attached identifying the sections.

Ross Beach requires a road patrol to be undertaken every 30 days therefore a road patrol was triggered and completed between June 27 and June 29, 2023.

Upon completion, the road patrol sheet identified potholes that required repair at both 571 & 573 Ross Beach Road.

As is common practice, a workorder (#15393) was created, assigning cold patching related to the above noted potholes and was submitted through CityWorks on July 5, 2023.

On July 12, 2023 field staff completed the workorder, cold patching the potholes noted above.

Unfortunately, the patching was completed on the private portion of the roadway and not within the municipally owned section.

Comments

Based on the above incident, a Lessons Learned meeting was held on July 27, 2023 at 8:30 AM and the following was documented for action:

1. Review and Correction of Road Patrol Sheets

The road patrol sheet(s) on those roadways that have a combination of public and private sections did not clearly identify those specific sections. Therefore, staff completed road patrols on private sections of roadways. Correction of the road patrol sheets was undertaken which now include clarification and details related to confirming the public section of roadway and the addition of mapping.

2. Enhanced Signage and Delineation Markings

There is no field indication delineating the public and private roadway sections. Council approved \$30,000 in the 2023 budget to provide enhanced signage related to private roadways. This signage is being placed after letter packages are sent to residents who reside on a private roadway. Public Works will expedite the placement of signage and is expected to be completed by the end of 2023.

3. Various System Enhancements/Improvements

At the time, the information in GIS related to private roadways was unclear. Further clarification of private road sections in GIS mapping system was completed since the incident which enhanced the identification of private roadways.

Further, improvements to CityWorks will be investigated so the system can flag work orders when inputting those on the private roadway sections.

4. Enhanced Awareness and Training

Enhanced Training will be provided annually related to Road Patrols, including a thorough review of private roadways.

It was also identified that mapping be posted in a general area of the Operations Center (as is currently posted at both Public Works Yards) and distributed to

Administrative Assistants to ensure compliance related to the policy including resident requests for information and creation of work orders.

The lessons learned session also reviewed potential longer term solutions including implementation of an Electronic Road Patrol program as well as a comprehensive Document Management Plan. These will be further explored during budget submissions, if required.

Financial Impacts

There are no direct financial impacts as part of this report.

Attachments

Ross Beach Map – Public and Private Road Sections

Report Approval Details

Document Title:	Ross Beach Maintenance.docx
Attachments:	- Ross Beach Road Map.pdf
Final Approval Date:	Sep 7, 2023

This report and all of its attachments were approved and signed as outlined below:

Prepared by Krystal Kalbol

Approved by Justin Rousseau and Truper McBride



Ross Beach Road Private and Public Road Sections



Legend

- Tax Parcel
- WorkingParcel
- Street Centreline
 - <all other values>
 - CNTY
 - LAK
 - PRIV
 - PROV

1: 5,930



Notes:

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION

Municipality of Lakeshore – Report to Council

Operations

Water Management



To: Mayor & Members of Council

From: Krystal Kalbol, P. Eng., Corporate Leader - Operations

Date: September 7, 2023

Subject: Request for Proposal Award - Asset Management Plan for Stoney Point Water Treatment Plant & Pumping Stations

Recommendation

Award the Request for Proposal (RFP) for the Asset Management Plan for Stoney Point Water Treatment Plant and Pumping Stations to Dillon Consulting Limited in the total amount of \$121,806.72 (including applicable HST) and approve the surplus of \$46,806.72 (including applicable HST) to be funded from the Water Reserves, as presented at the September 12, 2023 Council meeting.

Background

In 2017, Ontario Regulation 588/17: Asset Management Planning for Municipal Infrastructure was enacted, mandating that every municipality shall formulate a Strategic Asset Management Policy.

Subsequently, they are required to create an Asset Management Plan (AMP) encompassing both core municipal infrastructure assets and other municipal infrastructure assets, concluding with proposed levels of service.

Specific deadlines have been established for municipalities to adhere to at each milestone, thereby facilitating the development of an effective framework for Asset Management, these include:

- July 1, 2022: Date for municipalities to have an approved AMP for **core municipal infrastructure assets** (roads, bridges and culverts, water, wastewater and stormwater management systems) that identifies current levels of service and the cost of maintaining those levels of service.
- July 1, 2024: Date for municipalities to have an approved AMP **for all municipal infrastructure assets** that identifies current levels of service and the cost of maintaining those levels of service.

- July 1, 2025: Date for municipalities to have an approved AMP for all municipal infrastructure assets that builds upon the requirements set out in 2024. This includes an identification of proposed levels of service, what activities will be required to meet proposed levels of service, and a **strategy to fund these activities**.

The Municipality of Lakeshore has formally adopted an AMP, which was done through two phases, the initial plan in 2017, and a subsequent plan in 2022, both comprehensively addressing the core municipal infrastructure assets, thereby meeting the first deadline.

To meet the second deadline, set for July 1, 2024, encompassing all municipal infrastructure assets, Administration recommended the inclusion of Lifecycle Assessments in the 2023 budget for 2 water (Belle River and Stoney Point Plants) and wastewater (Denis St. Pierre) treatment facilities. Council granted approval for a budget allocation of \$75,000.00, specifically designated for the Stoney Point Treatment Plant.

Further to the above, the 2022 AMP – Core Municipal Infrastructure Assets strongly emphasized the necessity of subdividing the water treatment facilities and main pumping stations into components to enhance the accuracy of maintenance and replacement estimations.

The below following points were also identified within the 2022 AMP – Core Municipal Infrastructure Assets:

- As with water infrastructure, it ought to be noted that treatment facilities are not currently componentized, obscuring element or component level condition details.
- Without sufficient componentization, condition data for major components and elements of various facilities may remain hidden.
- It is highly unlikely that all assets will require replacements as forecasted, particularly given the potential for coordinating projects with road work. However, a review of useful life estimates, break histories, as well as componentization and condition assessment of water facilities may help uncover hidden needs and help refine backlog estimates.

This is particularly evident related to the Stoney Point Water Treatment Plant based on age of the asset.

Comments

Based on the above, a Request for Proposal (RFP) was advertised on the Bids & Tenders on June 16, 2023, which had a scheduled deadline on July 28, 2023.

Only one (1) proposal was received prior to the closing date on July 28, 2023. Below is a summary of the submission received:

Consultant	Total Project Cost (excluding HST)	Total Project Cost (including applicable HST)
Dillon Consulting Limited	\$119,700.00	\$121,806.72

Given the nature of this data collection, it necessitates the involvement of Civil, Mechanical, Electrical Engineers, Certified Water Distribution & Treatment Operators, and Certified Asset Management Professionals. The project is broken down into phases as indicated in the financial impacts below.

This project will enable the Municipality to make well-informed decisions regarding the maintenance and replacement requirements for the Stoney Point Treatment Plant & Pumping Stations. It is also imperative to emphasize that this project is required to be undertaken to ensure compliance with the provincial deadline stipulated under Ontario Regulation 588/17: Asset Management Planning for Municipal Infrastructure set for July 1, 2024, for all municipal infrastructure assets.

The expected timeline for the project execution is approximately 12 months, with the expected delivery of a final report prior to the end of 2024.

Financial Impacts

A summary of the financial impacts has been included below:

Asset Management Project Phase	Total Project Cost (excluding HST)	Total Project Cost (including applicable HST)	Approved Budget 2023	Difference (over)/under
Phase 1 - Equipment and Control Systems	\$35,700.00	\$36,328.32	\$75,000.00	
Phase 2 - Reservoirs and Pumping Stations	\$30,000.00	\$30,528.00		
Phase 3 - Electrical Systems	\$15,500.00	\$15,772.80		
Phase 4 - Building and Structures	\$25,900.00	\$26,355.84		
Phase 5 - Safety and Security Systems	\$12,600.00	\$12,821.76		
Total	\$119,700.00	\$121,806.72	\$75,000.00	(\$46,806.72)

The difference (over) the approved budget for the award is in the amount of \$46,806.72, to be funded from the Water Reserves.

Report Approval Details

Document Title:	Award RFP for the AMP for the Stoney Point Water Treatment Plant .docx
Attachments:	
Final Approval Date:	Sep 7, 2023

This report and all of its attachments were approved and signed as outlined below:

Prepared by Krystal Kalbol

Approved by Justin Rousseau and Truper McBride

Municipality of Lakeshore – Report to Council

Growth & Sustainability

Community Planning



To: Mayor & Members of Council

From: Kristina Brcic, Team Leader – Development Approvals

Date: August 23, 2023

Subject: Updated Report - Zoning By-law Amendment file ZBA-06-2023 at 6804 County Road 8 by 1000048386 Ontario Inc. - Lisa Aronne

Recommendation

Approve Zoning By-law Amendment Application ZBA-06-2023 to amend Zoning By-law 2-2012 for the lands known municipally as 6804 County Road 8, to permit a Group Home on the property and provide relief from the rear yard setback in accordance with the site plan provided; and

Direct the Clerk to read By-law 48-2023 during the Consideration of By-laws, all as presented at the September 12, 2023 Council meeting.

Background

The applicants of 6804 County Road 8 wish to develop the site into a Group Home and intend to construct an addition to the main building and parking lot in the front yard. This application was presented at the Public Meeting of Council on May 30, 2023. Following the Public Meeting, Council passed a motion:

139-05-2023

Defer, for no longer than 3 months, Zoning By-law Amendment Application ZBA-06-2023, to amend Zoning By-law 2-2012 for the lands known municipally as 6804 County Road 8, to permit a Group Home on the property and provide relief from the rear yard setback in accordance with the site plan provided.

The reason for deferral was to provide time for the applicant of the subject property and the owner(s) of the property to the rear, known as 6806 County Rd 8, to work together to resolve the driveway situation. It is understood that the owner of 6806 County Rd 8 has been utilizing the driveway and paying for improvements of such without having established a permanent easement. The shared driveway access, without a permanent right-of-way easement, is a pre-existing situation.

As three (3) months has passed, Administration is bringing forward this Report to implement the Council direction.

The existing building on the subject lands was previously utilized as a place of worship. A small shed in the rear yard will be demolished. The current Minor Institutional (I2) zoning of the property does not permit the proposed Group Home use therefore, the applicants are applying for a site specific zoning by-law amendment. The proposed addition to the main building will require relief from the rear yard setback where the minimum setback is 7.5 m and the proposed is 5.7 m. However, the existing building has a rear yard setback of 4.4 m that is not currently recognized in the zoning by-law and both reduced setbacks will be established in the site-specific amendment. As per the applicants site plan drawing in Appendix B, all other aspects of the zoning by-law appear to be met. Following approval from Council for the zoning by-law amendment, the applicant will file an application for Site Plan Control.

Subject Land:	1,819.8m ² Existing Use – Institutional, former place of worship site Proposed Use – Group Home Access — County Road 8 Services — municipal water, septic, storm drainage: municipally owned and operated piped water supply
Surrounding Uses:	North: Agricultural Lands South: Agricultural Lands East: Agricultural lands West: Agricultural lands
Official Plan:	Agricultural
Existing Zoning:	Minor Institutional (I2)

Comments

Provincial Policy Statement (PPS)

Within the PPS's Vision for the Ontario Land Use Planning System it is stated that "Planning authorities are encouraged to permit and facilitate a range of *housing options*, including new development as well as residential intensification, to respond to current and future needs." The PPS term '*housing options*' not only includes housing types but also a variety of housing arrangements and forms including housing for people with *special needs*. Furthermore, Section 1.4.3 b) 1. states that planning authorities shall permit and facilitate "all *housing options* required to meet the social, health, economic and well-being requirements of current and future residents, including *special needs* requirements and needs arising from demographic changes and employment opportunities". Therefore, the proposed Group Home would be an example of the creation of housing options for special needs. The proposed zoning by-law amendment is consistent with the PPS in that the redevelopment and repurposing of the site and existing building will provide group home residential services needed in the community.

