

Municipality of Lakeshore

Regular Council Meeting Agenda



Tuesday, March 21, 2023, 5:30 PM

Council Chambers, 419 Notre Dame Street, Belle River

Pages

1. Call to Order

2. Closed Session

Recommendation:

Council move into closed session in Council Chambers at 5:30 PM in accordance with:

- a. Paragraph 239(2)(b), (d) and (f) of the *Municipal Act, 2001* to discuss personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose, relating to an employee.

3. Return to Open Session

Note: if the closed session is complete before 6:00 PM, a recess will be called until 6:00 PM and the open session will resume at that time.

Should the closed session still be in session at 6:00 PM, the open session will resume once the closed session is complete.

4. Land Acknowledgement

5. Moment of Reflection

6. Disclosures of Pecuniary Interest

7. Recognitions

8. Public Meetings under the Municipal Act, 2001

1. Section 357, Municipal Act Tax Adjustments **5**

Recommendation:

Authorize the reduction of taxes under section 357 of the *Municipal Act, 2001* totaling \$27,830.58 for adjustments affecting the 2020, 2021 and 2022 taxation years, as presented at the March 21, 2023 Council meeting.

9. Public Meetings under the Planning Act

1. Zoning By-law Amendment Application ZBA-08-2021, South Shore Leasing Inc., 0 Ellis Sideroad **8**

Recommendation:

Approve Zoning By-law Amendment Application ZBA-08-2021 (Zoning By-law 2-2012, as amended), to rezone the subject property from “Rural Commercial/Employment (CR)” to “Rural Commercial/Employment Zone Exception (CR-52)” zone (indicated on the Key Map, Attachment 1), in the Municipality of Lakeshore; and

Direct the Clerk to read By-law 23-2023 during the “Consideration of By-laws”, all as presented at the March 21, 2023 Council meeting.

10. Public Presentations

11. Delegations

12. Completion of Unfinished Business

13. Consent Agenda

Recommendation:

Approve minutes of the previous meeting and receive correspondence as listed on the Consent Agenda.

1. March 7, 2023 Regular Council Meeting Minutes **14**

2. City of Niagara Falls - Barriers for Women in Politics **18**

3. Municipality of Chatham-Kent - End Homelessness in Ontario **20**

4. Municipality of Trent Lakes - Oath of Office **22**

5. Township of Moonbeam - Moratorium on Pupil Accommodation Reviews **24**

6.	Town of Carleton Place - Lanark County Interval House and Community Support	26
14.	Reports for Information	
	Recommendation: Receive the Reports for Information as listed on the agenda.	
1.	Treasurer's Statement – 2022 Council and Appointee Remuneration and Expenses	27
2.	Council Requested Report Tracking - March 2023	30
15.	Reports for Direction	
1.	Tender Award - Melody Drive Reconstruction	34
	Recommendation: Award the tender for Melody Drive Reconstruction to Rudak Excavating Inc. for a total project cost of \$3,355,230.72, including applicable HST, and approve an additional \$1,419,662.31, including applicable HST, to be funded from the roads reserve fund; and Direct Administration to amend the User Fee Bylaw to include a permit fee to obtain an easement across a municipal road to accommodate a private service (fee to be actual costs per specific situation plus administrative fee), as presented at the March 21, 2023 Council meeting.	
2.	Tender Award – 2023 Gravel Conversion Program	38
	Recommendation: Award the tender for the 2022 Gravel Conversion Program to Shepley Road Maintenance Ltd. in the amount of \$360,100.64 including applicable HST, as presented at the March 21, 2023 Council meeting.	
3.	Tender Award – 2023 Lifecycle Surface Treatment Resurfacing Program	43
	Recommendation: Award the tender for the 2023 Lifecycle Surface Treatment Resurfacing Program contract to Shepley Road Maintenance Ltd. in the amount of \$872,810.07 including applicable HST, as presented at the March 21, 2023 Council meeting.	

4. Stoney Point/Pointe-aux-Roches Heritage Commemorative Monument

47

Recommendation:

Subject to the consent of the property owner, direct the Division Leader – Public Works to relocate the Commemorative Monument located at 6690 Tecumseh Road, Stoney Point/Pointe-aux-Roches to Stoney Point Park, as presented at the March 21, 2023 Council meeting.

16. Announcements by Mayor

17. Reports from County Council Representatives

18. Report from Closed Session

19. Notices of Motion

20. Question Period

21. Non-Agenda Business

22. Consideration of By-laws

Recommendation:

By-laws 23-2023 and 28-2023 be read and passed in open session on March 21, 2023.

- 1. By-law 23-2023, Being a By-law to amend By-law 2-2012, Zoning By-law for the Municipality of Lakeshore (ZBA-08-2021)**

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- 2. By-law 28-2023, Being a By-law to Confirm the Proceedings of the March 7, 2023 Council Meeting**

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23. Adjournment

Recommendation:

Council adjourn its meeting at ____ PM.

Municipality of Lakeshore – Report to Council

Finance

Accounting & Revenue



To: Mayor & Members of Council
From: Michelle Heslop, Team Leader – Revenue
Date: February 27, 2023
Subject: Section 357, Municipal Act Tax Adjustments

Recommendation

Authorize the reduction of taxes under section 357 of the *Municipal Act, 2001* totaling \$27,830.58 for adjustments affecting the 2020, 2021 and 2022 taxation years, as presented at the March 21, 2023 Council meeting.

Background

Under section 357 of the *Municipal Act, 2001*, ratepayers may make application to the municipality for adjustments to property taxes as a result of changes to the property affecting assessment. Such changes may include demolition of structures, assessment office clerical errors, reduced space used for business, properties becoming exempt, etc.

Comments

Administration has reviewed all applications received and the properties meeting the requirements under section 357 of the *Municipal Act, 2001* to receive property tax adjustments are listed in the attached Schedule "A".

Administration is supportive of the Municipal Property Assessment Corporation's revised assessment amounts and Administration recommends approving the adjustment to taxes.

Others Consulted

The Municipal Property Assessment Corporation provided assessment information to assist in adjustment calculations.

Financial Impacts

The tax reduction breakdowns are as follows:

Municipal portion:	\$ 7,573.63
County portion:	\$ 5,914.79
Education portion:	\$ 14,342.16
Total	\$27,830.58

The municipal portion of the cost is charged to the Corporate Accounts budget center, Property Tax Write-offs Expense account.

Attachments: Schedule A – S.357 Tax Adjustments

Report Approval Details

Document Title:	Section 357 Municipal Act - Tax Adjustments.docx
Attachments:	- S.357 Tax Adjustments.pdf
Final Approval Date:	Mar 14, 2023

This report and all of its attachments were approved and signed as outlined below:

Prepared by Michelle Heslop

Submitted by Kate Rowe

Approved by Justin Rousseau

Roll #	Location of Property	Year	Class	Reduction	# Days	Municipal Adjustment	County Adjustment	Education Adjustment	Total Tax Writeoff	Reason
130 000 05600	1651 COUNTY RD 42	2022	RT	22,000	52	\$ 20.06	\$ 15.57	\$ 4.80	\$ 40.43	FIRE
140 000 04000	749 LAKESHORE RD 113	2022	XTN	124,100	214	\$ 503.92	\$ 391.10	\$ 640.29	\$ 1,535.31	CLASSIFICATION CHANGE
140 000 04000	749 LAKESHORE RD 113	2022	RT	(124,100)	214	\$ (465.71)	\$ (361.44)	\$ (111.32)	\$ (938.47)	CLASSIFICATION CHANGE
210 000 03400	226 E PIKE CREEK RD	2020	RT	38,000	122	\$ 77.56	\$ 61.70	\$ 19.38	\$ 158.64	MOBILE UNITS REMOVED
210 000 03400	226 E PIKE CREEK RD	2021	RT	38,000	365	\$ 238.28	\$ 185.98	\$ 58.14	\$ 482.40	MOBILE UNITS REMOVED
210 000 03400	226 E PIKE CREEK RD	2022	RT	38,000	365	\$ 243.22	\$ 188.77	\$ 58.14	\$ 490.13	MOBILE UNITS REMOVED
220 000 21100	140 MARINA GROVE CRES	2022	RT	214,000	73	\$ 273.95	\$ 212.61	\$ 65.48	\$ 552.04	FIRE
600 000 05002	1201 COUNTY RD 2	2020	CT	314,500	366	\$ 2,083.78	\$ 1,657.42	\$ 3,931.25	\$ 7,672.45	CLASSIFICATION CHANGE
600 000 05002	1201 COUNTY RD 2	2020	RT	(149,500)	366	\$ (915.43)	\$ (728.21)	\$ (228.74)	\$ (1,872.38)	CLASSIFICATION CHANGE
600 000 05002	1201 COUNTY RD 2	2021	CT	314,500	365	\$ 2,133.88	\$ 1,665.53	\$ 2,767.60	\$ 6,567.01	CLASSIFICATION CHANGE
600 000 05002	1201 COUNTY RD 2	2021	RT	(149,500)	365	\$ (937.44)	\$ (731.70)	\$ (228.74)	\$ (1,897.88)	CLASSIFICATION CHANGE
600 000 05002	1201 COUNTY RD 2	2022	CT	314,500	365	\$ 2,178.16	\$ 1,690.50	\$ 2,767.60	\$ 6,636.26	CLASSIFICATION CHANGE
600 000 05002	1201 COUNTY RD 2	2022	RT	(149,500)	365	\$ (956.89)	\$ (742.66)	\$ (228.74)	\$ (1,928.29)	CLASSIFICATION CHANGE
650 000 05300	0 COUNTY RD 46	2022	FT	24,000	29	\$ 3.05	\$ 2.37	\$ 0.73	\$ 6.15	DEMOLITION - SHED
190 000 06438	0 OAKWOOD AVE	2022	RT	13,000	365	\$ 83.21	\$ 64.58	\$ 19.89	\$ 167.68	BECAME EXEMPT - MUNICIPAL
710 000 03800	6825 LAKESHORE RD 302	2021	XTN	285,500	365	\$ 1,937.12	\$ 1,511.95	\$ 2,512.40	\$ 5,961.47	CLASSIFICATION CHANGE
710 000 03800	6825 LAKESHORE RD 302	2021	FT	(285,500)	365	\$ (447.55)	\$ (349.34)	\$ (109.20)	\$ (906.09)	CLASSIFICATION CHANGE
710 000 03800	6825 LAKESHORE RD 302	2022	XTN	285,500	365	\$ 1,977.32	\$ 1,534.62	\$ 2,512.40	\$ 6,024.34	CLASSIFICATION CHANGE
710 000 03800	6825 LAKESHORE RD 302	2022	FT	(285,500)	365	\$ (456.86)	\$ (354.56)	\$ (109.20)	\$ (920.62)	CLASSIFICATION CHANGE
						\$ 7,573.63	\$ 5,914.79	\$ 14,342.16	\$ 27,830.58	

Municipality of Lakeshore – Report to Council

Growth & Sustainability

Community Planning



To: Mayor & Members of Council

From: Ian Search, Planner II

Date: February 23, 2023

Subject: Zoning By-law Amendment Application ZBA-08-2021, South Shore Leasing Inc., 0 Ellis Sideroad

Recommendation

Approve Zoning By-law Amendment Application ZBA-08-2021 (Zoning By-law 2-2012, as amended), to rezone the subject property from “Rural Commercial/Employment (CR)” to “Rural Commercial/Employment Zone Exception (CR-52)” zone (indicated on the Key Map, Attachment 1), in the Municipality of Lakeshore; and

Direct the Clerk to read By-law 23-2023 during the “Consideration of By-laws”, all as presented at the March 21, 2023 Council meeting.

