

# Municipality of Lakeshore

## Minutes of the Regular Council Meeting

Tuesday, September 28, 2021, 5:00 PM

Electronically hosted from Town Hall, 419 Notre Dame Street, Belle River



Members Present: Mayor Tom Bain, Deputy Mayor Tracey Bailey, Councillor Steven Wilder, Councillor Len Janisse, Councillor Kelsey Santarossa, Councillor John Kerr, Councillor Kirk Walstedt, Councillor Linda McKinlay

Staff Present: Chief Administrative Officer Truper McBride, Corporate Leader - Growth & Sustainability Tammie Ryall, Corporate Leader - Operations Krystal Kalbol, Corporate Leader - Strategic & Legal Affairs Kristen Newman, Division Leader - Civic Affairs Brianna Coughlin, Division Leader - Community Services Frank Jeney, Division Leader - Economic Development & Mobility Ryan Donally, Division Leader - Workforce Development Lisa Granger, Planner I Ian Search, Planner III Aaron Hair, Team Leader - Revenue Michelle Heslop, Interim Division Leader - Information Management & Technology Solutions Mark Donlon

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### 1. Call to Order

Mayor Bain called the meeting to order at 5:04 PM in Council Chambers. All other members of Council participated in the meeting through video conferencing technology from remote locations.

### 2. Closed Session

**306-09-2021**

**Moved By** Councillor Wilder

**Seconded By** Councillor Santarossa

Council move into closed session in Council Chambers at 5:05 PM in accordance with:

- a. Paragraph 239(2)(e), (f) and (k) of the *Municipal Act, 2001* to discuss litigation affecting the municipality, advice that is subject to solicitor-client privilege, including communications necessary for that purpose, and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on

or to be carried on by or on behalf of the municipality or local board, relating to the Amy Croft area;

- b. Paragraph 239(2)(a) of the *Municipal Act, 2001* to discuss the security of the property of the municipality relating to information technology security;
- c. Paragraph 239(2)(d) and (f) of the *Municipal Act, 2001* to discuss labour relations or employee negotiations and advice that is subject to solicitor-client privilege, including communications necessary for that purpose, relating to a mandatory vaccination policy;
- d. Paragraph 239(2)(d) of the *Municipal Act, 2001* to discuss labour relations or employee negotiations relating to collective agreements relating to a paid holiday; and
- e. Paragraph 239(2)(b) and (d) of the *Municipal Act, 2001* to discuss personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations, relating to the recruitment of an employee.

**Carried Unanimously**

### **3. Return to Open Session**

The closed session was adjourned at 6:47 PM and Mayor Bain called a recess at that time.

Council returned to open session at 7:00 PM.

### **4. Moment of Reflection**

### **5. Disclosures of Pecuniary Interest**

### **6. Recognitions**

Mayor Bain recognized National Day for Truth and Reconciliation on September 30<sup>th</sup> and encouraged residents to learn more regarding local events and educational resources.

Mayor Bain also recognized the following Lakeshore residents who received citations at the Police Services Board meeting September 27, 2021:

- Wendy Howlett, Deacon Ross, Carter Faust and Mustafe Mansour were awarded Commissioner's Citations for Lifesaving; and
- Robert Thoms and Kenneth Baker were awarded the Commissioner's Citation for Bravery.

**7. Public Meetings under the *Municipal Act, 2001***

**1. Tax Adjustment under the *Municipal Act, 2001*, s.357**

**307-09-2021**

**Moved By** Councillor Janisse

**Seconded By** Councillor Wilder

Authorize the reduction of taxes under s. 357 of the *Municipal Act, 2001* totaling \$16,051.16 for adjustments affecting the 2020, 2021 taxation years, as outlined in the report from Finance Services presented at the September 28, 2021 Council meeting.

**Carried Unanimously**

**9. Delegations**

**1. Data Backup and Disaster Recovery – Service Levels**

**308-09-2021**

**Moved By** Councillor Walstedt

**Seconded By** Councillor Wilder

Authorize a first charge in the amount of \$30,000 to the base budget commencing in the 2022 budget to support annualized costs of the proposed data backup and discovery strategy, as presented at the September 28, 2021 Council Meeting.

**Carried Unanimously**

**10. Completion of Unfinished Business**

**11. Consent Agenda**

**309-09-2021**

**Moved By** Councillor Santarossa

**Seconded By** Deputy Mayor Bailey

Approve minutes of the September 14, 2021 meeting.

**Carried Unanimously**

**310-09-2021**

**Moved By** Councillor Santarossa

**Seconded By** Deputy Mayor Bailey

Defer consideration of the September 16, 2021 minutes pending corrections.

**Carried Unanimously**

1. **September 14, 2021 Regular Council Meeting Minutes**
2. **September 16, 2021 Special Council Meeting Minutes**

**12. Reports for Information**

1. **Drainage Board meeting July 5th, 2021**

**311-09-2021**

**Moved By** Councillor Walstedt

**Seconded By** Councillor Janisse

Receive the Drainage Board meeting July 5th, 2021 report.