Municipality of Lakeshore Official Plan

The subject property is designated Agricultural in the Lakeshore Official Plan and lies within the Limit of Regulated area. The application was circulated to the Lower Thames

Valley Conservation Authority, which manages the lower reaches of the Thames River and its tributaries. The Group Home falls under Residential uses which are permitted within the Agriculture designation. Therefore, the application conforms to the land use policies of the Lakeshore Official Plan.

Zoning By-law

The subject property is currently zoned Minor Institutional (I2) in the Lakeshore Zoning By-law 2-2012, as amended, as the existing main building on the site was previously used as a place of worship. However, the new owners propose to redevelop the site and repurpose the existing building into a Group Home.

The Lakeshore Zoning By-law 2-2012, as amended, details the provisions that apply to a group home dwelling:

6.24 Group Home Dwelling

- a) The *group home dwelling* shall be permitted in a *dwelling*, where it is permitted by this By-law, and provided that it complies with the regulations of the zone within which the *group home dwelling* is located.
- b) A *group home dwelling* shall comprise the sole use of the *dwelling*.
- c) Approval of a site-specific zone amendment shall be required to accommodate a *group home dwelling* for more than 6 persons, to a maximum of 10 persons (exclusive of supervisory or attendant staff).
- d) Any existing *group home dwelling* which satisfies Provincial standards of operation but which fails to comply with the requirements of this By-law in the date that this By-law comes into effect, will be allowed to continue in operation, but will not be permitted to increase its number of occupants (exclusive of supervisory or attendant staff). Physical *building* expansion that otherwise complies with the provisions of this By-law shall be permitted.

The proposed building addition will allow for more bedrooms and increased amenity space. As the proposal is to accommodate between 6 to 10 persons, a rezoning is required, as per Section 6.24 c) of the Zoning By-law. It was determined that the existing building does not currently comply with 7.5 m minimum rear yard setback minimum for the existing building and the proposed building addition will also require rear yard setback relief. The site specific zoning amendment will reflect the 4.4 m rear yard setback of the existing building and the 5.7 m rear yard setback of the proposed building addition. All other aspects of the proposed site plan are in compliance with the zoning by-law.

The adequacy of the septic system will be reviewed at the site plan approval and building permit stage.

Others Consulted

The application was circulated to external and internal agencies and comments are included below:

The Lower Thames Valley Conservation Authority (LTVCA) does not have any objections to the application. Full comments are provided in Appendix C.

The County of Essex Engineering Division provided that the change of use requires the County to review a Traffic Brief and circulation to MTO since the property also fronts Highway 77, which will be completed during the site plan control process. The minimum setback from the centre of the County Road 8 to any buildings or structures is 85 feet. The County has requested a copy of the decision. Full comments are provided in Appendix D.

In accordance with the Planning Act, notice was given to owners within 120 m of the subject property advising of the May 30, 2023 public meeting. Comments that were submitted were presented to Council, and members of the public spoke at the May 30, 2023 Public Meeting. The required public meeting was held.

Financial Impacts

There are no adverse financial budget impacts resulting from the recommendation. New development will result in additional building permit revenue as well a potential increase in tax assessment.

Conclusion

The applicant provided that, to date, there has not been any progress made with the owner(s) of 6808 County Rd 8 in establishing a separate driveway and access off of County Road 8 (Appendix E). It is recommended that further discussions with the two owners and their legal counsels can continue while the related site plan application is under review.

Based on the foregoing, Administration recommends that Council approve ZBA-06-2023 (By-law 48-2023) as per the Recommendation section of this report.

Attachments

Appendix A – Location Map

Appendix B – Site Plan Drawing

Appendix C – LTVCA Comments

Appendix D – County Engineering Comments

Appendix E – Progress Update Email from Applicant, Lisa Aronne

Report Approval Details

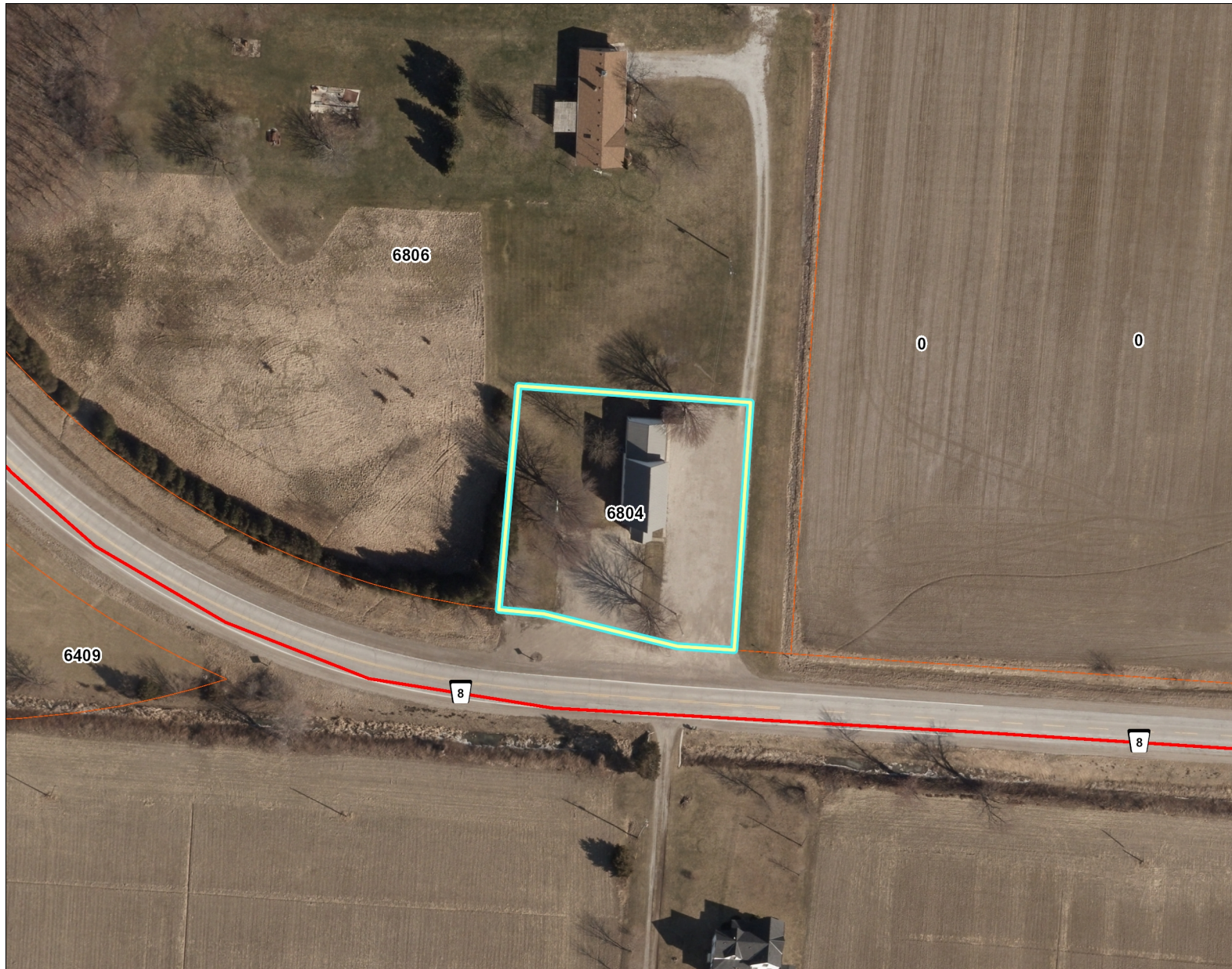
Document Title:	ZBA-06-2023 - 6804 Cty Rd. 8 - 1000048386 Ontario Inc. - Lisa Arrone deferred from May 30, 2023.docx
Attachments:	<ul style="list-style-type: none">- Appendix A - Location Map.pdf- Appendix B - Site Plan Drawing.pdf- Appendix C - LTVCA Comments.pdf- Appendix D County Engineering Comments.pdf- Appendix E Update 6804 County Road 8.pdf
Final Approval Date:	Sep 5, 2023

This report and all of its attachments were approved and signed as outlined below:

Prepared by Kristina Brcic

Submitted by Ryan Donally and Tammie Ryall

Approved by Justin Rousseau



Legend

- Tax Parcel
- Address Label
- Street Centreline
- <all other values>
- CNTY
- LAK
- PRIV
- PROV

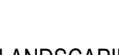

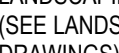


1: 1,206



Notes: 6804 County Rd 8

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION

BUILDING INFORMATION		ZONING DATA	REQUIRED	PROVIDED
BUILDING CLASSIFICATION	GROUP B	MINIMUM LOT AREA	N/A	24,999.68 SF / 2,322.54 SM
FACING STREET(S)		MINIMUM LOT FRONTAGE	88.98' / 7.7 M (MIN.)	38.00' / 11.58 M
PRINCIPAL ENTRY	SEE PLAN	MINIMUM LOT DEPTH	N/A	24,999.68 SF / 2,322.54 SM
PRIMARY FIREFIGHTER'S ENTRY	SEE PLAN	SETBACKS		
BARRIER FREE ENTRY	SEE PLAN	FRONT YARD	24.60' / 7.5 M (MIN.)	74.66' / 22.75 M
		INTERIOR SIDE YARD	6.66' / 2.0 M (MIN.)	30.25' / 9.22 M
		EXTERIOR SIDE YARD	24.60' / 7.5 M (MIN.)	73.58' / 22.42 M
		REAR YARD	24.60' / 7.5 M (MIN.)	18.83' / 5.73 M
BUILDING AREA				
EXISTING BUILDING	1,764 SF / 163.8 SM			
SECOND FLOOR	N/A			
PROPOSED ADDITION	1,900 SF / 176.5 SM	MAX. LOT COVERAGE	N/A	15%
TOTAL BUILDING	3,664 SF / 340.3 SM	LANDSCAPE OPEN SPACE PARKING AND DRIVE		82.75% 2.25%
SITE INFORMATION		PARKING		
CURRENT ZONING	I2 (MINOR INSTITUTIONAL)	RESIDENT PARKING	2	7
PROPOSED USE	GROUP HOME - GROUP B	BARRIER FREE	0	1
		LOADING SPACES (deliveries)	0	1