Background

The subject property is a 3.66 acre rural commercial/employment lot, located on the northwest side of Ellis Sideroad and south of Talbot Road/County Road 34 (See Attachment 1). The applicant wishes to develop the site as a contractor’s yard to support their contracting business, to include the construction of a new 620 m² building. The subject property is currently zoned ‘Rural Commercial/Employment (CR)’. Since the CR zone does not permit a contractor’s yard, a site-specific Zoning By-law Amendment is required to permit the proposed use on the subject property.

Subject Parcel	Lot Area – 3.66 acres
	Current Use – vacant land
	Proposed Use – contractor’s yard
	Access – Ellis Sideroad
	Servicing – municipally owned and operated piped water supply and private septic system
Surrounding Uses	North – rural commercial/employment and residential land uses
	East – rural commercial/employment land uses
	West – vacant lands
	South – rural commercial/employment and residential land uses

Official Plan

Urban Fringe

Existing Zoning

CR, rural commercial/employment

Comments

Provincial Policy Statement (PPS)

There are no issues of provincial significance raised by the application. The development is consistent with Section 1.1.3.2 of the PPS by efficiently using land, resources, and available infrastructure. It is also consistent with Section 1.3.1 a) by contributing to an appropriate mix and range of employment uses to meet long-term needs.

County of Essex Official Plan

The Zoning By-law Amendment conforms to the County of Essex Official Plan. The subject property is located within a Secondary Settlement Area where all types of land uses are permitted subject to the specific land use policies of the Lakeshore Official Plan.

Development of this vacant property for the proposed use is an infill development, which is a type of development permitted in Secondary Settlement Areas. Additionally, the County of Essex Official Plan policies allow these types of developments to proceed on partial servicing (municipal water, private septic) where that type of servicing is permitted by interim servicing policies in the Lakeshore Official Plan. New development on partial sewage services and water services is to generally be limited to dry industrial uses in portions of Secondary Settlement Areas that generally consist of employment uses – which is the case with this development proposal.

The development will assist in achieving the economic goals of the County of Essex Official Plan by attracting and maintaining a business in a settlement area where County residents live.

Lakeshore Official Plan

The subject property is designated Urban Fringe Area in the Lakeshore Official Plan. Section 3.3.5 b) states that limited growth and development may be accommodated through appropriate infill on vacant lands in the Urban Fringe Area in accordance with environmental protection and hazard land policies. It is noted that there are no natural heritage features (woodlands, wetlands, significant valley lands, etc.) on the subject property or natural and/or human made hazards associated with this infill development proposal. The development is currently proceeding through site plan control under Section 41 of the Planning Act, which has enabled administration to review detailed development plans for the site and address elements of land use compatibility with the surrounding area.

In accordance with the County of Essex Official Plan, the Lakeshore Official Plan permits infilling development on partial services in the Urban Fringe Area provided that the development is within the reserve water system capacity. Lakeshore's Engineering and Infrastructure division has not raised any concerns over the provision of municipal water for the development, and no concerns have been raised by Building Services with respect to the development proceeding on private septic system.

The Urban Fringe designation specifically permits small scale commercial and industrial uses – such as a contractor's yard – provided they are of a dry nature and do not require excessive amounts of water for their operations and are compatible with adjacent uses. This infill development will provide a use of this nature along a portion of Ellis Sideroad between County Road 34/Talbot Road to the north and Canadian National Railway lands to the south that has evolved overtime to support several similar small-scale commercial/industrial uses.

Site plan control approval will result in an agreement registered on the title of the property requiring development to proceed in accordance with plans reviewed by administration. This approval process is in its final stages with an agreement pending. According to the plans (see Attachment 2), a large setback of 29.75 metres from the east side lot line will be provided for a new building that will contain accessory office space and a shop to perform maintenance of contracting equipment/vehicles. This setback will help buffer the proposed use from neighbouring residential properties to the east.

The portion of land to be used for the outdoor storage of contracting equipment/vehicles will be granular surface with a base compacted to a required specification outlined in engineering drawings to prevent the raising of dust and loose particles. Provisions for dust control will be included in the site plan agreement. Space dedicated to outdoor storage will also be surrounded by a landscaped buffer, and the applicant is proposing to include a screening product for the portion of chain link fence that runs along the mutual lot line of neighbouring residential properties to the east.

Lakeshore Zoning By-law

The subject property is zoned CR which does not permit a contractor's yard. A site-specific Zoning By-law Amendment will include a contractor's yard as an additional permitted use on the subject property.

The applicant is a civil contracting company that performs construction work for residential, industrial and commercial projects. The subject property is proposed to be used for the storage of their construction vehicles/equipment and materials. A building will be constructed to store weather sensitive materials/tools and perform routine maintenance/repair of equipment. All garbage/refuse will be stored within the building.

It is anticipated that the applicant will be using the site to load and drop off equipment as the company completes off-site projects, and during the summer season contracting vehicles/equipment will typically remain off-site during the duration of those projects.

Others Consulted

Notice was given to agencies and the general public as required under the provisions of the *Planning Act* and Regulations for the March 21, 2023 public meeting.

At the time of writing the report, no comments were received.

Financial Impacts

There are no financial impacts resulting from the recommended zoning by-law amendment.

Conclusion

Based on the foregoing, Administration recommends that Council approve ZBA-08-2021 as per the Recommendation section of the report.

Attachments

Attachment 1 – Key Map

Attachment 2 – Site Plan

Report Approval Details

Document Title:	ZBA-8-2021 - Zoning By-law Amendment Report.docx
Attachments:	- Attachment 1 - Key Map.pdf - Attachment 2 - Site Plan.pdf
Final Approval Date:	Mar 14, 2023

This report and all of its attachments were approved and signed as outlined below:

Prepared by Ian Search

Submitted by Kristina Brcic, Aaron Hair and Tammie Ryall

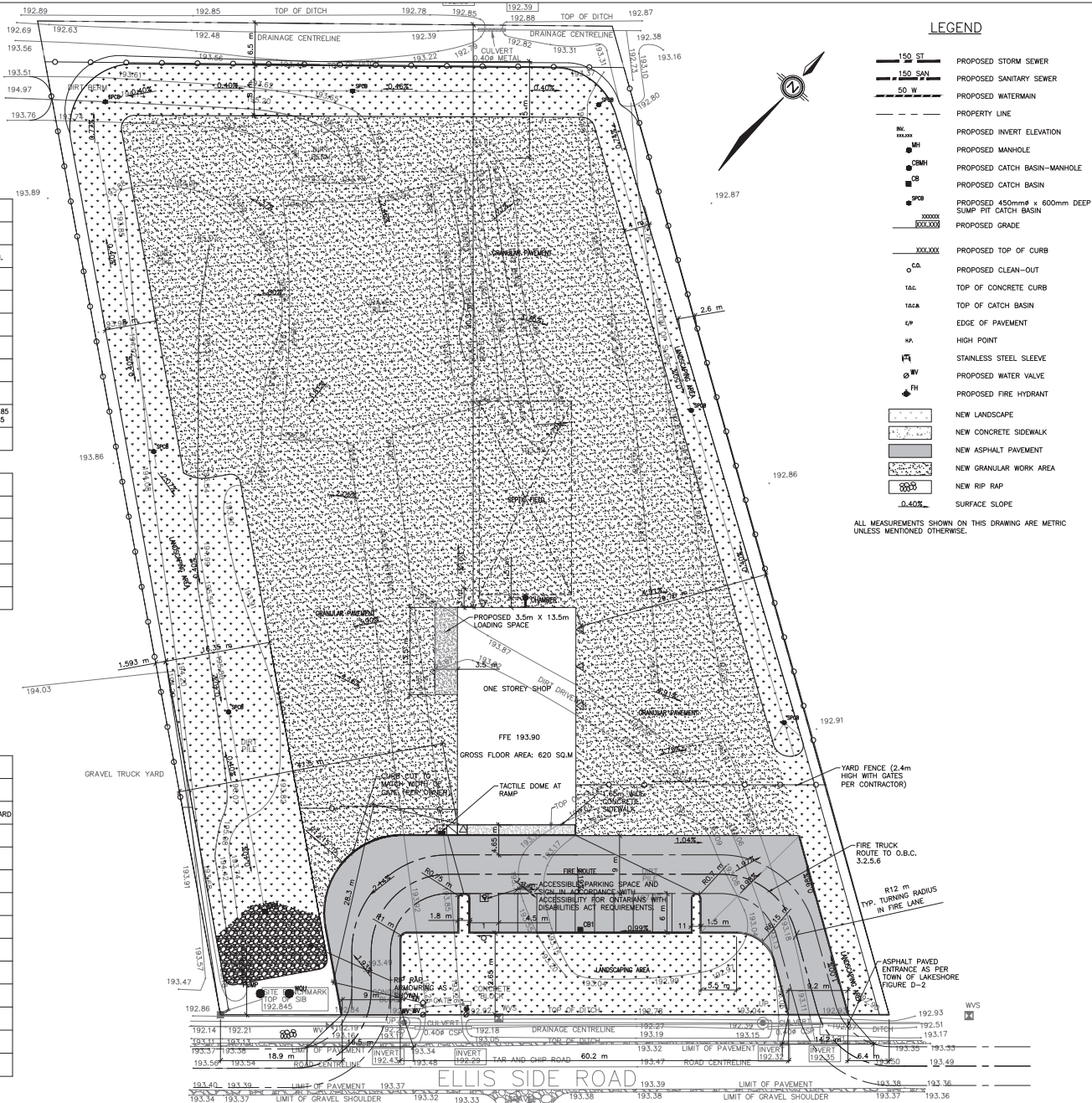
Approved by Krystal Kalbol and Justin Rousseau