**Carried Unanimously**

2. **Recruitment Challenges**

**312-09-2021**

**Moved By** Councillor Wilder

**Seconded By** Deputy Mayor Bailey

Defer consideration of the report pending the upcoming report relating to retention.

**Carried Unanimously**

**13. Reports for Direction**

1. **Short-term Accommodation Rentals – Results of Public Consultation Process**

**313-09-2021**

**Moved By** Deputy Mayor Bailey

**Seconded By** Councillor Santarossa

Defer consideration of the report pending a further report regarding regulatory options for short term rentals, including business licensing, number of permitted short term rentals, definition of primary residence and types of dwelling.

**Carried Unanimously**

**2. COVID-19 Resilience Infrastructure Stream Grant – Local Government Intake**

**314-09-2021**

**Moved By** Councillor Kerr

**Seconded By** Councillor McKinlay

Direct the Clerk to read By-law 84-2021 authorizing the Mayor and Clerk to execute the COVID-19 Resilience Infrastructure Stream transfer payment agreement for \$479,000 during the “Consideration of the By-laws”, as further described in the September 28, 2021 Council meeting report.

**Carried Unanimously**

**3. A By-law to Deem a Certain Lot to no longer be a Registered Lot on a Plan of Subdivision (Lot 1, Registered Plan 1568) in the Municipality of Lakeshore**

**315-09-2021**

**Moved By** Councillor Santarossa

**Seconded By** Councillor Wilder

Direct the Clerk to read By-law 79-2021 during the “Consideration of By-laws” in order to deem Lot 1 in Registered Plan 1568 in the Municipality of Lakeshore as no longer forming part of a plan of subdivision, as further described in the report presented at the September 28, 2021 Council meeting.

**Carried Unanimously**

**4. Subdivision Agreement of the Lakeshore New Centre Estates Phase 3B**

**316-09-2021**

**Moved By** Deputy Mayor Bailey

**Seconded By** Councillor Walstedt

Direct the Clerk to read By-law 78-2021, during the “Consideration of By-laws” to authorize the Mayor and Clerk to execute a Subdivision Agreement with the Owner of Phase 3B of Lakeshore New Centre Estates.

In Favour (7): Mayor Bain, Deputy Mayor Bailey, Councillor Janisse, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

Opposed (1): Councillor Wilder

**Carried**

**5. Tracey Estates Phase 2 Subdivision Agreement**

**317-09-2021**

**Moved By** Councillor McKinlay

**Seconded By** Councillor Walstedt

Direct the Clerk to read By-law 77-2021, during the “Consideration of By-laws” to authorize the Mayor and Clerk to execute a Subdivision Agreement with the Owner of Phase 2 of Tracey Estates.

**Carried Unanimously**

**6. Employee Vaccination Policy for the Municipality**

**318-09-2021**

**Moved By** Deputy Mayor Bailey

**Seconded By** Councillor McKinlay

Direct Administration to revise draft Council Policy - Employee COVID-19 Vaccination Policy, as presented at the September 28, 2021 Council meeting, to include a two-test requirement for employees that are not vaccinated.

**Carried Unanimously**

**15. Reports from County Council Representatives**

Deputy Mayor Bailey provided an update regarding County of Essex Council matters.

**17. Notices of Motion**

**18. Question Period**

**19. Non-Agenda Business**

**20. Consideration of By-laws**

**320-09-2021**

**Moved By** Councillor Santarossa

**Seconded By** Councillor Walstedt

By-laws 77-2021, 79-2021 and 84-2021 be read and passed in open session on September 28, 2021.

**Carried Unanimously**

**321-09-2021**

**Moved By** Councillor Santarossa

**Seconded By** Councillor Walstedt

By-law 78-2021 be read and passed in open session on September 28, 2021.

In Favour (7): Mayor Bain, Deputy Mayor Bailey, Councillor Janisse, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

Opposed (1): Councillor Wilder

**Carried**

- 1. By-law 77-2021, Being a By-law to authorize the execution of a Subdivision Agreement pertaining to Raymond Joseph Tracey & Deborah Dalane Tracey (Tracey Estates Phase 2)**
- 2. By-law 78-2021, Being a By-law to authorize the execution of a Subdivision Agreement pertaining to Lakeshore New Centre Estates Ltd. (Phase 3B)**
- 3. By-law 79-2021, Being a By-law to Deem Certain Lots to no Longer be Registered Lots on a Plan of Subdivision**
- 4. By-law 82-2021, Being a By-law to Confirm Proceedings of Council for September 14th and September 16th, 2021**
- 5. By-law 83-2021, Being a By-law to Adopt an Employee COVID-19 Vaccination Policy for the Municipality of Lakeshore**
- 6. By-law 84-2021, Being a By-law to Authorize the Mayor and Clerk to Execute the COVID-19 Resilience Infrastructure Stream Transfer Payment Agreement**

**21. Adjournment**

**322-09-2021**

**Moved By** Councillor McKinlay

**Seconded By** Councillor Walstedt

Council adjourn its meeting at 8:58 PM.

**Carried Unanimously**

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Tom Bain  
Mayor

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Kristen Newman  
Clerk