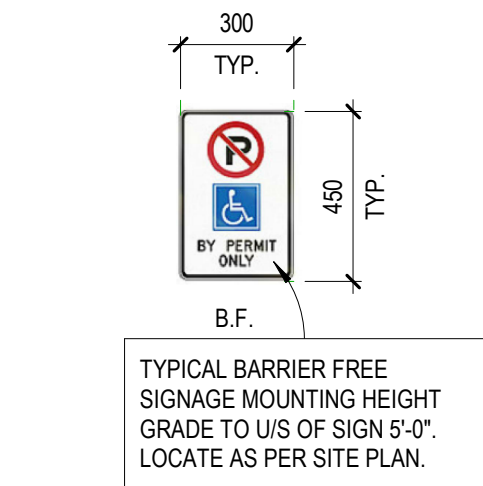
LEGEND			
	LANDSCAPING (SEE LANDSCAPE DRAWINGS)		ASPHALT SURFACE
	CONCRETE SURFACE		NEW BUILDING COVERAGE
			EXISTING BUILDING COVERAGE

B.F. - "BARRIER FREE PARKING" SIGN
 F.R. - "FIRE-ROUTE - NO PARKING" SIGN
 B.D.O. - "BUS DROP OFF ZONE" SIGN
 S.S. - "STOP" SIGN

REFER TO PLAN FOR LOCATION OF ALL SIGNAGE
 (REVIEW w/ ARCHITECT PRIOR TO FINAL PLACEMENT)

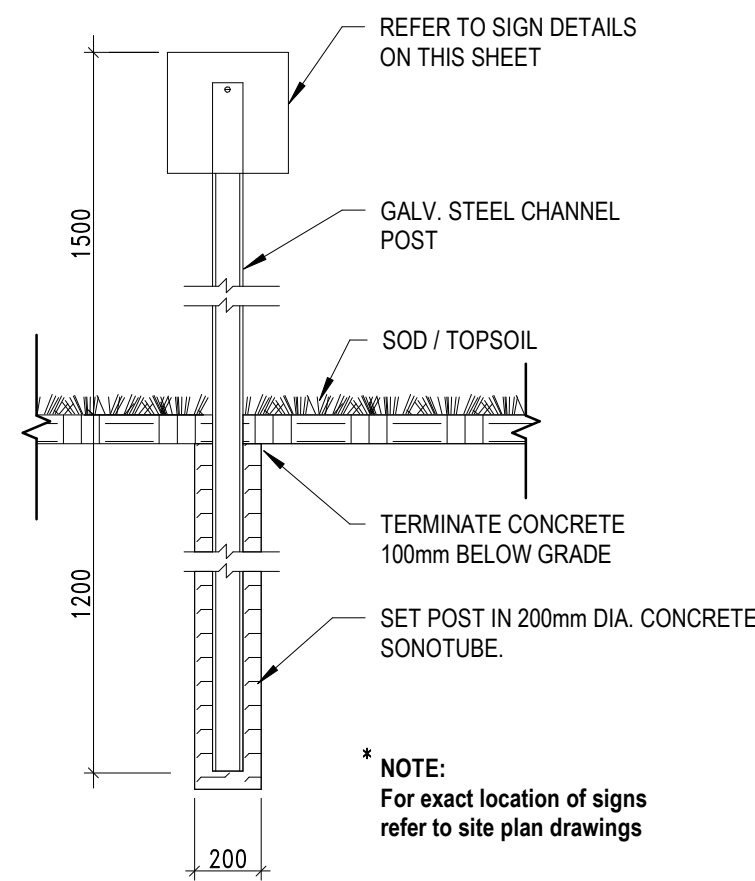
NOTES:

1. REFER TO CIVIL DRAWINGS FOR ALL PAVEMENT MATERIAL PROFILES AND BASE MATERIALS
2. REFER TO LANDSCAPE PLAN FOR LANDSCAPE INFORMATION.
3. REFER TO CIVIL DRAWINGS FOR ALL PROPOSED GRADES.
4. ALL CONCRETE APRONS AT EXTERIOR DOOR OPENINGS TO MEET FLUSH (BARRIER FREE).
5. PROVIDE BARRIER FREE CURB DROPS WHERE SIDEWALKS MEET ASPHALT PAVEMENT.



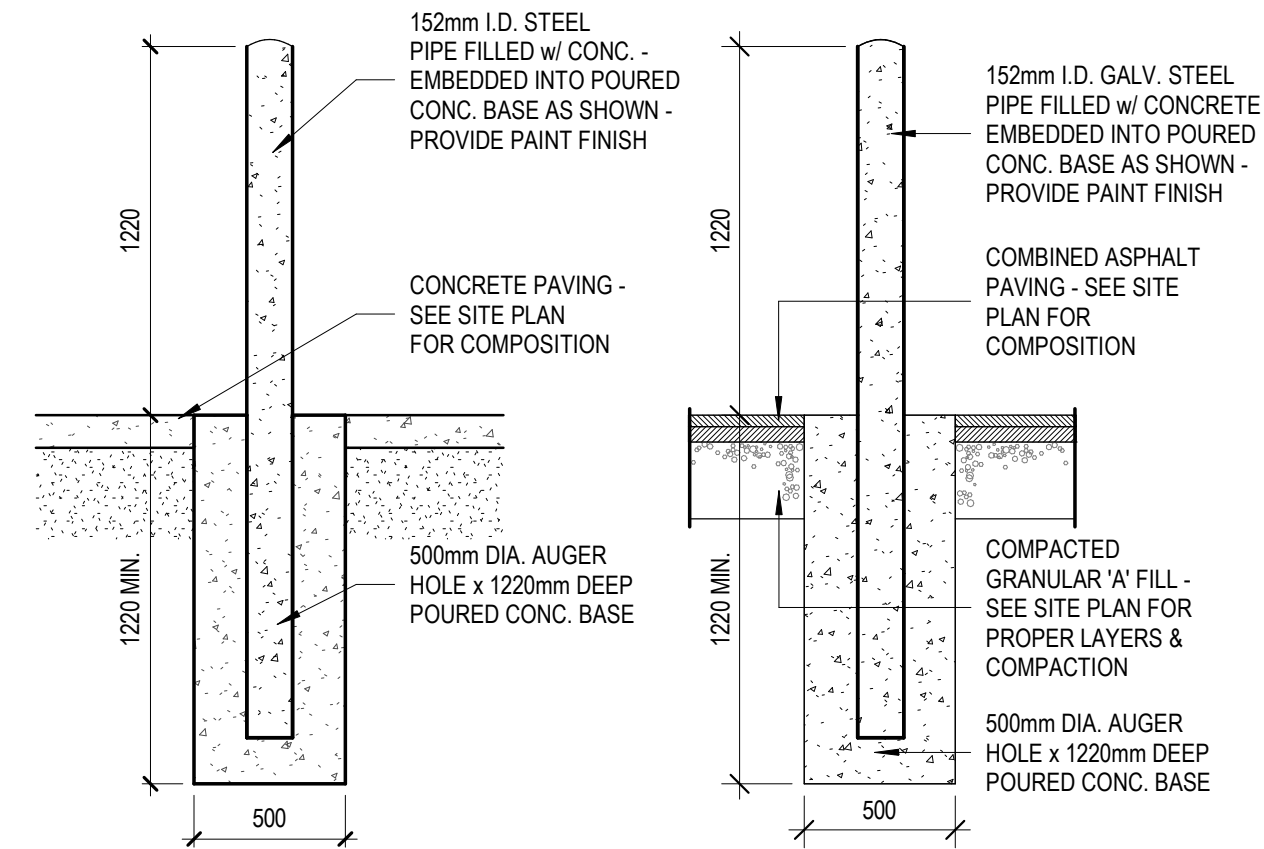
TYP. SITE SIGANGE DETAIL

SCALE: 1 : 20



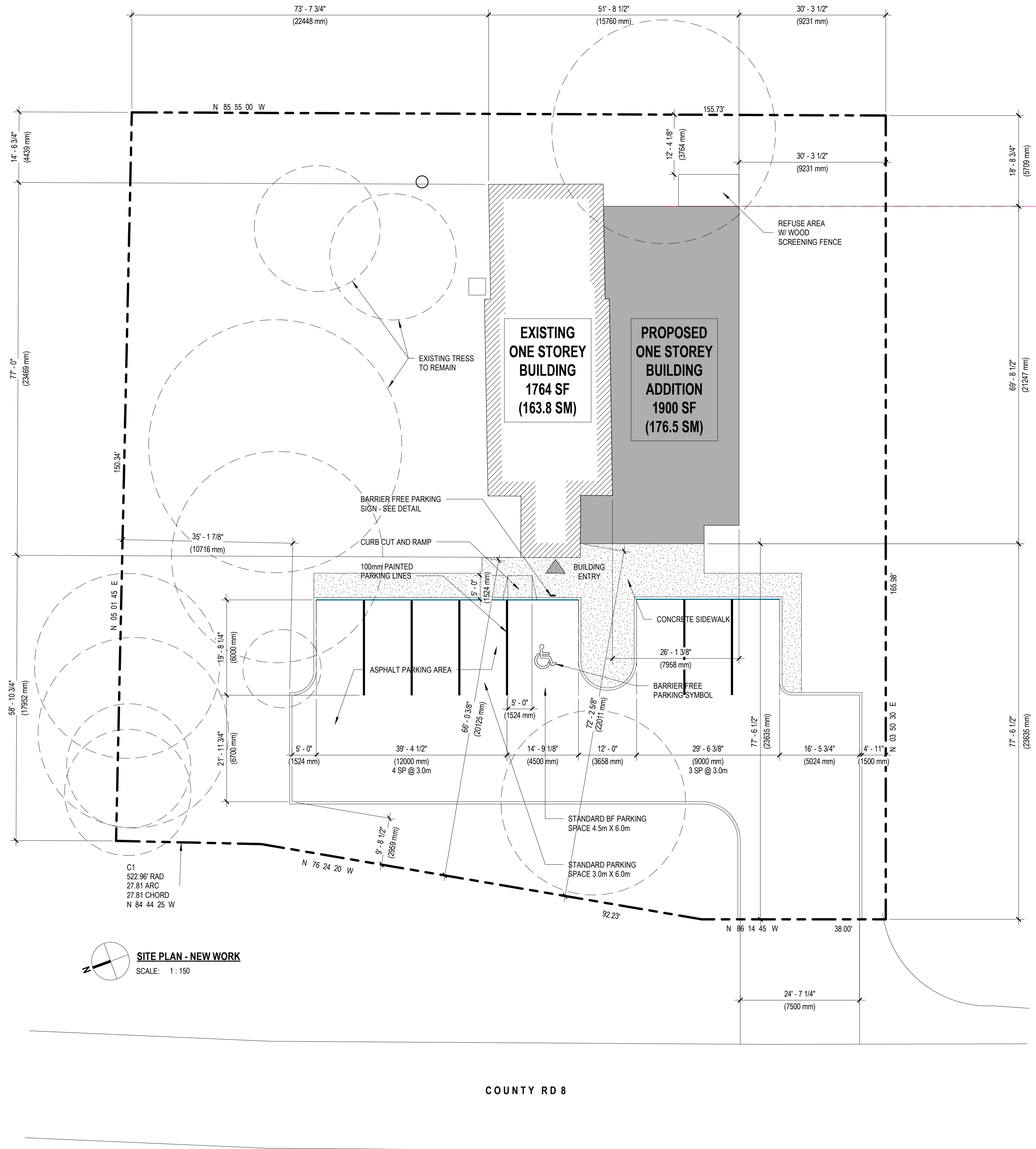
TYP. SITE SIGNAGE AND MOUNTING DETAIL

SCALE: 1 : 25



TYP. BOLLARD DETAILS

SCALE: 1 : 25



April 28, 2023

Town of Lakeshore
419 Notre Dame Street
Belle River, Ontario
NOR 1A0

Attn: **Kristina Brcic**

Re: **Zoning By-law Amendment (ZBA-06-2023)**
6804 County Road 8 (1000048386 Ontario Inc.)
Part Lot 6; Concession 11
Community of Tilbury (West)
Municipality of Lakeshore

Please be advised that the above-mentioned application has been reviewed by this office and staff have no objections to this proposal. The Conservation Authority is responsible for addressing the Natural Hazard Section of the Provincial Planning Policy Statement as well as the Conservation Authority's Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation, O. Reg. 152/06 under the Conservation Authorities Act. After reviewing our files and mapping, staff determined that the area is not subject to the Authority's regulations.