ZONING DATA		
	ZONE REGULATION REQUIREMENTS RURAL COMMERCIAL/ EMPLOYMENT (CR)	PROVIDED
MINIMUM LOT AREA	1858 SQ.M.	14,808 SQ.M.
MINIMUM LOT FRONTAGE	30 M	103.72 M
MAXIMUM LOT COVERAGE	30%	4.2%
MINIMUM LANDSCAPED OPEN SPACE	20%	36%
MINIMUM SETBACKS (MAIN BUILDINGS):		
FRONT YARD	7.5 M	29.45 M
REAR YARD	7.5 M	90.2 M
INTERIOR SIDE YARD	7.5 M	NORTH 29.75 - 38.85 SOUTH 41.5 - 47.85
MAXIMUM HEIGHT OF BUILDINGS & STRUCTURES	10.5 M	8.38 M

PARKING DATA		
SPACING ALLOCATION	1 SPOT PER 95 SQ.M. OF GROSS FLOOR AREA	
	REQUIRED	PROVIDED
TOTAL SPACES	2	11
ACCESSIBLE SPACES	0	1
LOADING SPACES	0	1

DESCRIPTION	UNITS	EXISTING	NEW
FUNCTION		FIELD/STORAGE	CONTRACTOR YARD
LOT SIZE	SM	14,808	
BUILDING	SM	0	620±
PAVEMENT/HARD SURFACE	SM	0	1,370
GRANULAR SURFACE	SM	0	7,771
LANDSCAPE	SM	14,808	5,047
% LOT COVERAGE			
BUILDING		0 %	4.2 %
PAVEMENT/HARD SURFACE		0 %	9.3 %
GRANULAR SURFACE		0 %	52.5 %
LANDSCAPE		100 %	36.0 %



HADDAD MORGAN & ASSOCIATES LTD.
CONSULTING ENGINEERS
 100-10000 Highway 7
 Unit 100, Richmond Hill, Ontario L4B 1A7
 Tel: (905) 709-1000
 Fax: (905) 709-1001
 Email: info@haddadmorgan.com

JAN 31, 2023	SPC COMMENTS
NOV 22, 2022	SPC COMMENTS
JULY 19, 2022	SPC COMMENTS
FEB 23, 2022	SPC RESUBMISSION
JUL 2021	SPC-09-2021 - REVISIONS
NOV 12 2020	CLIENT REVIEW
JUL 27 2020	CLIENT REVIEW
DATE	ISSUED FOR

PROJECT :

NEW BUILDING-
SOUTH SHORE OF ESSEX
COUNTY

LAKESHORE ONTARIO

DWG. TITLE :

SITE DATA AND GENERAL
SITE PLAN

DATE	: JULY 2020
SCALE	: 1:300
DESIGNED BY	: VE
DRAWN BY	: VE
CHECKED BY	: WT
APPROVED BY	: WT
PROJECT NO.	: 20-134

DWG. NO.

C-100

Municipality of Lakeshore

Minutes of the Regular Council Meeting

Tuesday, March 7, 2023, 6:00 PM

Council Chambers, 419 Notre Dame Street, Belle River



Members Present: Mayor Tracey Bailey, Deputy Mayor Kirk Walstedt, Councillor Ryan McNamara, Councillor Paddy Byrne, Councillor Kelsey Santarossa, Councillor John Kerr, Councillor Ian Ruston, Councillor Larissa Vogler

Staff Present: Corporate Leader - Chief Financial Officer Justin Rousseau, Corporate Leader - Growth & Sustainability Tammie Ryall, Corporate Leader - Operations Krystal Kalbol, Corporate Leader - Strategic & Legal Affairs Kristen Newman, Division Leader - Bylaw Robert Sassine, Legal Assistant Carrie Gregg, IT Technical Analyst, Simon Barno

1. Call to Order

Mayor Bailey called the meeting to order at 6:02 PM in Council Chambers.

2. Closed Session

3. Return to Open Session

4. Land Acknowledgement

5. Moment of Reflection

6. Disclosures of Pecuniary Interest

7. Recognitions

8. Public Meetings under the *Planning Act*

9. Public Presentations

10. Delegations

- 1. Relief from Sign Bylaw 107-2007, being a By-law to Regulate the Erection of Signs, Other Advertising Devices and the Posting of Notices – 197 Auburn**

The Mayor advised that the Applicant requested that the report be deferred to the first meeting in April.

11. Completion of Unfinished Business

12. Consent Agenda

82-03-2023

Moved By Councillor Santarossa

Seconded By Councillor Ruston

Approve minutes of the previous meeting and receive correspondence as listed on the Consent Agenda.

1. February 28, 2023 Regular Council Meeting Minutes
2. Niagara Region - Declarations of Emergency for Homelessness, Mental Health and Opioid Addiction
3. Town of Grimsby - Changes to the Municipal Heritage Register
4. Town of Petrolia - School Board Election
5. Town of Tecumseh - County Road 46 Request Speed Reduction

Carried Unanimously

13. Reports for Information

14. Reports for Direction

15. Announcements by Mayor

16. Reports from County Council Representatives

17. Report from Closed Session

18. Notices of Motion

83-03-2023

Moved By Councillor McNamara

Seconded By Councillor Ruston

Support the resolution of the Council of the Town of Tecumseh from its February 14, 2023 meeting regarding a Request for Speed Reduction on County Road 46 and include the same setbacks for speed reduction as exist on County Road 42.

Carried Unanimously

19. Question Period

20. Non-Agenda Business

21. Consideration of By-laws

84-03-2023

Moved By Deputy Mayor Walstedt

Seconded By Councillor Byrne

By-laws 2-2023, 16-2023, 25-2023 and 26-2023 be read and passed in open session on March 7, 2023.

Carried Unanimously

85-03-2023

Moved By Councillor McNamara

Seconded By Councillor Ruston

By-law 1-2023 be read and passed in open session on March 7, 2023.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Byrne, Councillor Santarossa, Councillor Ruston, and Councillor Vogler

Opposed (1): Councillor Kerr

Carried

1. By-law 1-2023, Being a By-law to Adopt OPA 18 to the Lakeshore Official Plan

2. By-law 2-2023, Being a By-law to amend By-law 2-2012, Zoning By-law for the Municipality of Lakeshore (ZBA-01-2023)

3. **By-law 16-2023, Being a By-law Imposing Special Annual Drainage Rates upon Land in Respect of Which Money is Borrowed under the Tile Drainage Act**
4. **By-law 25-2023, Being a By-law to Amend By-law 11-2023 (User Fees By-law)**
5. **By-law 26-2023, Being a By-law to Confirm the Proceedings of the February 28, 2023 Council Meeting**

22. Adjournment

86-03-2023

Moved By Councillor Santarossa

Seconded By Councillor Ruston

Council adjourn its meeting at 6:13 PM.

Carried Unanimously

Tracey Bailey
Mayor

Kristen Newman
Clerk



March 6, 2023

Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Attention: Doug Ford, Premier

Sent via email: premier@ontario.ca

Dear Mr. Ford:

Re: Barriers for Women in Politics

Please be advised that the Council of the City of Niagara Falls at its meeting of February 28, 2023 passed the following motion that was forwarded to us from the Town of Grimsby:

Ordered on the motion of Councillor Lori Lococo, Seconded by Councillor Ruth-Ann Nieuwesteeg THAT Council endorse the Town of Grimsby's resolution pertaining to Barriers for Women in Politics that reads as follows, reflecting the City of Niagara Falls's support:

WHEREAS, the City of Niagara Falls values equality and inclusivity in all areas of life, including politics;

WHEREAS, women have historically been underrepresented in politics, and continue to face barriers and discrimination in their pursuit of elected office;

WHEREAS, misogyny and harassment have been identified as significant challenges for women in politics, both in Canada and around the world;

Working Together to Serve Our Community

Clerks
Ext 4342 Fax 905-356-9083
billmatson@niagarafalls.ca

WHEREAS, the City of Niagara Falls believes that all individuals have the right to participate in a political environment that is free from discrimination, harassment, and misogyny;

THEREFORE, BE IT RESOLVED, that the City of Niagara Falls expresses its support for women in politics and their right to participate in a political environment that is free from misogyny and harassment, and where everyone feels equal.

BE IT FURTHER RESOLVED, that the City of Niagara Falls commits to taking steps to ensure that our political environment is inclusive and welcoming to all individuals, regardless of gender, race, ethnicity, religion, sexual orientation, or other identity factors.

BE IT FURTHER RESOLVED, that the City of Niagara Falls encourages other municipalities in Ontario and across Canada to join us in supporting women in politics and promoting gender equality in all areas of society.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to all Ontario Municipalities for endorsement, the Premier of Ontario, the Minister of Municipal Affairs and Housing, Niagara Falls' MP and MPP, and the Association of Municipalities of Ontario to express the City of Niagara Falls' commitment to this issue and encourage action at the provincial level to create legislation to ensure equality, safety, and security.

CARRIED UNANIMOUSLY

Thank you for your attention to this matter.

Sincerely,



Bill Matson
City Clerk

cc.