The lands are not subject to flooding of a general nature and therefore the flood proofing of structures on the property is not required. However, the flood proofing of structures for the purposes of prevention of flood damage from local drainage waters is always recommended.

Please be advised that the subject property is located in an Event Based Area [EBA] and an Intake Protection Zone [IPZ] as identified through the Lower Thames Valley Assessment Report in the Thames, Sydenham and Region Source Protection Region. For further information regarding this matter and how it may affect any proposed development please refer to the Thames, Sydenham and Region Source Protection website at www.sourcewaterprotection.on.ca.

I trust this is satisfactory, but if you should have any questions, or require more information, please call the office.

Yours truly



Connor Wilson
Planner



May 9, 2023

Kristina Brcic
Municipality of Lakeshore
419 Notre Dame Street
Belle River, Ontario
N0R 1A0

Dear Ms. Brcic:

Re: Zoning By-law Amendment: ZBA-06-2023, 1000048386 Ontario Inc.

Please be advised that the County has reviewed the aforementioned application and the comments provide engineering-related related only. This application has not been reviewed from a planning perspective. The subject lands have frontage on County Road No. 8. The Applicant will be required to comply with the following County Road regulations:

Based on the change of land use, a Traffic Engineer to provide a Traffic Brief to the County. The brief to include the development's impact on County Rd 8 and road system.

The property also fronts Highway 77, MTO will be required to be circulated of the Zoning By-Law Amendment.

County By-Law Number 2481 – A By-Law to Provide for the Protection of Highways and to Provide for the Installation of Entrance Ways.

County By-Law Number 2480 – A By-Law of the Corporation of the County of Essex to Regulate the Location of Buildings and Structures on Land Adjacent to County Roads.

The minimum setback for any structures must be 85 feet from the centre of the original ROW of County Road No. 8. Permits are necessary for any changes to existing entrances and structures, or the construction of new entrances or structures.

We are requesting a copy of the Decision of the aforementioned application. Thank you for your assistance and cooperation in this matter.

519-776-6441
TTY 1-877-624-4832

360 Fairview Ave. W.
Essex, ON N8M 1Y6

countyofessex.ca

Should you require further information, please contact the undersigned by email at kbalallo@countyofessex.ca or by phone at extension 1564.

Regards,



Kristoffer Balallo
Engineering Technologist

 519-776-6441
TTY 1-877-624-4832

 360 Fairview Ave. W.
Essex, ON N8M 1Y6

 countyofessex.ca

From: Lisa Aronne [REDACTED]
Sent: August 23, 2023 3:15 PM
To: Kristina Brcic
Subject: Re: ZBA-06-2023 for 6804 County Rd 8 Update

[EXTERNAL EMAIL] CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Kristina:

My lawyer reached out to Mr. Stocks (Hernandez's lawyer) on July 25, 2023 stating the aspects of the Bell easement and Hernandez's land all around the above-stated parcel of land. My lawyer asked for Stocks to get back to him ASAP.

He further reached out to Mr. Stocks on August 18, 2023 asking for an update and received a response late in the day that he is still waiting on Bell's response regarding the easement.

As of today, (I have not verified with my lawyer this week), we have not heard anything else.

Thank you.
Lisa Aronne, MBA

On Tue, 22 Aug 2023 at 15:12, Kristina Brcic <kbrbic@lakeshore.ca> wrote:

Good afternoon Lisa,

Can you please send me an update on the current situation with the neighbour and the driveway situation. I am currently preparing a report to council to bring back your item to the September 12th Council meeting.

If you are able to send me an update before noon tomorrow for inclusion in my report that would be greatly appreciated.

Regards,

Kristina

Kristina Brcic
Team Leader - Development Approvals

Municipality of Lakeshore | Growth and Sustainability - Community Planning
419 Notre Dame Street, Belle River, ON, N0R 1A0
T: <tel:+15197281975;ext=674>
Connect with us online at [Lakeshore.ca/Connect](https://lakeshore.ca/Connect)

The Municipality of Lakeshore places the highest priority on the security and privacy of our residents and stakeholders. Therefore, we have put our efforts into ensuring that this message is free of viruses or other malicious content. Despite our efforts, you should always scan all emails for any threats with proper software, as the sender does not accept liability for any damage inflicted by viewing the content of this email. This record may contain privileged, confidential or personal information which should not be disclosed to others. If you have received this message in error, please delete and advise the sender.

Municipality of Lakeshore – Report to Council

Growth and Sustainability

Community Planning



To: Mayor & Members of Council

From: Kristina Brcic, Team Leader – Development Approvals

Date: August 23, 2023

Subject: Admiral Cove Development Holding Symbol Removal on Haven Avenue

Recommendation

Direct Administration to process the zoning by-law amendment application for the holding symbol removal over a portion of lands on Haven Avenue to allow for the development of 4 new residential lots, as presented at the September 12, 2023 Council meeting.

Background

The Town of Lakeshore entered into a development agreement with 507822 Ontario Inc. and 1403543 Ontario Inc. (“Developer”), also known as Admiral Cove Development, on December 9th, 2014 for the development of 22 single unit residential lots on Haven Avenue in the community of Lighthouse Cove.

The owner of the subject lands, see Location Map in Appendix A, have entered into a Development Agreement with the municipality of Lakeshore which will allow the extension of Phase 1 of the residential development, to include an additional 4 single detached dwelling lots, for a total of 26 lots. However, the existing Holding Symbol on the lands must first be removed in order for the owner to implement the development of the lands.

The Development Agreement recognized that the lands may be serviced initially by individual septic tanks and tile bed systems and piped municipal water (partial municipal services). However, municipal sanitary sewers may be provided for the Community of Lighthouse Cove at some point in the future which would require the owners to disconnect from their private septic systems and connect to the municipal wastewater sewers.

The extension to Phase 1 is being proposed to provide the owner of the residential development the financial means to raise the elevation of the road, to alleviate future flooding on the road, due to high water levels on the Thames River and Lake St. Clair and to satisfy resident complaints from taxpayers.

Comments

The community of Lighthouse Cove is designated in the Official Plan as “Lighthouse Cove Special Planning Area”, with permitted residential uses, with a Lake St. Clair Floodprone Area/ Inland Floodprone Area overlay. The Official Plan requires that a Secondary Plan be developed to guide future land use. The Municipality has retained a consultant to develop the Secondary Plan, which is currently in process.

The Official Plan states that a holding symbol may be placed on the urban area, until municipal water and sewage systems are available (Section 7.3.1.1 f)). This policy was included to be consistent with the Provincial Policy Statement which states that full municipal services are the preferred way to service new development in Settlement Areas. This is particularly relevant in the Lighthouse Cove community where high-water tables and the potential for flooding could make the operation of traditional individual septic systems problematic. At the time the Official Plan was reviewed, the province, the Conservation Authority and the County of Essex were concerned about allowing further development in the Lighthouse Cove Area without a municipal sewage system in place. The Official Plan policies (approved through Official Plan Amendment No. 7) does allow for some infill development.

As Section 9.7, e) Lighthouse Cove Special Planning Area states:

“Long-term municipal servicing for Lighthouse Cove must be established prior to considering any further development, other than development of a single detached residence as infilling or rounding out on existing lots of record, within the Urban Area, provided that the site conditions are suitable for the long-term provision of such services with no negative impacts. For greater clarity, those lots for which full municipal servicing shall be required will be identified by use of the “h” Holding Symbol in the Zoning By-law”

Development of Phase 1 of Lighthouse Cove (Haven Avenue) proceeded due to a policy omission in the 2010 Official Plan which permitted development of a single detached dwelling, on a private septic system, for existing lots of record in the “Urban Area”. In Phase 1, the existing lots of record were doubled up under the provisions of the Development Agreement to create more area for a building footprint and a septic system, and there is monitoring of the septic systems through the agreements registered on title.

Official Plan Amendment No. 7 corrected the omission by including Section 3.4.6 d) (now Section 9.7 e) above) in the Official Plan. In keeping with the policy in the Official Plan, the area is currently covered by a Holding Zone which prevents development until full municipal servicing is available.

The existing lots of record, Lots 253 and 254 will be combined for one lot; and Lots 256 and 257 will be combined into a second lot. Lot 255 and Lot 301 have adequate frontage for a building permit and septic system and will be the 3rd and 4th lot respectively. These are referred to the Amending Development Agreement as “Proposed Phase 1B”.

The additional lots will bring the total number of lots on Haven Avenue to 26 lots, serviced initially by individual septic tanks and tile bed systems and piped municipal water (partial municipal services).

Development of four lots on the Haven Avenue extension can be considered as infilling and rounding out under the Official Plan policies as mentioned above as three of the four proposed lots are currently fronting on the temporary Haven Avenue cul-de-sac. The fourth proposed lot is partially fronting on the cul-de-sac.

A further report will return to Council to lift the H on the four proposed lots when Haven Avenue has been remediated and extended to Lakeshore's satisfaction.

Financial Impacts

Removal of the holding symbol on the subject lands will permit the development of 4 additional single residential dwellings which will increase the tax base and revenue collection for the Municipality.

The cost of road extension and remediation as well as the provision of services are the responsibility of the developer.