All Ontario Municipalities
Steve Clark, Minister of Municipal Affairs and Housing
Tony Baldinelli, MP- Niagara Falls
Wayne Gates, MPP- Niagara Falls
Association of Municipalities of Ontario

March 6, 2023

The Honourable Doug Ford

Premier@ontario.ca

Re: A Call to the Provincial Government to End Homelessness in Ontario

Please be advised the Council of the Municipality of Chatham-Kent, at its regular meeting held on March 6, 2023 passed the following resolution:

WHEREAS the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario;

WHEREAS the homelessness crisis is the result of the underinvestment and poor policy choices of successive provincial governments;

WHEREAS homelessness requires a range of housing, social service and health solutions from government;

WHEREAS homelessness is felt most at the level of local government and the residents that they serve;

WHEREAS municipalities and District Social Administration Boards are doing their part, but do not have the resources, capacity or tools to address this complex challenge; and,

WHEREAS leadership and urgent action is needed from the provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario.

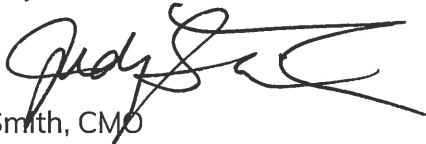
THEREFORE BE IT RESOLVED THAT the Municipality of Chatham-Kent calls on the Provincial Government to urgently:

- a. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
- b. Commit to ending homelessness in Ontario;
- c. Work with AMO and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal.

AND FURTHER THAT a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; and to the Association of Municipalities of Ontario.

If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-kent.ca

Sincerely,

A handwritten signature in black ink, appearing to read 'Judy Smith', with a stylized flourish at the end.

Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C

Minister of Municipal Affairs & Housing
Minister of Children, Community and Social Services
Minister of Health
AMO
ROMA
AMCTO Zone 1
Local MPPs

February 28, 2023

Via email only

To: The Honourable Steve Clark, Minister of Municipal Affairs and Housing
minister.mah@ontario.ca
The Honourable Doug Ford, Premier of Ontario
doug.fordco@pc.ola.org
The Honourable Dave Smith, MPP Peterborough-Kawartha
dave.smithco@pc.ola.org
The Honourable Michelle Ferreri, MP Peterborough-Kawartha
michelle.ferreri@parl.gc.ca
Curve Lake First Nation
audreyp@curvelake.ca
The Association of Municipalities Ontario
amo@amo.on.ca

Re: Oath of Office

Please be advised that during their Regular Council meeting held February 21, 2023, Council passed the following resolution:

Resolution No. **R2023-119**

Moved by Councillor Franzen
Seconded by Deputy Mayor
Armstrong

Whereas most municipalities in Ontario have a native land acknowledgement in their opening ceremony; and

Whereas a clear reference to the rights of Indigenous people is the aim of advancing Truth and Reconciliation; and

Whereas Call to Action 94 of the Truth and Reconciliation Commission of Canada called upon the Government of Canada to replace the wording of the Oath of Citizenship to include the recognition of the laws of Canada including Treaties with Indigenous Peoples; and

Whereas on June 21, 2021 an Act to amend The Citizenship Act received royal assent to include clear reference to the rights of Indigenous peoples aimed at advancing the Truth and Reconciliation Commission's Calls to Action within the broader reconciliation framework; and

Whereas the Truth and Reconciliation Commission of Canada outlines specific calls to action for municipal governments in Canada to act on, including education and collaboration;

Therefore be it resolved that Council request to the Minister of Municipal Affairs and Housing that the following changes be made to the municipal oath of office: I will be faithful and bear true allegiance to His Majesty King Charles III and that I will faithfully observe the laws of Canada including the Constitution, which recognizes and affirms the Aboriginal and treaty rights of First Nations, Inuit and Metis peoples; and further

That this resolution be forwarded to the Association of Municipalities of Ontario (AMO), all Ontario municipalities, MPP Dave Smith, MP Michelle Ferreri, Premier Doug Ford and Curve Lake First Nation.

Carried.

Sincerely,

Mayor and Council of the Municipality of Trent Lakes

Cc: All Ontario municipalities



The Corporation of the Township of Moonbeam
53 St. Aubin Avenue, PO Box 330
Moonbeam, ON P0L 1V0
TEL (705)-367-2244 FAX (705)-367-2610
administration@moonbeam.ca

THE CORPORATION OF THE TOWNSHIP OF MOONBEAM RESOLUTION

NUMBER: 042-2023
DATE: March 2, 2023
PROPOSED BY: Jessica Gibson Demers
SECONDED BY: Nadine Morin

WHEREAS an announcement in the media was made that the English Public School Boards Association, the largest school association in the province, is asking for the end of the moratorium on most pupil accommodation reviews;

AND WHEREAS this announcement potentially threatens the future closure of schools in many single school municipalities;

AND WHEREAS access to education and the presence of a school in a community is an essential service and has a direct link to the quality of life in a community;

AND WHEREAS schools play a key role in improving services and quality of life in a community and are viewed as activity centres where children have access to education, health services, recreation and culture;

AND WHEREAS schools are an important factor in the retention and attraction of residents in a community and is essential in order to resolve labour shortages and allow economic development and growth in small rural municipalities;

AND WHEREAS demographics in many areas are currently shifting and changing quickly as we work on meeting needs of many Ontario residents during a housing crisis;

NOW THEREFORE BE IT RESOLVED that Council is requesting provincial government through the Minister of Education to extend the moratorium on most pupil accommodation reviews in order to allow municipalities, townships, neighborhoods or subdivisions the opportunity to prosper, develop and grow without being hindered by school closure because of current low enrollments that could quickly change.

FURTHER BE IT RESOLVED that this resolution be forwarded to Premier Doug Ford, MPP Guy Bourguoin and all Ontario municipalities.

Carried ☒ Defeated ☐ Differed ☐

Éric Côté

President Officer

Name	Yes	No
Côté, Éric		
Della-Pieta, Jacques		
Gibson Demers, Jessica		
Le Saux Néron, Hélène		
Morin, Nadine		

Certified by: Biggitt E. Cunniff
Clerk

Good afternoon,

Please be advised that at their meeting of March 7, 2023, the Council of the Town of Carleton Place passed the following motion:

Lanark County Interval House and Community Support

Motion No. 04-134-04

Moved by: Deputy Mayor Tennant

Seconded by: Councillor Comley

THAT the Town of Carleton Place recognizes the issues of violence in rural communities as serious to the health and wellness of local families; and

THAT the Town of Carleton Place recognizes the rural Renfrew County inquest as important to all rural communities; and

THAT based on the statistics of 4815 crisis calls and service provision to 527 women and children in our local community, the Council of the Town of Carleton Place declares IPV (intimate partner violence)/VAW (violence against women) an epidemic as per recommendation #1 of the Renfrew County jury recommendations; and

THAT this resolution be circulated to all municipalities in Ontario and the Association of Municipalities of Ontario.

CARRIED

Kind Regards,

Stacey Blair, B.A., Dipl. M.A.

Clerk, Town of Carleton Place

T: 613-257-6212 E: sblair@carletonplace.ca



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Municipality of Lakeshore – Report to Council

Finance & Technology

Accounting & Revenue



To: Mayor & Members of Council

From: Justin Rousseau, Corporate Leader – Chief Financial Officer

Date: March 21, 2023

Subject: Treasurer's Statement – 2022 Council and Appointee Remuneration and Expenses

Recommendation

This report is provided for information only.

Background

Section 284(1) of the *Municipal Act, 2001* requires an annual Treasurer's Statement be provided to Council disclosing remuneration and expenses paid in the previous year to:

- a) Each member of Council in respect of his or her services as a member of the Council or any other body, including a local board, to which the member has been appointed by Council or on which the member holds office by virtue of being a member of Council;
- b) Each member of Council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- c) Each person, other than a member of Council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Comments

This report is forwarded to satisfy the Treasurer's Statement requirements for disclosure of annual remuneration and expenses for Council and board appointees in accordance with section 284 of the *Municipal Act, 2001*.

The attached Schedule A includes remuneration and expenses paid to each member of Council and committee/board appointee for 2022 based on the following:

Boards & Agencies Includes remuneration from agencies, boards and committees, municipal and external, such as Conservation Authorities and ELK.

Please note that payments to Lakeshore Council representatives on County of Essex Council and related committees are not included in this report as they are disclosed in the Treasurer's Statement filed by the County Treasurer.

Expenses Includes payments to members for re-imbursement of expenses while on municipal business, mileage, per diems and expenses related to conferences, seminars and conventions.

Authorization Council salaries and committee per diems are set in the annual budget estimates adopted by By-law. Expense re-imbursement rates paid are established in the Corporate Policy Manual as adopted and as amended from time to time. Specifically, Council travel and training expenses are paid in accordance with Business Travel, Conference and Seminar Policy AD-200 established under By-law 91-2006.

Financial Impacts

There are no financial impacts resulting from the recommendation to this report.

Attachments

Schedule A – 2022 Council and Appointee Remuneration and Expenses

Report Approval Details

Document Title:	2022 Council and Appointee Remuneration and Expenses.docx
Attachments:	- Attachment A - 2022 Council and Appointee Remuneration and Expenses.pdf
Final Approval Date:	Mar 13, 2023

This report and all of its attachments were approved and signed as outlined below:

Prepared by Justin Rousseau

Municipality of Lakeshore
Council and Appointee Remuneration and Expenses
For the period ended December 31, 2022

	Salary	Conference expenses	Conference Honorariums	Paid Committees	Mileage	Other Events	Total
Council							
Tom Bain	\$ 44,539	\$ 3,260	\$ 1,260	\$ 1,500	\$ 328	\$ 246	\$ 51,133
Tracey Bailey	33,539	1,708				718	\$ 35,965
Kirk Walstedt	25,252			3,000	332	258	\$ 28,843
Steven Wilder	22,269			225		125	\$ 22,619
Len Janisse	22,269	2,843	720			125	\$ 25,957
Kelsey Santarossa	24,564	2,208	540				\$ 27,311
John Kerr	24,564					76	\$ 24,640
Linda McKinlay	22,269					76	\$ 22,346
Paddy Byrne	2,294	742					\$ 3,036
Larissa Vogler	2,294	575					\$ 2,869
Ian Ruston	2,294	575					\$ 2,869
Ryan McNamara	2,294						\$ 2,294
	\$ 228,443	\$ 11,911	\$ 2,520	\$ 4,725	\$ 661	\$ 1,625	\$ 249,884
Non-Council Appointees							
Mark Hacon			300	1,500	1,089		\$ 2,889
Robert Sylvestre		1,441	450	1,500	732		\$ 4,123
Ron Barrette		1,370	450	1,625	392		\$ 3,837
Steven Diemer				1,625	388		\$ 2,013
Michael Hoffman				1,375	287		\$ 1,662
John Quennell				375	300		\$ 675
Francis Kennette			300	375			\$ 675
Ed Hooker				250			\$ 250
Horst Schmidt				1,625			\$ 1,625
Maurice Janisse				1,625			\$ 1,625
Norbert Poggio				1,375			\$ 1,375
David Armstrong				1,500			\$ 1,500
Carol Pavlov				625			\$ 625
Lydia Williams				500			\$ 500
Rolf Keller		200		625			\$ 825
Joseph Matz				500			\$ 500
	\$ -	\$ 3,011	\$ 1,500	\$ 17,000	\$ 3,188	\$ -	\$ 24,700

COUNCIL REQUESTED REPORT TRACKING					March 2023	
ISSUE #	ASSIGNEE	DATE	COUNCIL ASSIGNOR	DESCRIPTION	COMMENTS	Public Consultation / Open House
49-2019	GS	08-10-19	M-Councillor Santarossa S-Councillor Kerr	Prepare a report regarding a MAT tax for fixed room short-term accomodation.	11/07/19 Report to Council anticipated in Q1, 2021. 03/15/21 Consultation to be held late April/early May, 2021. Report to Council on the MAT tax was presented March 23, 2021. An online public engagement survey has been setup on Placespeak and will be open until April 30, 2021. 05/10/22 Report on MAT will be prepared in conjunction with the zoning by-law review in Q1, 2023. 02/22/23 separate report to be presented Q3 2023	Placespeak survey until April 30th Stakeholder meeting held April 14th. Online open house April 28th.
21-2020	GS	12-08-20	M-Councillor Wilder S-Councillor Janisse	04/20/21 Prepare a report outlining boat, trailer and any motorized vehicle parking in a driveway or residential area.	04/14/21 The review will include all recreational vehicles parked in residential areas. 10/03/22 Report to Council Q1, 2023. 02/22/23 Report to Council Q3, 2023	
3-2021	O	01-19-21	M-Councillor Walstedt S-Councillor Kerr M-Councillor Wilder S-Councillor McKinlay	01/19/21 Prepare a survey for users of the Bulk water station re: the proposed move of the bulk water station. 03/29/22 Defer the Bulk Water Station report until Administration is able to investigate potential opportunities with the Comber Fairground or other external properties within the Comber area.	02/12/21 Report presented to Council on the results March 29, 2022. 04/08/22 Report to Council Q4, 2022 with alternative location in the 2023 Budget.	
4-2021	O	02-16-21	M-Councillor Kerr S-Councillor Janisse	02/16/21 Administration draft a street cleaning and repair by-law.	10/18/22 Report to Council anticipated in 2023.	
5-2021	O	02-16-21	M-Councillor Kerr S-Councillor Wilder	02/16/21 Prepare a report regarding light recreation use of property around stormwater management ponds and beautification.	10/18/22 Report to Council anticipated Q1, 2023. 03/16/23 Report to Council anticipated Q2, 2023.	

COUNCIL REQUESTED REPORT TRACKING					March 2023	
ISSUE #	ASSIGNEE	DATE	COUNCIL ASSIGNOR	DESCRIPTION	COMMENTS	Public Consultation / Open House
8-2021	O	04-06-21	M-Councillor Kerr S-Councillor McKinlay	04/06/21 Prepare a report regarding imposing a 40 km/hr speed limit in all residentail areas of the Municipality of Lakeshore and develop a policy to implement 40 km/hr speed limits in all new residential areas in Lakeshore.	10/18/22 The consultant has been retained to complete this commencing the end of 2022. Report to Council Q1, 2023. 03/16/23 Report to Council anticipated Q3, 2023.	
13-2021	SLA	06-08-21 07-06-22	M-Councillor McKinlay S-Councillor Walstedt M-Councillor McKinlay S-Councillor Walstedt	06/08/21 Develop a Campground Licensing By-law based on best practices in Ontario. 07/06/22 Administration undertake a public consultation process with residents and local stakeholders in 2023 Re: the use and regulation of campgrounds, including draft By-law provisions for comment relating to an annual license structure and restricted period of operation of the campground (Option 1A).	05/11/22 Report to Council Q3, 2022. 07/18/22 By-law to be brought back to Council in 2023.	
19-2021	CAO	11-09-21	M-Deputy Mayor Bailey S-Councillor Wilder	11/09/21 Prepare a report regarding when and how the Municipality could participate in a regional food, organic and biosolid waste process.	02/11/22 Report on hold pending CAO direction. 04/08/22 The County will be taking further steps to establish a work plan. A report to Council is anticipated early 2023. 06/14/22 Investigating an extended program.	
20-2021	O	11-09-21 11-01-22	M-Councillor McKinlay S-Councillor Kerr M-Councillor McKinlay S-Councillor Santarrosa	11/09/21 Look through the Stoney Point Park Planning Process at a centre through which various community services, including library services could be offered. 01/11/22 Begin the Stoney Point Park visioning exercise on or before April 1, 2022.	11/10/21 Timing and public consultation date to be determined Q1, 2022. 03/23/22 Phase 1 of the public consultation will begin April 1st. The in-person visioning session was held June 9, 2022 at the Stoney Point Community Park Pavillion. 10/18/22 Visioning on hold until community hub locations are confirmed.	Online public consultation April 1. In-person session held June 9th.

COUNCIL REQUESTED REPORT TRACKING					March 2023	
ISSUE #	ASSIGNEE	DATE	COUNCIL ASSIGNOR	DESCRIPTION	COMMENTS	Public Consultation / Open House
21-2021	SLA	11-09-21	M-Councillor McKInlay S-Councillor Wilder	11/09/21 Prepare a report regarding the possibility of regulating the use of golf carts in Lighthouse Cove.	02/01/22 Report to Council Q2, 2022. 04/12/22 Administration to bring back the report from the Ministry of Transportation relating to the golf cart pilot project when it becomes available. 04/19/22 Deferred to 2023 pending further information from the MTO. 02/21/2023 municipal consultation session held with MTO regarding potential expansion of pilot project, awaiting further information	
3-2022	O	01-11-22	M-Councillor Wilder S-Councillor Santarossa	01/11/22 Prepare a report regarding what needs to be done to bring speed reductions in the approach to the 401 and over the 401 into compliance while also complying with the speed study.	01/19/22 Report to Council regarding enhancements needed for traffic on these roads outside of the overpasses. 02/11/22 Retaining a consultant. 04/08/22 Report to Council Q4, 2022. 10/18/22 The consultant has been retained to complete this commencing the end of 2022. 03/16/23 Report to Council anticipated Q3, 2023.	
4-2022	O	01-18-22	M-Councillor Kerr S-Councillor Santarossa	01/18/22 Reduce the speed limit on Notre Dame St. to 40 km/h, as requested by the correspondence submitted by the BIA; and include Notre Dame St. in the speed trailer program.	03/11/22 To be addressed in tandem with Tracking #8-2021 and #3-2022. 04/08/22 Report to Council Q4, 2022. 10/18/22 The consultant has been retained to complete this commencing the end of 2022. 03/16/23 Report to Council anticipated Q3, 2023.	
10-2022	Finance	05-31-22	M-Councillor Walstedt S-Deputy Mayor Bailey	05/31/22 Prepare a report setting out the steps required to remove the sanitary sewer portion of the Development Charges for Belle River Rd. and West Belle River Rd. south of County Rd. 42.	06/03/22 Following up with Watson & Associates. 08/16/22 Discussions are on-going. 03/16/23 Awaiting memo from Watson & Associates; report to Council to follow	
11-2022	GS	07-12-22	M-Councillor Santarossa S-Deputy Mayor Bailey	07/12/22 Administration to include a review of second driveways on corner lots in the upcoming zoning by-law review and direct Administration not to enforce the second driveway provision of the zoning by-law.	10/03/22 Zoning by-law review report to Council Q1, 2023. 03/16/23 Report to Council anticipated Q3, 2023.	

COUNCIL REQUESTED REPORT TRACKING					March 2023	
ISSUE #	ASSIGNEE	DATE	COUNCIL ASSIGNOR	DESCRIPTION	COMMENTS	Public Consultation / Open House
12-2022	SLA	07-06-22	M-Councillor McKinlay S-Deputy Mayor Bailey	07/06/22 Administration to prepare a report on noise management including the prioritization of an update to the Noise By-law for Council's consideration.	07/18/22 Report to Council August 9, 2023.	
		08-09-22	M-Councillor Walstedt S-Deputy Mayor Bailey	08/09/22 Administration to prioritize an update to the Noise By-law that includes consultation in the near future and consultation in 2023.	08/10/22 Report to Council in Q2, 2023.	
13-2022	SLA	08-09-22	M-Councillor Wilder S-Councillor Kerr	08/09/22 Administration to prepare a report regarding allowing food trucks to operate in the Municipality of Lakeshore.	09/14/22 Report to Council in 2023. 02/21/23 Report to Council in Q2, 2023	
14-2022	O	09-13-22	M-Deputy Mayor Bailey S-Councillor McKinlay	09/13/22 Administration to work with the Ministry of the Environment, Conservation and Parks and the County of Essex to find a solution to address the lack of sewage capacity.		
15-2022	GS	09-27-22	M-Councillor Janisse S-Councillor Walstedt	09/27/22 Administration to consult with the development community and bring further reports to Council as necessary regarding phasing-in the parkland dedication fee.	10/03/22 Consultation and reports to Council Q1 and Q2, 2023.	Stakeholdermeeting held Sept. 23, 2022.
1-2023	GS	02-14-23	M-Councillor Vogler S-Councillor Santarossa	02/14/23 Administration to bring a report describing the scope and estimated cost of a study to consider designating a Greenhouse Facility “Business Park”.	02/21/23 Report to Council in Q3 2023	

Municipality of Lakeshore – Report to Council

Operations

Capital Projects



To: Mayor & Members of Council

From: Wayne Ormshaw P.Eng., Division Leader – Capital Projects

Date: March 10, 2023

Subject: Tender Award - Melody Drive Reconstruction

Recommendation

Award the tender for Melody Drive Reconstruction to Rudak Excavating Inc. for a total project cost of \$3,355,230.72, including applicable HST, and approve an additional \$1,419,662.31, including applicable HST, to be funded from the roads reserve fund; and

Direct Administration to amend the User Fee Bylaw to include a permit fee to obtain an easement across a municipal road to accommodate a private service (fee to be actual costs per specific situation plus administrative fee), as presented at the March 21, 2023 Council meeting.