Attachments

Appendix A – Location Map

Report Approval Details

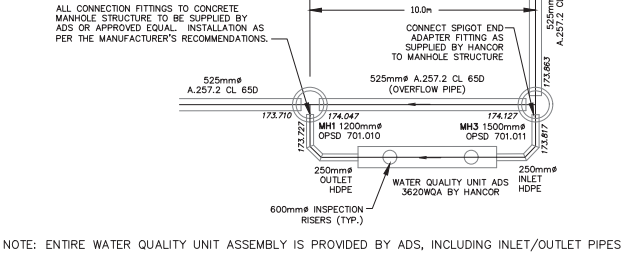
Document Title:	Haven Ave Holding Symbol Removal .docx
Attachments:	
Final Approval Date:	Sep 7, 2023

This report and all of its attachments were approved and signed as outlined below:

Prepared by Kristina Brcic

Submitted by Ryan Donally and Tammie Ryall

Approved by Justin Rousseau and Krystal Kalbol



1:150

1. PERFORM ALL WORK TO TOWN OF LAKESHORE STANDARDS.
2. ALL WATER MAINS & SERVICES TO HAVE 1.5m MINIMUM COVER.
3. SEWER BEDDING IS TO BE CLASS 'B' EXCEPT CLASS 'A' TO FIRST PIPE JOINT OUTSIDE MANHOLES.
4. ALL EXCAVATIONS WITHIN 1.0m OF BACK OF CURB TO BE BACKFILLED FULL WITH GRANULAR 'B' OR 'A' AS PER TOWN OF LAKESHORE SPECIFICATIONS (100% S.P.D.).
5. PRIVATE DRAIN CONNECTIONS AND WATER SERVICES TO BE LOCATED AS SHOWN ON PLANS.
6. CATCH BASIN LEADS TO BE
SINGLE - 200mmØ PVC SDR 35
DOUBLE - 250mmØ PVC SDR 35
7. PRIVATE SERVICE CONNECTIONS TO BE MARKED WITH A 2x4 STAKE EXTENDING 600mm ABOVE GRADE FROM TOP OF CONNECTION @ PROPERTY LINE & PAINTED AS FOLLOWS:

STORM - GREEN
SANITARY-RED
WATER-BLUE
8. SEWER AND WATERMAIN TRENCHES IN BOULEVARD TO BE COMPACTED TO 95% STANDARD PROCTOR DRY DENSITY.
9. UTILITY SUPPORTS OR GRANULAR BACKFILL TO BE USED WHERE STORM P.D.C.'S CROSS SANITARY SEWER TRENCH.
10. RESTORE ALL DISTURBED AREAS WITHIN EXISTING R.O.W. LIMITS TO TOWN OF LAKESHORE & HYDRO ONE STANDARDS.
11. ALL STORM CONNECTIONS TO BE AT SPRINGLINE OF STORM SEWER AND HAVE A MINIMUM OF 1.0% SLOPE TO PROPERTY LINE.
12. WATER SERVICES TO BE 25mm DIA. TYPE K SOFT COPPER INCLUDING SADDLES ON ALL PVC MAINS OR POLYETHYLENE 160 PSI AWWA C-901 STAMPED "SERIES 160 POTABLE O.D. PIPE P.E. 2306 C.S.A. CERTIFIED."
13. ALL PRIVATE STORM CONNECTIONS TO BE 150mmØ PVC SDR 28.
14. PRIVATE SANITARY CONNECTIONS TO BE 125mmØ ON SINGLES AND 150mmØ (LONG SIDE ONLY) ON DOUBLES, PVC SDR 28

15. ALL WATERMAIN FASTENERS TO INCLUDE DURATRON SACRIFICIAL ZINC BOLT CAPS AND ZINC SACRIFICIAL ANODES WHERE APPLICABLE.
16. 150mm DIAMETER HEAVY-DUTY PERFORATED BIG 'O' SUBDRAIN FOR LOCAL ROADS.
17. CONTRACTOR TO ENSURE THAT MANHOLE FRAME & COVER DO NOT CONFLICT WITH CURBS.
18. CONTRACTOR TO ENSURE THAT A MIN. OF 0.5m SEPARATION EXISTS BETWEEN WATERMAINS AND STORM SEWERS AT ANY AND ALL CROSSINGS
19. ALL FIRE HYDRANTS TO BE BY MUELLER CANADA (CENTURY MODEL) OR APPROVED EQUAL ALONG WITH STORZ ADAPTERS ON STEAMER PORT.
20. GOSS GULLY TRAPS TO BE INSTALLED ON ALL CATCHBASINS.
21. 450mm DEEP SUMPS REQUIRED IN ALL STORM MANHOLES.
22. CATCHBASIN BOX OUT TO BE CONSTRUCTED TEMPORARILY WITH ASPHALTIC CONCRETE SET TO BASE ASPHALT ELEVATION. PRIOR TO SURFACE ASPHALT PLACEMENT, RAISE CATCHBASIN AND PERMANENTLY CONSTRUCT WITH CONCRETE.
23. ALL MANHOLES TO BE SET AT BASE ASPHALT ELEVATION. MANHOLES TO BE RAISED WHEN SURFACE ASPHALT IS PLACED.
24. CLEANOUTS ON STORM AND SANITARY PDC's ARE TO BE INSTALLED BY CONTRACTOR
25. CONTRACTOR IS PROHIBITED FROM DRAINING STORM WATER INTO THE SANITARY SEWERS/ SANITARY SERVICES.
26. ALL CURB STOPS MUST BE LEAD-FREE.
27. MUELLER CURB STOPS WILL NOT BE PERMITTED.
28. RAINCATCHERS MUST BE INSTALLED ON SANITARY MANHOLES- "CRETEX" INFLOW DISH OR APPROVED EQUAL.
29. STREAMGUARD SILT SACK TO BE INSTALLED IN EACH CATCHBASIN.
30. THE TOWN SHALL OPERATE ALL WATERMAIN VALVES AND SHALL BE NOTIFIED A MINIMUM OF 48 HOURS PRIOR TO TESTING.

						5.	REVISED FOR LAKESHORE APPROVAL	11 AUG 2022	S.M.L.	R.C.S.	DESIGN	R.C.S.	
						4.	SUBMIT FOR LAKESHORE APPROVAL	08 JUL 2022	S.M.L.	R.C.S.	CHECKED	B.R.	
						3.	ISSUED FOR FINAL APPROVAL	27 MAY 2022	S.M.L.	R.C.S.	DRAWN	S.M.L.	
						2.	REVISED PER TOWN COMMENTS	24 FEB 2022	S.M.L.	R.C.S.	CHECKED	R.C.S.	
6.	ISSUED FOR CONSTRUCTION	01 SEP 2022	S.M.L.	R.C.S.		1.	ISSUED FOR TOWN APPROVAL	26 APR 2021	S.M.L.	R.C.S.			
NO.	REVISION	DATE	BY	APP.	NO.	REVISION	DATE	BY	APP.	SCALE	1:750		

ADMIRAL'S COVE SUBDIVISION	PROJECT NO. 18-734
OVERALL SITE SERVICING PLAN	SHEET NO. 5 of 10

Page 47 of 75

Municipality of Lakeshore – Report to Council

Corporate Services

Workforce Development



To: Mayor & Members of Council

From: Lisa Granger, Division Leader – Workforce Development

Date: August 14, 2023

Subject: Annual review and revisions to policies from Workforce Development

Recommendation

Direct Administration to execute the revised policies as presented at the September 12, 2023 Council meeting by the Division Leader – Workforce Development.

Background

Under the *Occupational Health & Safety Act* of Ontario (*OHSA*), each employer in Ontario is required to have specific policies related to health and safety and that these policies be reviewed on an annual basis by the employer. Two specific policies include the Health & Safety Policy and the Workplace Violence and Harassment Policy.

In addition, it is best practice for policies under Workforce Development to be reviewed in a timely manner. Unless otherwise specified in respective legislation, it is best practice to review policies every 5 years or so.

Comments

Attached as Appendix A is the revised and redlined Health & Safety Policy. The changes to this policy streamline and simplify the commitment to the health and safety of the employees of the Municipality of Lakeshore to meet the Municipality's obligations as an employer under *OHSA*. Some parts were moved to another section in order to have better flow to the policy. The attached Appendix A revised policy meets current compliance requirements.

Attached as Appendix B is the revised and redlined Workplace Violence and Harassment Policy. The changes to this policy include further clarity to existing definitions and added new definitions in order to address any violations to *OHSA* or the *Human Rights Code* of Ontario. In addition, some parts were relocated to another section in order to have better flow to the policy. The attached Appendix B revised policy meets current compliance requirements.

Administration is recommending that the attached policies be approved by Council so that Administration can implement the changes.

Financial Impacts

There are no financial impacts to executing the revised versions of either policy.

Attachments

Appendix A: Redlined revised Health & Safety Policy

Appendix B: Redlined revised Workplace Violence and Harassment Policy

Report Approval Details

Document Title:	Annual Review and revised policies from Workforce Development.docx
Attachments:	- Appendix A Health and Safety Policy 2023 redlined version 0823.pdf - Appendix B Workplace Violence and Harassment Policy redlined version 0823.pdf
Final Approval Date:	Sep 5, 2023

This report and all of its attachments were approved and signed as outlined below:

Prepared by Lisa Granger

Approved by Justin Rousseau



Health and Safety Policy

Policy # C-AD-079

Date Last Reviewed: July 28, 2023

1.0 Purpose and Scope

1.1 This policy allows for full transparency for all staff and compliance with the relevant legislation including the *Ontario Occupation Health & Safety Act*.

1.2 The purpose of this policy includes:

1.1.11.2.1 The Municipality of Lakeshore is committed to protection against accidental loss to its employees and property.

1.1.21.2.2 The Municipality of Lakeshore, as an employer, is ~~ultimately~~ responsible for providing a safe work environment for all workers health & safety. ~~Protection of employees from injury, occupational disease or illness is a major continuing objective.~~ The Municipality of Lakeshore ~~shall~~will make every effort to provide a safe and healthy work environment. ~~All leaders and workers must be dedicated to the continuing objective of reducing risk of injury.~~

1.1.31.2.3 ~~It is in the best interest of A~~all parties ~~shall to apply~~consider health & safety rules and principles in every activity. Commitment to health and safety must form ~~an integral~~ part of the core values of this organization from municipal Council to the workers.

2.0—This policy applies to all employees of the Municipality of Lakeshore, members of Council, as well as individuals external to the Municipal workforce, including visitors, family members or contractors who may come into any Municipal operated workplace.

1.3

2.0 Interpretation

2.1 In this policy:

2.1.1 Workplace Health & safety means a program developed to identify hazards and prevent physical, emotional, and mental injury at work. This includes promoting physical, emotional and mental wellness in the workplace.

2.2 Conflicts:

2.2.1 Where a conflict exists between this policy and a collective agreement, the collective agreement will prevail.



Health and Safety Policy

Policy # C-AD-079

Date Last Reviewed: July 28, 2023

2.2.2 Where a conflict exists between this policy and the applicable legislation or regulations for the workplace, the legislation or regulations for the workplace shall prevail.

2.1.12.2.3 Where a conflict exists between this policy and another policy, the more specific policy shall prevail.

3.0 Policy

3.1 The ~~employer and corporate leadership team of the~~ Municipality of Lakeshore ~~are vitally interested in~~ is committed to in providing policies, procedures and appropriate measures to protect the health and safety of its workers. ~~Protection of workers from injury or occupational disease is a major continuing objective.~~

3.2 ~~Every employee of the~~The Municipality of Lakeshore shall actively participate in the reduction of risk of workplace injuries~~will make every effort to provide a safe, healthy work environment. All employers, leaders and workers must be dedicated to the continuing objective of reducing risk of injury.~~

3.3 Individuals have a responsibility to carry out their assigned duties. For a health and safety program to achieve its desired results, everyone in a workplace must know their responsibilities.

3.4 Every worker shall must protect his/her ownthe health & safety of themselves and others by working in compliance with the law and with safe work practices and procedures established by the Mmunicipality including participatinge in health and safety training.

3.3.5 The Municipality of Lakeshore is an equal opportunity employer. Workforce Development will ensure that any accommodations under the requirements of the Accessibility for Ontarians with Disabilities Act (AODA) and Human Rights will be provided upon request.

4.0 Responsibilities

~~The Chief Administrative Officer shall ensure that:~~

4.1 The Chief Administrative Officer shall ensure that:

4.1.1 Measures are developed and implemented to ensure that health and safety is part of the workplace culture.

4.1.2 Support aAll employees in their commitment to health and safety in the workplace.

Health and Safety Policy

Policy # C-AD-079

Date Last Reviewed: July 28, 2023

- 4.1.3 Measures are implemented to require prompt and accurate reporting of incidents including corrective actions to address root cause.
- 4.1.4 Measures are implemented to ensure the health and safety program meet the standards of and comply with the current legislation including but not limited to *Occupational Health and Safety Act (OHSA)*, *Workplace Safety and Insurance Act*, *Human Rights Act*, etc.
- 4.1.5 Training and awareness of health and safety regularly take place for all staff.
- 4.1.6 Members of Council are advised of any orders or fines issued under *OHSA* and corresponding action plan for resolution.
- 4.1.7 The Municipality Leaders will be held accountable for the health & safety of workers ~~under their supervision~~.

4.2 Leaders:

- 4.2.1 Leaders are responsible and accountable to ensure that machinery and equipment are safe and that workers work in compliance with established safe work practices and procedures.
- 4.2.2 Must work in the manner and with the protective devices, measures and procedures required by the OHSA and the regulations;
- 4.2.3 Use or wear the equipment, protective devices or clothing that the Municipality requires to be used or worn;
- 4.2.4 Advise a worker of the existence of any potential or actual danger to the health and safety of the worker of which the supervisor is aware;
- 4.2.5 Provide a worker with written instructions as to the measures and procedures to be taken for the protection of the worker;
- 4.2.6 Take every precaution reasonable in the circumstances for the protection of the worker

4.3 Workers:

- 4.3.1 Workers must receive adequate training in their specific work tasks to protect their health & safety.
- 4.3.2 Must work in compliance with the OHSA and regulations;

Health and Safety Policy

Policy # C-AD-079

Date Last Reviewed: July 28, 2023

4.3.3 Must use or wear the equipment, protective devices or clothing that the Municipality requires to be used or worn;

4.3.4 Must report to the Supervisor the absence of or defect in any equipment or protective device of which the worker is aware and which may endanger himself, herself or another worker; and

Must report to the Supervisor any contravention of the OHSA or the regulations or the existence of any hazard of which he or she knows.

~~4.1.7~~

~~Every worker must protect his/her own health & safety by working in compliance with the law and with safe work practices and procedures established by the municipality including participate in health and safety training.~~

~~4.1.8 The Municipality of Lakeshore is an equal opportunity employer. Workforce Development will ensure that any accommodations under the requirements of the Accessibility for Ontarians with Disabilities Act (AODA) will be provided upon request.~~

~~4.1.9~~4.3.5

5.0 Consequences

5.1 Failure to follow this policy may result in contravention of the *Ontario Human Rights Code or Occupational Health and Safety Act*.

5.2 If it is determined through the investigation process that violation of this policy has occurred in any of the Municipality's workplaces, disciplinary will be taken up to and including termination.

6.0 Reference Documents

- 6.1 *Occupational Health and Safety Act*
- 6.2 *Workplace Safety and Insurance Act*
- 6.3 *Human Rights Act*
- 6.4 *Employment Standards Act*
- 6.5 Incident Reporting Procedure



Health and Safety Policy

Policy # C-AD-079

Date Last Reviewed: July 28, 2023

6.6 *Accessibility for Ontarians with Disabilities Act (AODA)*

6.7 Employee Code of Conduct

6.8 Workplace Violence and Harassment Policy

6.9 Workplace Violence and Harassment Procedure

6.10 Windsor Essex County Health Unit

6.11 Public Health Ontario

7.0 Communication and Training

7.1 The policy will be posted at all the Municipal workplace sites on the Health and Safety Communication Boards.

7.2 The policy will be posted on the website for communication to staff and the public.

8.0 Review/Revisions

8.1 This policy will be reviewed annually to ensure accuracy and compliance to current legislation.

#	Date Revised	Author	Section	Details of Change
1	Feb 22/17	L. Granger		Converted to new template
2	Jan 8/18	C. Dranchak	7.1	Added location of posting.
3	Jan 16/19	C. Dranchak	3.0	Added instructions to advise council of fines; Add signature line for CAO
4	Sept 10/20	C. Dranchak	1.2; 6.10; 6.11	Added illness; added WECHU and PHO



Health and Safety Policy

Policy # C-AD-079

Date Last Reviewed: July 28, 2023

#	Date Revised	Author	Section	Details of Change
5	Apr 20/21	C. Dranchak		Converted to new template. Updated Job Titles
<u>6</u>	<u>July 2023</u>	<u>L. Granger</u>		<u>Revised template & clarified policy and roles and responsibilities</u>

Refer policy questions to: Division Leader - Workforce Development

The Chief Administrative Officer is signing pursuant to a resolution from Council to approve this policy.

Truper McBride
Chief Administrative Officer
Municipality of Lakeshore



Workplace Violence and Harassment Policy

Policy # C-AD-331

Date Last Reviewed: June 12th, 2023

1.0 Purpose and Scope

- 1.1 The Municipality of Lakeshore is committed to providing a positive working environment characterized by mutual respect and freedom from violence and harassment.
- 1.2 To ensure that all Municipal workplaces are free from violence and harassment for employees and customers.
- 1.3 To ensure that all Municipal workplaces are in compliance with Occupational Health and Safety Act and regulations.
- 1.4 This policy applies to all employees of the Municipality of Lakeshore, members of Council, as well as individuals external to the Municipal workforce, including visitors, customers, clients, employers, contractors, third parties, family members or domestic/intimate partners, and members of the public who may come into any Municipal workplace(s).

2.0 Definitions

2.1 Bullying

2.1.1 Repeated, unreasonable or inappropriate behavior directed at a worker, or group of workers, that creates a risk to health and safety. Forms include physical, verbal or social.

2.2 **Communication** method of relaying a message from one person to another. Methods of communication could include any combination of the following:

2.2.1 Verbal – words, tone

2.2.2 Written – texting, emailing, letters, etc

2.2.3 Physical – body language, facial expressions, gestures

2.2.4 Behavioural – nuances, time, space, distance, touch, sound, smell

2.2.3 Cyberbullying

2.2.12.3.1 The use of electronic media (i.e. cell phones, instant messaging, emails, chat rooms or social networking) to threaten, embarrass, intimidate, or exclude someone, or to damage their reputation. Electronic media includes Facebook, Twitter, LinkedIn, or any other social media sites.

2.32.4 Domestic Violence

2.3.12.4.1 Can be defined as a pattern of behavior in any relationship that is used to gain or maintain power and control over an intimate



Workplace Violence and Harassment Policy

Policy # C-AD-331

Date Last Reviewed: June 12th, 2023

partner. Abuse is physical, sexual, emotional, economic or psychological actions or threats of actions that influence another person. This includes any behaviors that frighten, intimidate, terrorize, manipulate, hurt, humiliate, blame, injure, or wound someone.

2.3.22.4.2 Also known as domestic abuse, spousal abuse, child abuse or intimate partner violence.

2.3.32.4.3 Can happen to anyone of any race, age, sexual orientation, religion, or gender. It can occur within a range of relationships including couples who are married, living together or dating.

2.5 Employee Family Assistance Program (FSEAP)

2.5.1 The program that is contracted by the Municipality of Lakeshore to provide counselling to eligible employees and officials.

2.5.2 Any employee who is in need of counselling services associated with workplace violence, harassment or discrimination can utilize the confidential services of the Municipality's Employee Assistance Plan FSEAP [at 1-844-720-1212](tel:1-844-720-1212).

2.42.6 Gender Expression

2.4.12.6.1 How each person publicly presents their gender including behaviour and outward appearance. The way a person dresses, their name and pronouns are common ways in expressing gender.

2.52.7 Gender Identity

2.5.12.7.1 Each person's internal and individual experience of gender. For example, the person's sense of being a man or a woman or both or neither.

2.5.22.7.2 The person's gender identity may be different than their birth-assigned sex.

2.8 Malicious Complaints

2.8.1 Complaints made under this policy, which were known to be unfounded at the time they were made. Making a vexatious or

Workplace Violence and Harassment Policy

Policy # C-AD-331

Date Last Reviewed: June 12th, 2023

malicious complaint can result in discipline up to and including dismissal.

2.9 Microaggression or Microaggressive behaviour

Behaviour means “a statement, action, or incident regards as an instance of indirect, subtle, or unintentional discrimination against members of a marginalized group such as a racial or ethnic minority. Examples include but not limited to:

- You are so articulate.
- where are you actually from?
- I'm probably going to butcher this name but...
- You look so young!
- Is that your real hair?
- Interrupting
- Are you having twins?

2.6.2.10 Psychological Harassment

2.6.12.10.1 Behaviour that attacks a person psychologically

2.6.22.10.2 For there to be psychological harassment, the behaviour must:

2.6.2.12.10.2.1 Be vexatious and repeated, or vexatious and serious

2.6.2.22.10.2.2 Be hostile or unwanted by the employee

2.6.2.32.10.2.3 Affect the dignity or physical or psychological integrity of the employee

2.6.2.42.10.2.4 Create a harmful work environment

2.11 Respect in the Workplace

2.11.1 Demonstrate that others in the workplace have rights, opinions, wishes, experience, and competence. Respect can be demonstrated in both verbal and nonverbal communication. Respect includes listening to each other and communicating with each other in a manner that supports a healthy and harassment free environment. Treat others as they wish to be treated. To get respect, you must first give respect.

2.11.2 In addition to the above noted definitions, the following behaviours are examples of the expectation:



Workplace Violence and Harassment Policy

Policy # C-AD-331

Date Last Reviewed: June 12th, 2023

2.11.2.1 Treat people with courtesy, politeness and kindness.

2.11.2.2 Return kind gestures such as saying hello or good morning, opening doors for one another, offering to assist, a kind word of encouragement.

2.11.2.3 Encourage coworkers to express opinions and ideas in a respectful manner.

2.11.2.4 Listen to what others have to say before expressing viewpoints.

2.11.2.5 Express viewpoints in a manner that is not demeaning, patronizing, marginalizing nor demotivating to others.

2.11.2.6 Demonstrate empathy.

2.11.2.7 Express frustration in a constructive manner aimed at resolving the problem.

2.11.2.8 Encourage praise and recognition.

2.7.12 **Retaliation or Reprisal**

2.7.12.1 Any action taken against an employee who reported or witnessed an incident of workplace harassment that is intended or perceived as a form of intimidation of the employee or an attempt to pressure the employee into withdrawing his or her complaint or statement about the incident. Retaliation includes making a false report of workplace harassment against another employee. Acts of retaliation will be treated as independent acts of workplace harassment and will be addressed in accordance with this policy.

2.13 **Vexatious Behaviour**

2.13.1 The behaviour must be abusive, humiliating or offensive for the person experiencing it.

2.13.2 A reasonable person in the same situation would also find the behaviour bothersome.

Workplace Violence and Harassment Policy

Policy # C-AD-331

Date Last Reviewed: June 12th, 2023

2.8.14 Workplace harassment means:

2.8.12.14.1 Engaging in a course of vexatious comment or conduct against a worker in a workplace that is known or ought reasonably to be known to be unwelcome and includes workplace sexual harassment, psychological harassment, bullying and cyberbullying.

2.8.1.12.14.1.1 The comments or conduct occur more than once. They may occur over a relatively short period of time or over a longer period of time.

2.8.1.22.14.1.2 Workplace harassment may involve unwelcome words or actions that are known or should be known to be offensive, embarrassing, humiliating or demeaning to a worker or group of workers. Workplace harassment may also include behaviour that intimidates, isolates or even discriminates against others.