Background

At the regular meeting of Council on June 12, 2018, a Petition for Immediate Road Repair was presented by the residents of Lighthouse Cove pertaining to Melody Drive. After receipt and review of the petition, a Report for Information was presented at the regular meeting of Council on September 23, 2018. This report recommended that Melody Drive be considered for reconstruction to an urban cross-section and a 2.0-meter-wide pathway along the south side of the Melody Drive.

Further to the above, Council awarded \$75,000.00 in the 2019 budget (to undertake design), and an additional \$1,000,000.00 in the 2020 budget, and \$1,400,000.00 in the 2021 Budget (to accommodate construction), providing a total budget of \$2,475,000 for design and construction of the project.

Design was completed and the project was tendered in July 2022. No bids were received upon closing.

Based on the above, Melody Drive Reconstruction was retendered and publicly advertised on Bids & Tenders on December 22, 2022, and tenders closed on March 10, 2023.

Comments

Seven compliant bids were received prior to tender closing and opened in accordance with the online bidding process.

The bids received are summarized below:

Bidder	Tender Amount (excluding HST)	Tender Amount (including applicable HST)
Rudak Excavating Inc.	\$3,297,200.00	\$3,355,230.72
J&J Lepera Infrastructures	\$3,843,000.00	\$3,910,636.80
SheaRock Construction Group Inc.	\$3,895,895.00	\$3,964,462.75
Henry Heyink Construction Ltd.	\$4,037,540.00	\$4,108,600.70
Nevan Construction Inc.	\$4,696,560.00	\$4,779,219.46
Sterling Ridge Infrastructure Inc.	\$4,776,400.00	\$4,860,464.64
Sherway Contracting (Windsor) Limited	\$4,874,005.00	\$4,959,787.49

Administration is satisfied that Rudak Excavating Inc. has the required equipment and labour expertise to undertake this project and recommends the award of Melody Drive Reconstruction project to Rudak Excavating Inc.

Within the tender documents, the design (in accordance with provincial specifications) included for the placement of electrical conduit and handholes (at each lot) as a provisional item to accommodate any existing (or future) private electrical services crossing Melody Drive.

Permit fees will be required to be obtained if the property owner chooses to install a new or replace an existing private electrical service across Melody Drive (to provide a service to their private dock on the south side). In this instance, the fee to obtain an easement across a municipal road to accommodate a private service will be \$2,570.00 (which includes the actual as-bid costs for the conduit and handholes as well as an administration fee of \$150) but does not include any legal costs incurred by the Municipality which will be over and above this fee (and will also be included in the permit fee). This permit fee will only place a conduit and handholes to accommodate a future electrical service. The electrical service will be the responsibility of the owner to be installed after construction at their cost under the issued permit.

The costs for the conduit crossings have been included in the above noted tender amounts and were tendered as a provisional item, pending permit submissions and

payment receipt, however, this cost has been removed as recovered by permit fees in the overall budget summary below.

Financial

A detailed breakdown of the costs and budget are included below:

Melody Drive Road Reconstruction	Project cost (including applicable HST)	Budget
Total Engineering Design & Permit Fees	\$123,265.75	
Construction Costs	\$3,355,230.72	
*Estimated Tipping Fees	\$203,520.00	
On-site Engineering and Contract Administration	\$237,271.76	
Recovered from permit fees	-\$24,625.92	
Total Project Costs	\$3,894,662.31	
2019 Budget for Design for Road and Drainage Improvements		\$75,000.00
2020 Budget for Road & Drainage Improvements		\$1,000,000.00
2021 Budget for Road & Drainage Improvements		\$1,400,000.00
Total Budget Costs		\$2,475,000.00
Deficit		(\$1,419,662.31)

The total shortfall for the Melody Drive Reconstruction is \$1,419,662.31 and is recommended to be funded from the road reserve. This will reduce the roads reserves balance to an estimated \$9,718,871 by the end of 2023.

*** Estimated Tipping Fees – actual quantities:** The final costs for tipping fees will be based on the actual amounts as charged directly by Essex Windsor Solid Waste Authority to accept excess soils generated from the project due to excavation of soils on site and as approved by the soils professional consultant engaged by the municipality for this project. The quantities contained in the Tender specifications were estimates only. Should the actual quantities required to complete the work differ from the estimated quantities, the actual cost will vary from the amount contained in the tender. As a result, the estimated expenditure may be higher or lower than shown above.

Report Approval Details

Document Title:	Tender Award - Melody Drive Reconstruction.docx
Attachments:	
Final Approval Date:	Mar 13, 2023

This report and all of its attachments were approved and signed as outlined below:

Prepared by Wayne Ormshaw

Submitted by Krystal Kalbol

Approved by Justin Rousseau

Municipality of Lakeshore – Report to Council

Operations

Public Works



To: Mayor & Members of Council
From: Jeff Wilson, Division Leader – Public Works
Date: March 7, 2023
Subject: Tender Award – 2023 Gravel Conversion Program

Recommendation

Award the tender for the 2022 Gravel Conversion Program to Shepley Road Maintenance Ltd. in the amount of \$360,100.64 including applicable HST, as presented at the March 21, 2023 Council meeting.

Background

In Council's Strategic Planning Session in 2021, the 10-year Gravel Conversion plan was presented. In that presentation the plan included highlighted roadways that prior to conversion, would require additional work in advance, likely taking more than one year and additional budget to convert the roadway.

The plan identified Lakeshore Road 111 to be converted in 2022, however this roadway was identified as a road that required additional work to be undertaken including road widening, potential ditch enclosures and possible land acquisitions prior to the gravel conversion to be completed. Therefore, Lakeshore Road 243 was completed in 2022 (was planned for 2023) in lieu of Lakeshore Road 111 (was planned for 2022).

The preliminary assessment and design for Lakeshore Road 111 is 60% complete, awaiting the final design and scope of work. Lakeshore Road 111 will be tendered separately as a construction project due to the extent of work involved in the conversion of this roadway.

As such, the 2023 Gravel Conversion Program tender contained only two (2) road sections (as shown on the attached map):

1. Auction Sideroad from Rochester Townline to Knapp Road
2. Knapp Road from Rochester Townline to Auction Sideroad

The request for tender for the 2023 Gravel Conversion Program was publicly advertised on Bids & Tenders on Tuesday February 13, 2023.

The following one (1) tender submission was received prior to tender closing on Friday, March 3, 2023. The tender summary is included below:

Tenderer	Price (excluding HST)	Price (including applicable HST)
Shepley Road Maintenance Ltd.	\$ 353,872.48	\$360,100.64

The submitted tender was reviewed and found to be complete. Shepley Road Maintenance Ltd. has completed previous contracts for the Municipality and have the experience and resources to complete this project.

Comments

Council approved the budgeted amount of \$1,505,000.00 in 2023 for the Gravel Conversion Program. The approved budgeted amount does include Lakeshore Road 111 (to be tendered later this year).

Due the Hydro One Networks Inc. (HONI) - Chatham to Lakeshore Transmission Line Project, Knapp Road is at risk to be impacted from this project. Administration will work with Hydro One to mitigate the impact to our local roads.

Administration recommends the tender be awarded to Shepley Road Maintenance Ltd. in the tender amount of \$360,100.64 including applicable HST.

Financial Impacts

The financial breakdown for the 2023 for the Gravel Conversion Program is shown in the table below.

Road Section	Tendered Cost (excluding applicable HST)	Tendered Cost (including applicable HST)	Difference (over)/under
Auction Sideroad	\$168,548.80	\$171,515.26	
Knapp Road	\$185,323.68	\$188,585.38	
Total Tendered Cost	\$353,872.48	\$360,100.64	\$360,100.64
2023 Budget for Gravel Conversion			\$1,505,000.00
Remaining Budget for Lakeshore Road 111			\$1,144,899.36

As noted in the table above this portion of the 2023 Gravel Conversion program is within the overall total budget for the completion of Auction Sideroad and Knapp Road.

The difference (under budget amount) will be used for conversion of Lakeshore Road 111 (in the estimated amount of \$1,144,899.36).

Surface Treatment Tender – actual quantities: The final costs for 2023 will be based on the actual amounts of emulsion and aggregate required to be used in the surface treatment process. The quantities contained in the Surface Treatment Tender specifications were estimates only. Should the actual quantities required to complete the 2023 surface treatment work differ from the estimated quantities, the actual cost will vary from the amount contained in the tender. As a result, the estimated under-expenditure may be higher or lower than shown above.

The Gravel Road Conversion Program is not a service level that is not well defined in the current Asset Management Plan. As such the long-term financial commitment of the program and ongoing operating cost for this level of service are not well defined in current budgets and long-range forecasting.

The following is an extract from the Asset Management Plan 2022 and attempts to quantify the cost of the increase in service level:

To estimate the current replacement cost of 76km of gravel roads, a per kilometer replacement cost of \$392,200 is used. To estimate the replacement cost of the converted roads (surface treated), a per unit cost of \$738,892 is used.

Table 1 Impact of Converting Gravel Roads to Surface Treated Roads

Length Converted	Current Replacement Cost	New Replacement Cost	Previous Annual Reinvestment Required (at 2.5%)	New Annual Reinvestment Required (at 2.5%)	Annual Increase \$	Annual Increase %	Annual Increase per km
76km	\$29,807,069	\$56,079,757	\$745,176	\$1,401,994	\$656,817	88%	\$8,642

The analysis shows that converting 76km of gravel roads to surface treated roads will increase annual capital costs by approximately \$657,000, representing an 88% increase in annual capital needs. As with all other areas of this document, this analysis is highly sensitive to asset replacement costs and reinvestment rates. For example, increasing annual reinvestment rate to 3% would produce an annual increase of \$788,200, or a per km cost increase of \$10,370.

The additional annual funding required would need to be integrated with future financial analysis and will have a direct impact on annual revenue required, and potential tax increases needed to maintain higher-order asset in a state of good repair. These cost increases should be balanced with the benefits expected from the conversions. We also note that based on staff feedback, existing surface treated roads are deteriorating faster

than anticipated due to heavy industrial and commercial traffic load and volumes. For a growing community, these challenges can add additional wear and tear on roadways, requiring more frequent interventions.

Attachments

Attachment A - 2023 Gravel Road Conversion Map

Report Approval Details

Document Title:	Tender Award – 2023 Gravel Conversion Program.docx
Attachments:	- 2023 Gravel Conversion program.pdf
Final Approval Date:	Mar 14, 2023

This report and all of its attachments were approved and signed as outlined below:

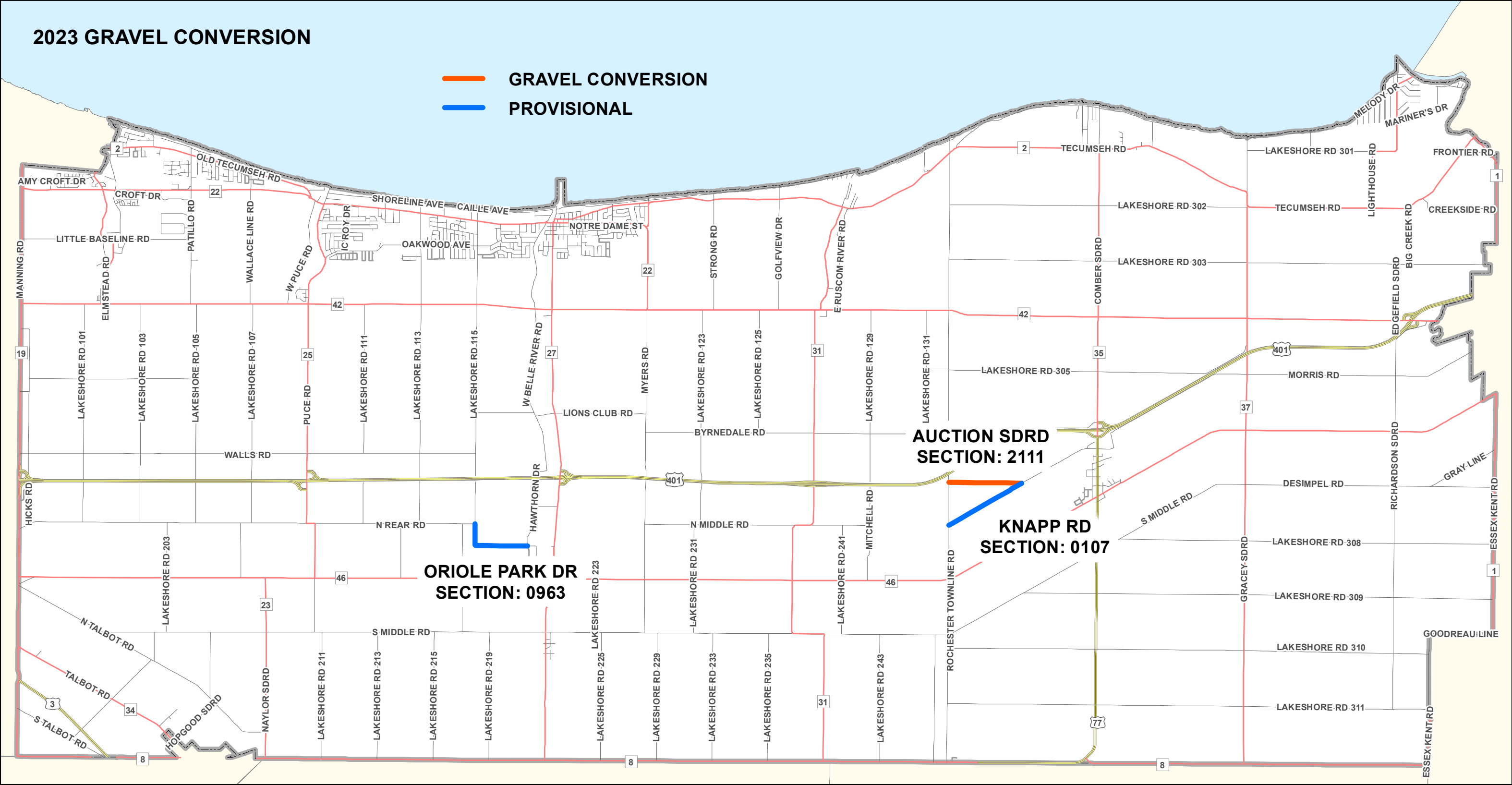
Prepared by Jeff Wilson

Submitted by Krystal Kalbol

Approved by Justin Rousseau

2023 GRAVEL CONVERSION

- GRAVEL CONVERSION
- PROVISIONAL



Municipality of Lakeshore – Report to Council

Operations

Public Works



To: Mayor & Members of Council

From: Jeff Wilson, Division Leader – Public Works

Date: March 21, 2023

Subject: Tender Award – 2023 Lifecycle Surface Treatment Resurfacing Program

Recommendation

Award the tender for the 2023 Lifecycle Surface Treatment Resurfacing Program contract to Shepley Road Maintenance Ltd. in the amount of \$872,810.07 including applicable HST, as presented at the March 21, 2023 Council meeting.

Background

Lakeshore's Lifecycle Surface Treatment Resurfacing Program included the below nine (9) road sections to be completed in 2023:

- Church Street;
- King Street;
- Oriet Street;
- Sunset View Lane;
- St. Clair Road;
- Lange Avenue;
- Lakeshore Road 123;
- Lakeshore Road 301; and
- South Middle Road.

A map has been attached identifying the above sections.

The request for tender for the 2023 Life Cycle Surface Treatment Resurfacing Program was publicly advertised on Bids & Tenders on Wednesday February 13, 2023, and closed on March 3, 2023.

Comments

There was only one (1) bid submissions for this tender.

Below is a summary of the tender prices received.

Tenderer	Price (excluding HST)	Price (including applicable HST)
Shepley Road Maintenance Ltd.	\$ 857,714.30	\$872,810.07

Shepley Road Maintenance Ltd. has the experience, expertise, and equipment to complete this project.

Administration is recommending Shepley Road Maintenance Ltd. be awarded this contract.

Financial Impacts

2022 Surface Treatment Program	Contract Amount (excluding HST)	Contract Amount (including applicable HST)
Tender Cost	\$857,714.30	\$872,810.07
2023 Budget		\$847,000.00
Difference (over)/under		(\$25,810.07)

Council approved \$847,000.00 in the 2023 budget for the 2023 Roads Lifecycle Surface Treatment Resurfacing Program.

As noted in the table above the tender for the 2023 Surface Treatment program is over the overall approved budget allocated for this work by \$25,810.07.

If Council wishes to remain within the 2023 budget, deferral of Sunset View Lane until 2024 can be considered.

Included in the tender document is the following stipulation:

The Municipality reserves the right to reduce or increase the specified quantities in this tender by up to 25%, without penalties to unit prices, subject to budget constraints and Council approval.

It should be noted that the final costs for 2023 may differ from the tender price depending on the actual amounts of emulsion and aggregate required to be used in the surface

treatment process. The quantities contained in the Surface Treatment Tender specifications are estimates only.

Attachments

Appendix A – 2023 Surface Treatment Tender Map

Report Approval Details

Document Title:	Tender Award - Life Cycle Surface Treatment Resurfacing Program 2023.docx
Attachments:	- 2023 Life Cycle Surface Treatment Resurfacing Program Map.pdf
Final Approval Date:	Mar 14, 2023

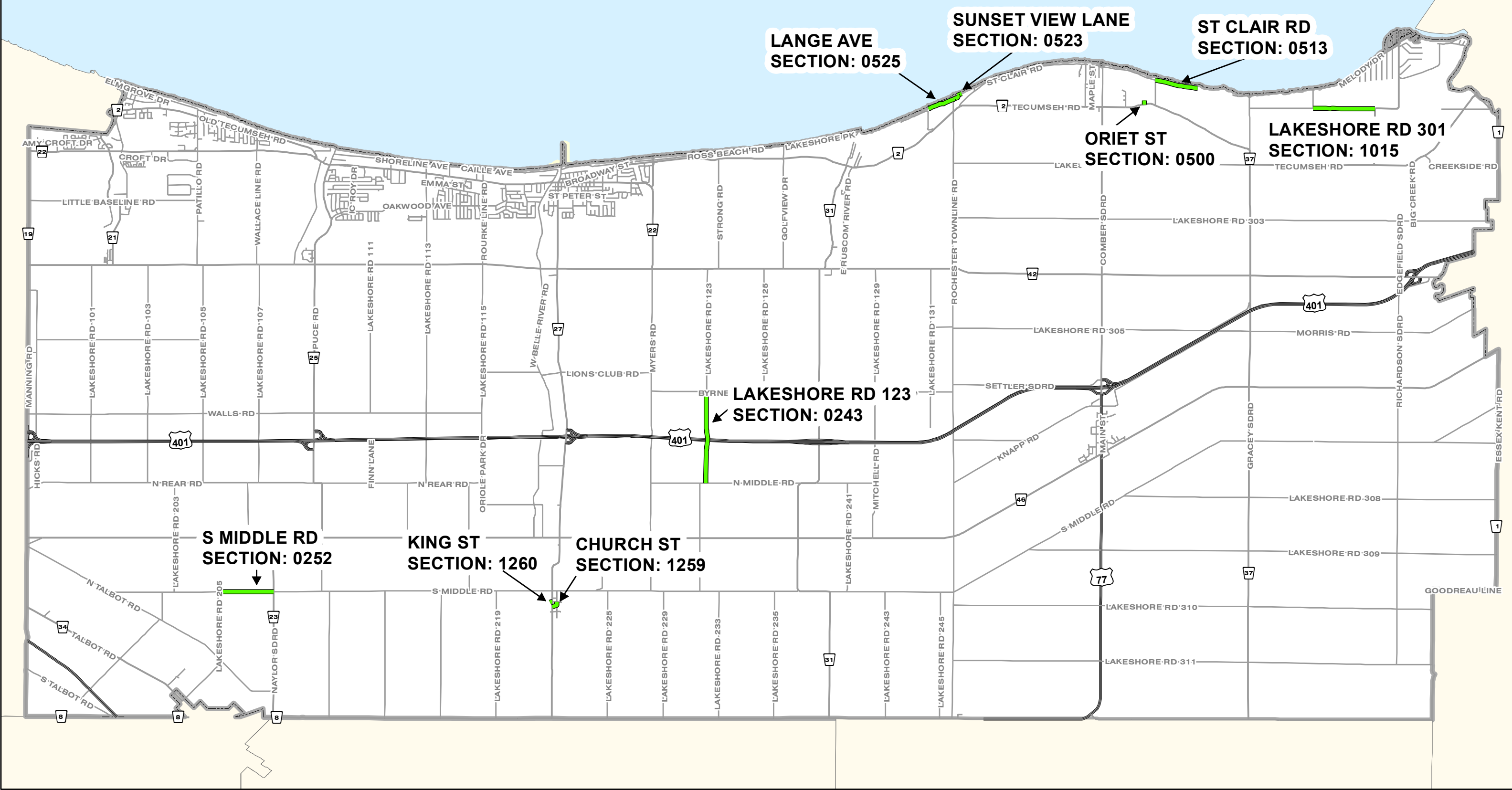
This report and all of its attachments were approved and signed as outlined below:

Prepared by Jeff Wilson

Submitted by Krystal Kalbol

Approved by Justin Rousseau

MUNICIPALITY OF LAKESHORE
2023 SURFACE TREATMENT TENDER



Municipality of Lakeshore – Report to Council

Operations

Public Works



To: Mayor & Members of Council

From: Jeff Wilson, Division Leader – Public Works

Date: March 14, 2023

Subject: Stoney Point/Pointe-aux-Roches Heritage Commemorative Monument

Recommendation

Subject to the consent of the property owner, direct the Division Leader – Public Works to relocate the Commemorative Monument located at 6690 Tecumseh Road, Stoney Point/Pointe-aux-Roches to Stoney Point Park, as presented at the March 21, 2023 Council meeting.

Background

On November 15, 1982, Stoney Point celebrated a Village Proud of Heritage event, in commemoration of the founding of Stoney Point/Pointe-aux-Roches. As part of this celebration, a commemorative plaque and rock were sponsored by the Centennial Committee and placed by the Ontario Heritage Foundation.

The monument recognized the unique culture and heritage of the community of Stoney Point/ Pointe-aux-Roches. An article from the Star Learnington Bureau has been attached for further information related to this event. As part of this event, a time capsule was also buried beneath the rock for review at a future date or milestone.

The property that the monument was placed on was the former municipal offices of the Township of Tilbury North (located at 6690 Tecumseh Road). Unfortunately, the property was sold sometime around 2009 and the monument was not relocated at the time and currently resides on private property. The monument has continued to be maintained by Lakeshore staff however could use more routine maintenance in an area more accessible (i.e., a Lakeshore Park). Furthermore, the monument should be accessible to the public in order to avoid persons wishing to view it travelling onto private property.

There was also a gazebo located on the property which was installed by the former municipality (after the monument was installed). This structure has not been maintained since the sale of the property.

Comments

Moving this piece of Stoney Point/Pointe-aux-Roches heritage to Municipal property will allow Municipal staff to properly preserve and offer more regular maintenance to this monument.

Administration recommends the commemorative monument be relocated to 800 Comber Sideroad, the Stoney Point Park. This will allow residents to better view the monument without travelling on private property. Further, this monument will be incorporated in the park planning process for the new park.

Administration has reached out to the current owner of the property (6690 Tecumseh Road) and he has been made aware that the Municipality is proposing to remove and relocate the monument that resides on his property. He consents to the transfer of the monument.

Further, the discussion on removal and disposal of the gazebo was offered to the owner, however the owner has requested the gazebo be left on site and he will provide the necessary maintenance as the owner of the structure. It should be noted that the gazebo is a fixture on the property and was not excluded from the sale at the time of the sale of the property.

Financial Impacts

The financial impacts are minimal as the commemorative monument will be relocated using funds from the parks operating budget.

Attachments

Newspaper Article from the Star - November 15, 1982

Report Approval Details

Document Title:	Stoney Point Pointe-aux-Roches Heritage Commemorative Plaque Relocation.docx
Attachments:	- Stoney PointPointe-aux-Roches Heritage Commemorative Plaque.jpg
Final Approval Date:	Mar 15, 2023

This report and all of its attachments were approved and signed as outlined below:

Prepared by Jeff Wilson

Submitted by Krystal Kalbol

Approved by Justin Rousseau

Stoney Point celebrates

Village proud of heritage

Star Leamington Bureau

Star photo/Grant Cameron

STONEY POINT — The new historical plaque outside the Tilbury North Township municipal building is a reminder of the proud heritage of the village of Stoney Point.

Those who stop to read its message, in either French or English, learn of the beginnings of this community of about 800.

The plaque, which commemorates the founding of Stoney Point, was dedicated at an unveiling ceremony Sunday sponsored by the village's centennial committee. It was erected by the Ontario Heritage Foundation, an agency of the Ministry of Citizenship and Culture.

FOR LOCAL retired farmer Phillipe Chauvin, the unveiling brought back many fond memories.

"What Stoney Point has more than any other place is friendliness," said 84-year-old Chauvin. "We don't see that because we live here but there's a different atmosphere here and you can't buy that with money."

In a 10-minute speech, Chauvin told the more than 40 people at the ceremony that future generations must preserve the local heritage.

He said if Canada is to survive its citizens must put aside greed and correct mistakes already made.

"My wish is that we should be a world leader in good understanding," he said. "We've poisoned our water, polluted our air. We're destroying ourselves. If we look at our motives we wouldn't be so proud."

"I HAVE DREAMS that in the future everybody will understand each other. The people of Canada must listen to the words on the plaque and make our children aware."

In his speech, Chauvin outlined the history of Stoney Point.

The first settlers who arrived in the Stoney Point area during the early 1820s were French-speaking.

They established farms along the Lake St. Clair shoreline and by 1852 had formed a community called Pointe-Aux-Roches (Stoney Point).

After the arrival of a railway in 1854, the village developed into a market and industrial complex and by 1881 the neighboring hamlets of Chevalier and Stoney Point were incorporated into a police village with 375 residents.

FOLLOWING A decrease in the nearby lumbering activity, the village's industrial section declined after 1900 and by 1920 Stoney Point had been transformed into a quiet agricultural village.

Federal Agriculture Minister Eugene Whelan (L—Essex-Windsor), MPP Richard Ruston (L—Essex-North) and Tilbury North Township Reeve Rosaire Rivait also attended the ceremonies.



PHILLIPE CHAUVIN admires bilingual historical plaques in Stoney Point

Municipality of Lakeshore

By-law 23-2023

Being a By-law to amend By-law 2-2012, Zoning By-law for the Municipality of Lakeshore (ZBA-08-2021)

Whereas By-law 2-2012 is the Municipality's comprehensive zoning by-law regulating the use of lands and the character, location and use of buildings and structures within the Municipality of Lakeshore;

And whereas the Council of the Municipality of Lakeshore deems it expedient and in the interest of good planning to amend By-law 2-2012;

And whereas this amendment is in conformity with the Lakeshore Official Plan;

Now therefore the Council of the Municipality of Lakeshore enacts as follows:

1. Schedule "A", Map 30 to By-law 2-2012, is amended as follows:

- a) the zoning classification of the land legally described as Part of Lot 288, Concession South Talbot Road, Maidstone, designated as Part 4 on Plan 12R26608; Town of Lakeshore, being all of the Property Identifier Number 75016-0089(LT), which is shown for reference only on Schedule "A" to this by-law, is changed from "Rural Commercial/Employment (CR)" to "Rural Commercial/Employment Zone Exception 52 (CR-52)".

2. Section 9.11, Rural Commercial/Employment (CR) Zone Exceptions is amended by adding Subsection 9.11.52 to immediately follow Subsection 9.11.51 and to read as follows:

"9.11.52 Rural Commercial/Employment Zone Exception 52 (CR-52)

- a) Permitted Uses: A *contractor's yard* shall be an additional permitted use."

3. This by-law shall come into force in accordance with section 34 of the *Planning Act*, R.S.O. 1990, c. P. 13.

Read and passed in open session March 21, 2023.

Mayor
Tracey Bailey

Clerk
Kristen Newman

**Schedule “A”
to By-law 23-2023**

Part of Lot 288, Concession South Talbot Road, Maidstone, designated as Part 4
on Plan 12R26608; Town of Lakeshore



“Rural Commercial/Employment (CR)” to “Rural Commercial/Employment
Zone Exception 52 (CR-52)”

Municipality of Lakeshore

By-law 28-2023

**Being a By-law to Confirm the Proceedings of the
Council of the Municipality of Lakeshore**

Whereas in accordance with the *Municipal Act 2001*, S.O. 2001, c. 25, municipalities are given powers and duties in accordance with this Act and many other Acts for purposes which include providing the services and other things that a municipality considers are necessary or desirable for the municipality;

And whereas in accordance with said Act, the powers of a municipality shall be exercised by its Council;

And whereas municipal powers, including a municipality’s capacity, rights, powers and privileges shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And whereas it is deemed expedient that the proceedings of the Council of the Municipality of Lakeshore at these sessions be confirmed and adopted by By-law.

Now therefore the Council of the Municipality of Lakeshore enacts as follows:

- 1. The actions of the Council of the Municipality of Lakeshore in respect of all recommendations in reports of Committees, all motions and resolutions and all other actions passed and taken by the Council of the Municipality of Lakeshore, documents and transactions entered into during the March 7, 2023 session of Council be adopted and confirmed as if the same were expressly embodied in this By-law.
- 2. The Mayor or the Deputy Mayor together with the Clerk are authorized and directed to execute all documents necessary to the action taken by this Council as described in paragraph 1 of this By-law and to affix the Seal of the Municipality of Lakeshore to all documents referred to in said paragraph 1 above.

Read and passed in an open session on March 21, 2023.

**Mayor
Tracey Bailey**

**Kristen Newman
Clerk**