2.8.1.32.14.1.3 Workplace harassment includes undermining or deliberately impeding another person's work.

2.8.22.14.2 Workplace harassment does not include the reasonable conduct or actions of supervisors intending to provide employee direction, discipline or instruction, such as deficiency notices, performance evaluations, verbal warnings, reprimands or other supervisory actions intended to improve performance.

2.8.32.14.3 Differences of opinion or minor disagreements between coworkers would also not generally be considered workplace harassment.

2.9.15 Workplace sexual harassment means:

2.9.12.15.1 Engaging in a course of vexatious comment or conduct against a worker in a workplace because of sex, sexual orientation, gender identity or gender expression, where the course of comment or conduct is known or ought reasonably to be known to be unwelcome; or,

2.9.22.15.2 Making a sexual solicitation or advance where the person making the solicitation or advance is in a position to confer, grant or deny a benefit or advancement to the worker and the person knows



Workplace Violence and Harassment Policy

Policy # C-AD-331

Date Last Reviewed: June 12th, 2023

or ought reasonably to know that the solicitation or advance is unwelcome.

2.102.16 Workplace violence includes:

2.10.12.16.1 The exercise of physical force by a person against a worker, in a workplace, that causes or could cause physical injury to the worker;

2.10.22.16.2 An attempt to exercise physical force against a worker, in a workplace, that could cause physical injury to the worker, and

2.16.3 A statement or behavior that is reasonable for a worker to interpret as a threat to exercise physical force against the worker, in a workplace, that could cause physical injury to the worker.

2.17 In addition to the above noted definitions, the following behaviours are examples of violence and harassment:

2.17.1 Threats or intimidation of a verbal or physical nature

2.17.2 Carrying or displaying a weapon

2.17.3 Violent gestures

2.17.4 Inappropriate pranks or horseplay

2.17.5 Persistently and excessively criticizing and scrutinizing a worker's work without justification

2.17.6 Spreading malicious rumours or gossiping

2.17.7 Spying on or stalking a worker

2.17.8 Excluding or ignoring a worker

2.17.9 Name calling, puts downs, teasing

2.17.10 Sending mean or threatening emails, text or instant messages

2.17.11 Taking an embarrassing picture or video of someone and sending it to others and/or posting it online without their permission

Workplace Violence and Harassment Policy

Policy # C-AD-331

Date Last Reviewed: June 12th, 2023

2.17.12 Engaging in verbally abusive behavior, such as yelling, making threats or name calling

2.17.13 Engaging in physically abusive or aggressive behaviour, such as pushing, hitting, spitting, finger pointing or aggressively invading a worker's space; and

2.17.14 Engaging in psychological abusive or aggressive behaviour, such as stalking, repeated vexatious behaviour, hostile or unwanted behaviour which affects the dignity or physical or psychological integrity, and behaviour that creates a harmful work environment.

2.17.15 Any other conduct or actions that give a worker reasonable cause to believe physical force will be used against him or creates a hostile or toxic work environment.

2.17.16 Making unnecessary physical contact, including unwanted touching

2.17.17 Inappropriate, rude or insulting language, sex-related comments about a person's physical characteristics or actions, sarcastic remarks, etc.

~~2.10.32~~ 2.17.18 Inappropriate, rude or demeaning gestures including but not limited to eye rolling, mocking, gestures supporting mocking, gestures intended to insult or offend, gestures to express sarcasm as it relates to mocking, insulting or offending others, etc.

~~2.11—Respect in the Workplace includes:~~

~~2.11.1 Demonstrate that others in the workplace have rights, opinions, wishes, experience, and competence. Respect can be demonstrated in both verbal and nonverbal communication. Respect includes listening to each other and communicating with each other in a manner that supports a healthy and harassment free environment. Treat others as they wish to be treated. To get respect, you must first give respect.~~

~~2.11.2 In addition to the above, the following behaviours are examples of the respect in the workplace:~~



Workplace Violence and Harassment Policy

Policy # C-AD-331

Date Last Reviewed: June 12th, 2023

~~2.11.2.1 Treat people with courtesy, politeness and kindness.~~

~~2.11.2.2 Return kind gestures such as saying hello or good morning, opening doors for one another, offering to assist, a kind word of encouragement.~~

~~2.11.2.3 Encourage coworkers to express opinions and ideas in a respectful manner.~~

~~2.11.2.4 Listen to what others have to say before expressing viewpoints.~~

~~2.11.2.5 Express viewpoints in a manner that is not demeaning, patronizing, marginalizing nor demotivating to others.~~

~~2.11.2.6 Demonstrate empathy.~~

~~2.11.2.7 Express frustration in a constructive manner aimed at resolving the problem.~~

~~2.11.2.8 Encourage praise and recognition.~~

3.0 Policy

3.1 As per The Ontario Human Rights Code, all employees have the right to fair and equitable conditions of employment without harassment or discrimination because of race, ancestry, place, origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity or gender expression, age, record of offences, marital status, same sex partnership status and family status.

3.2 Any complaints involving violence and harassment, including sexual harassment shall be promptly investigated in accordance with Procedure # A-AD-400

4.0 Right of Refusal

Any worker has the right to refuse work based on the risk or perceived risk that they may be subject to workplace violence that is likely to endanger ~~him or her~~them.

Workplace Violence and Harassment Policy

Policy # C-AD-331

Date Last Reviewed: June 12th, 2023

5.0 Responsibilities

The Chief Administrative Officer shall ensure that:

5.1 Measures are implemented to ensure that workplace violence, harassment and/or sexual harassment are not tolerated in the Municipality operated workplaces.

5.2 All employees commit to a zero tolerance of workplace violence, harassment and sexual harassment.

5.3 All employees assume responsibility to play a part in ensuring that the working environment is free from workplace violence, harassment, sexual harassment and discrimination.

5.4 Measures are implemented to assess the workplace for risk of violence and or harassment.

5.5 Measures are implemented to ensure compliance with all relevant legislation and regulations.

5.5.6 Measures are implemented to require prompt and accurate reporting of harassing or violent incidents, whether or not physical injury has occurred.

5.6.7 Measures are implemented to provide for victims of workplace violence or harassment freedom from discrimination and reprisal as well as provide for assistance in every reasonable manner possible.

5.7.8 Measures are implemented to prohibit all employees from engaging in any action, act, or incident in which an employee or worker is physically threatened with injury, or assaulted in circumstances arising out of his or her employment as a direct or indirect action of another employee or a member of the public.

5.8.9 Measures are implemented so that no employee will suffer retaliation or intimidation as a result of using the Complaint procedure or filing of a complaint with the Human Rights Tribunal of Ontario. However, all employees must realize that the consequences for making frivolous or malicious accusations will be serious.

5.9.10 When an investigation is required, the Division Leader of Workforce Development will coordinate an investigation and deal with all complaints or incidents of workplace violence and harassment in a fair, respectful and timely manner.

5.10.11 The Division Leader of Workforce Development will determine whether a third-party investigator is required in accordance with the criteria set out in the procedures and based on the nature and complexity of each complaint.



Workplace Violence and Harassment Policy

Policy # C-AD-331

Date Last Reviewed: June 12th, 2023

5.115.12 The Division Leader ~~of~~ Workforce Development will consult with the Corporate Leader ~~of Strategic and Legal Affairs- General Counsel~~ prior to utilizing a third-party investigator. A third-party investigator may be used if:

5.11.15.12.1 Workforce Development efforts fail to satisfactorily address the situation;

5.11.25.12.2 A Council Member or a Member of the Corporate Leadership Team is a complainant or respondent;

5.11.35.12.3 A factor exists that may compromise the investigation or the integrity of the investigation; or,

5.11.45.12.4 The Division Leader ~~of~~ Workforce Development receives legal advice to use the third-party investigator. Exigent circumstances arise for which use of a third-party investigator would be appropriate as determined by the Division Leader and Corporate Leader in consultation with the Chief Administrative Officer.

5.125.13 Confidentiality will be respected during the complaint and investigation process. Information provided about an incident or about a complaint will not be disclosed except as necessary to protect workers, to investigate the complaint or incident, to take corrective action or as otherwise required by law.

5.135.14 The respondent to a formal workplace violence or harassment complaint shall be provided with a summary of the complaint(s).

5.145.15 Workers who allegedly experience workplace harassment, and the alleged harasser (if (s)he is also a worker of the employer), are informed in writing of the results of an investigation and of any corrective action that has been or that will be taken as a result of the investigation.

5.155.16 Workforce Development will raise awareness through workplace training of personal safety issue.

5.165.17 The Municipality of Lakeshore is an equal opportunity employer. Workforce Development will ensure that any accommodations under the requirements of the Accessibility for Ontarians with Disabilities Act (AODA) will be provided upon request.

6.0 Consequences

6.1 Failure to follow this policy may result in discipline up to and including termination.



Workplace Violence and Harassment Policy

Policy # C-AD-331

Date Last Reviewed: June 12th, 2023

- 6.2 Failure to follow this procedure may result in contravention(s) of the Ontario Human Rights Code or Occupational Health and Safety Act.
- 6.3 If it is determined through the investigation process that harassment and or violence has occurred in any of the Municipality's workplaces, disciplinary action up to and including termination may be issued. In addition, if reprisal has occurred, disciplinary action up to and including termination may be issued.
- 6.4 Frivolous or malicious accusations will be considered serious in nature and grounds for disciplinary action.

7.0 Reference Documents

- 7.1 Workplace Violence and Harassment Procedure
- 7.2 Occupational Health & Safety Act Ontario
- 7.3 Employee Code of Conduct
- 7.4 Ontario Human Rights Act
- 7.5 Accessibility for Ontarians with Disabilities Act
- 7.6 Workplace Safety and Insurance Act
- 7.7 Employment Standards Act Ontario
- 7.8 Ministry of Labour Code of Practice to Address Workplace Harassment
- 7.9 Respective collective agreements as administered by the Municipality.
- 7.87.10 The Municipality's Workplace Violence and Harassment Procedure, A-AD-400.

8.0 Communication and Training

- 8.1 This policy will be posted on the Municipality's website for communication to staff and the public.



Workplace Violence and Harassment Policy

Policy # C-AD-331

Date Last Reviewed: June 12th, 2023

- 8.2** This policy will be posted on the Municipality's Health and Safety Communication Boards.
- 8.3** Once the document is revised, updated training will be provided to all staff.
- 8.4** Training on this policy will be done via safety talks, staff meetings, and/or through online training methods.

9.0 Review/Revisions

- 9.1** This policy will be reviewed annually by the Chief Administrative Officer and to ensure accuracy and current compliance with legislation and with the Code of Practice to Address Workplace Harassment. In the event that the Chief Administrative Officer is of the belief that changes are required, the Division Leader will prepare a revised draft for review by Council.

- 9.2** This policy will be reviewed annually with the Joint Health and Safety Committee.

- 9.3** Revision log:

#	Date Revised	Author	Section	Details of Change
1	May 18, 2012			
2	July 6, 2012			
3	Nov 12, 2015			
4	Jan 17, 2017	Lisa Granger	Whole	Developed new policy template.
5	Jan 8, 2018	C. Dranchak	6.7 and 7.2	Added reference to Employment Standards Act; Added internal location of policy posting
6	April 8, 2019	Lisa Granger	whole	Added more definitions Added a number of forms and reports to the reference documents; Workforce Development will "coordinate" an investigation to allow for third party investigations if deemed appropriate by the employer.



Workplace Violence and Harassment Policy

Policy # C-AD-331

Date Last Reviewed: June 12th, 2023

#	Date Revised	Author	Section	Details of Change
				Added language about when to use 3 rd party investigators Added language about the workplace violence program Added language about the workplace harassment program Added language about confidentiality and provision of information
7	July 2, 2019	C. Dranchak	8.0	Removed italics
8	May 4, 2021	C. Dranchak	Whole	Converted policy to new template; (included item 4.0 from previous procedure document). Changed definition of “Domestic Abuse” (item 2.3) Changed all instances of “Town of Lakeshore” or “Town offices” to “Municipality of Lakeshore” and “Municipal offices.” Fixed grammar and spacing issues. Removed the following reference documents: Workplace Violence and Harassment Complaint Form, Workplace Violence and Harassment Investigation Report, Workplace Violence and Harassment Recommendation(s) Report Updated Job Titles
9	June 12, 2023	DL – Workforce Development	2.6	Added definition of microaggression New template <u>Refined some definitions</u>

Refer policy questions to: Division Leader - Workforce Development.

The Chief Administrative Officer is signing pursuant to a resolution from Council to approve this policy.



Workplace Violence and Harassment Policy

Policy # C-AD-331

Date Last Reviewed: June 12th, 2023

Truper McBride
Chief Administrative Officer
Municipality of Lakeshore

**Notice of Motion to Reconsider Motion #237-08-2023 submitted by
Councillor Ruston**

Motion #1

Reconsider Motion #237-08-2023 regarding the supply and installation of generators at Lakeshore facilities.

Note: Motion #237-08-2023 was approved at the August 15, 2023 Council meeting and reads as follows:

“Direct Administration to re-tender the supply and installation of generators at Lakeshore facilities, and allow all bidders pursuant to the provisions of the Procurement By-law.”

Motion #2

Rescind Motion #237-08-2023.

Motion #3

Approve the total amount of \$688,635.36 (including applicable HST) for supply and installation of seven (7) generators to PowerServe Inc through non-competitive selection;

Approve the over budget amount of \$62,091.68 to be funded from the Facilities Reserves;

Approve the return of funds in the amount of \$1,620,350.00 from the approved Wastewater Capital Budget (2023) to Wastewater Reserves;

Approve \$346,543.68 (including applicable HST) to be funded from the Water Reserves, as presented at the August 15, 2023 Council meeting.

Municipality of Lakeshore

By-law 48-2023

Being a By-law to amend By-law 2-2012, Zoning By-law for the Municipality of Lakeshore (ZBA-06-2022)

Whereas By-law 2-2012 is the Municipality's comprehensive zoning by-law regulating the use of lands and the character, location and use of buildings and structures within the Municipality of Lakeshore;

And whereas the Council of the Municipality of Lakeshore deems it expedient and in the best interest of proper planning to further amend By-law 2-2012;

And whereas this amendment is in conformity with the Lakeshore Official Plan;

Now therefore the Council of the Municipality of Lakeshore enacts as follows:

1. Schedule "A", Map 79 to By-law 2-2012 is amended to permit a site-specific amendment to permit a group home and recognize the reduced rear yard setback, for lands known municipally as 6804 County Road 8, and legally described as Part of Lot 6 Concession 11, Tilbury; Part of the Road Allowance between Lot 6 and Lot 7; Tilbury, closed by R448416, Parts 1 and 2 on Plan 12R2331 and Parts 3 and 5 on Plan 12R2332, except R666878; LAKESHORE, being all of the Property Identifier Number 75058-0021(LT).

a) Section 9.19, Minor Institutional (I2) Zone is amended by adding Subsection 9.19.6 to immediately follow Subsection 9.19.5 and to read as follows:

"9.19.6 Minor Institutional - Exception 6 (I2-6) as shown on Map 78, Schedule "A" of this By-law.

a) Permitted Uses: Notwithstanding Section 7, Table 7.1 or any other provision of this by-law to the contrary, a Group Home Dwelling shall be an additional permitted use.

b) Zone Regulations: Notwithstanding Section 8.8 of this by-law to the contrary, the minimum rear yard setback shall be:

- i. 4.4 m for the existing main building;
- ii. 5.7 m for the building addition to the main building."

2. This by-law shall come into force in accordance with section 34 of the *Planning Act*, R.S.O. 1990, c. P. 13.

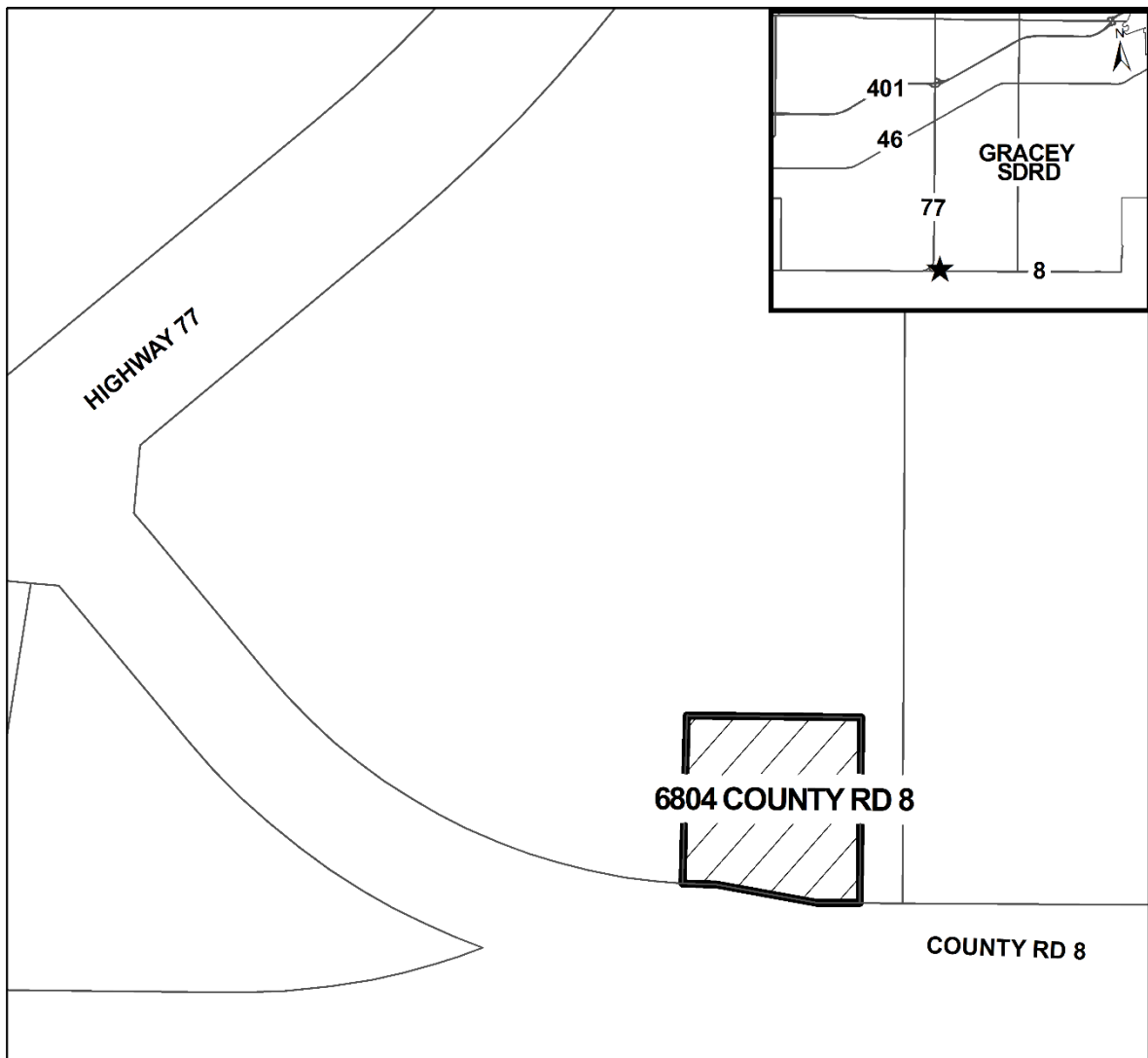
Read and passed in open session on September 12, 2023.

**Mayor
Tracey Bailey**

**Clerk
Brianna Coughlin**

Schedule "A"
to By-law 48-2023

Rezone the lands known municipally as 6804 County Road 8, and legally described as Concession 11, Part of Lot 6 from 'Minor Institutional (I2)' to 'Minor Institutional – Exception 6 (I2-6)'.



Municipality of Lakeshore

By-law 71-2023

Being a By-law to Extend the Belle River Business Improvement Area Community Improvement Plan

Whereas section 11(2)7 of the *Municipal Act, 2001*, S.O. 2001, c.25 authorizes a municipality to pass by-laws respecting services and things that the municipality is authorized to provide;

And whereas section 28(4) of the *Planning Act*, R.S.O. 1990, c. P.13, Council may adopt a community improvement plan for a designated community improvement project area;

And whereas the Belle River Business Improvement Area Community Improvement Plan was adopted by By-law 27-2013 on June 11, 2013;

And whereas on July 18, 2023, Council passed resolution #205-07-2023 to extend the funding and application intake for the Belle River Business Improvement Area until the 2026 fiscal year, as recommended by the Division Leader – Community Planning;

Now therefore the Council of the Municipality of Lakeshore enacts as follows:

1. The implementation of the Belle River Business Improvement Area Community Improvement Plan is extended to December 31, 2026.
2. This By-law comes into force and effect upon passage.

Read and passed in open session on September 12, 2023.

**Mayor
Tracey Bailey**

**Clerk
Brianna Coughlin**

Municipality of Lakeshore

By-law 76-2023

**Being a By-law to Confirm the Proceedings of the
Council of the Municipality of Lakeshore**

Whereas in accordance with the *Municipal Act 2001*, S.O. 2001, c. 25, municipalities are given powers and duties in accordance with this Act and many other Acts for purposes which include providing the services and other things that a municipality considers are necessary or desirable for the municipality;

And whereas in accordance with said Act, the powers of a municipality shall be exercised by its Council;

And whereas municipal powers, including a municipality's capacity, rights, powers and privileges shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And whereas it is deemed expedient that the proceedings of the Council of the Municipality of Lakeshore at these sessions be confirmed and adopted by By-law.

Now therefore the Council of the Municipality of Lakeshore enacts as follows:

1. The actions of the Council of the Municipality of Lakeshore in respect of all recommendations in reports of Committees, all motions and resolutions and all other actions passed and taken by the Council of the Municipality of Lakeshore, documents and transactions entered into during the August 15, 2023 session of Council be adopted and confirmed as if the same were expressly embodied in this By-law.
2. The Mayor or the Deputy Mayor together with the Clerk are authorized and directed to execute all documents necessary to the action taken by this Council as described in paragraph 1 of this By-law and to affix the Seal of the Municipality of Lakeshore to all documents referred to in said paragraph 1 above.

Read and passed in an open session on September 12, 2023.

**Mayor
Tracey Bailey**

**Clerk
Brianna Coughlin**