



The Corporation of the Town of Lakeshore

Regular Council Meeting Agenda

Tuesday, November 10, 2020, 6:00 PM

Electronically hosted from Council Chambers, 419 Notre Dame Street, Belle River

Pages

1. Call to Order
2. Moment of Reflection
3. Disclosures of Pecuniary Interest
4. Recognitions
5. Public Meetings under the Planning Act
6. Public Presentations
 - a. Daniel Levitan and Sonny Karunakaran - Hydro One Networks Inc. - Investments in the Town of Lakeshore 5
 - b. Mark Danelon - E.L.K. Energy Inc. - Capital Projects
 - c. Mark Peacock and Todd Casier - Lower Thames Valley Conservation Authority - 2021 Budget 20
7. Delegations
 - a. 4202414 Canada Ltd. – Request to Extend Conditions for Building Permit 30

Recommendation:
The applicable fees and charges collected relating to Conditional Building Permit 2015-320 be refunded to 4202414 Canada Ltd for the reasons described in the report presented at the November 10, 2020 Council Meeting.

 1. Joe Papineau - Applicant

- b. **Parks and Recreation Master Plan – Five Year Capital Budget - Parks** 37

Recommendation:

Approve in principle the 5 year Capital Implementation Plan for Parks Development as presented at the November 10, 2020 Council meeting.

1. Paul Bezaire, Bezaire Partners

8. **Completion of Unfinished Business**

9. **Consent Agenda**

- a. **October 27, 2020 Regular Council Meeting Minutes** 64
- b. **November 3, 2020 Special Council Meeting Minutes** 68
- c. **Norfolk County - Illicit Cannabis Operations** 77
- d. **City of Belleville - Accessibility for Ontarians with Disabilities Act** 84
- e. **Loyalist Township - Funding for Community Groups and Service Clubs Affected by Pandemic** 86
- f. **Town of Grimsby - Proposed Regulation Under the Ontario Heritage Act Bill 108** 88
- g. **Belle River on the Lake BIA Board Meeting Minutes of September 14, 2020** 102

Recommendation:

Approve minutes of the previous meetings and receive correspondence as listed on the Consent Agenda.

10. **Reports for Information**

- a. **Oriole Park Drive Walkway Options** 104

Recommendation:

Receive the Report for Information as listed on the agenda.

11. Reports for Direction

- a. Fire Department Cost Recovery Considerations** 107

Recommendation:

Direct Administration to pursue Option 1 _____ (select (a) or (b)) and Option 2, as presented in the Fire Chief's report at the November 10, 2020 Council meeting.

- b. 2021 Interim Levy By-Law** 114

Recommendation:

Adopt the Interim Levy By-law 90-2020, as presented at the November 4, 2020 Council meeting.

- c. Remuneration for Statutory and Advisory Boards and Committees** 116

Recommendation:

Direct Administration to include meeting remuneration in the Terms of Reference for each statutory board or committee to be approved at the beginning of each term of Council, as described in the report presented November 10, 2020.

- d. 2021 OPP Billing Estimate** 123

Recommendation:

Direct Administration to include \$4,985,587 plus the 2019 reconciled cost of \$48,637 for payment to the OPP in the 2021 Budget, as further described in the report presented at the November 10, 2020 Council meeting.

- e. Bill 215 – Main Street Recovery Act, 2020 – Amendments to the Municipal Act, 2001 regarding Noise Prohibitions** 142

Recommendation:

Direct the Clerk to file a comment objecting to the Province of Ontario's proposed Bill 215 amendments to the *Municipal Act, 2001*, as described in the report presented at the November 10, 2020 meeting.

12. Announcements by Mayor

13. Reports from County Council Representatives

14. Report from Closed Session

15. Notices of Motion

- 16. Question Period
- 17. Non-Agenda Business
- 18. Consideration of By-laws
 - a. By-law 72-2020, Being a By-law for the 10th Concession Drain - Bank Repair 174
 - b. By-law 81-2020, Being a By-law for the Mill Street Drain Improvements and Pumping Station 175
 - c. By-law 90-2020, Being a By-law to Authorize an Interim Tax Levy Prior to the Adoption of the Estimates for the Year 2021 176
 - d. By-law 94-2020, Being a By-law to Amend By-34-2019 to Appoint Statutory Officials and Enforcement Officers for The Corporation of the Town of Lakeshore 178
 - e. By-law 95-2020, Being a By-law Confirming the Proceedings of Council for October 27 and November 3, 2020 182
 - f. By-law 96-2020, Being a By-law to Authorize Grants by The Corporation of the Town of Lakeshore for the 2020 Mayor's Art Awards: Artist in a Pandemic Grant Program. 183

Recommendation:

By-laws 72-2020 and 81-2020 be read a third time and adopted; and

By-laws 90-2020, 94-2020, 95-2020 and 96-2020 be read and passed in open session on November 10, 2020.

- 19. Closed Session
- 20. Return to Open Session
- 21. Adjournment

Recommendation:

Council adjourn its meeting at ____ PM.

HYDRO ONE INVESTMENTS IN THE TOWN OF LAKESHORE



Presentation to Lakeshore Council

Daniel Levitan, Vice President of Stakeholder Relations

Sonny Karunakaran, Director of Strategic Projects

Hydro One Networks Inc.

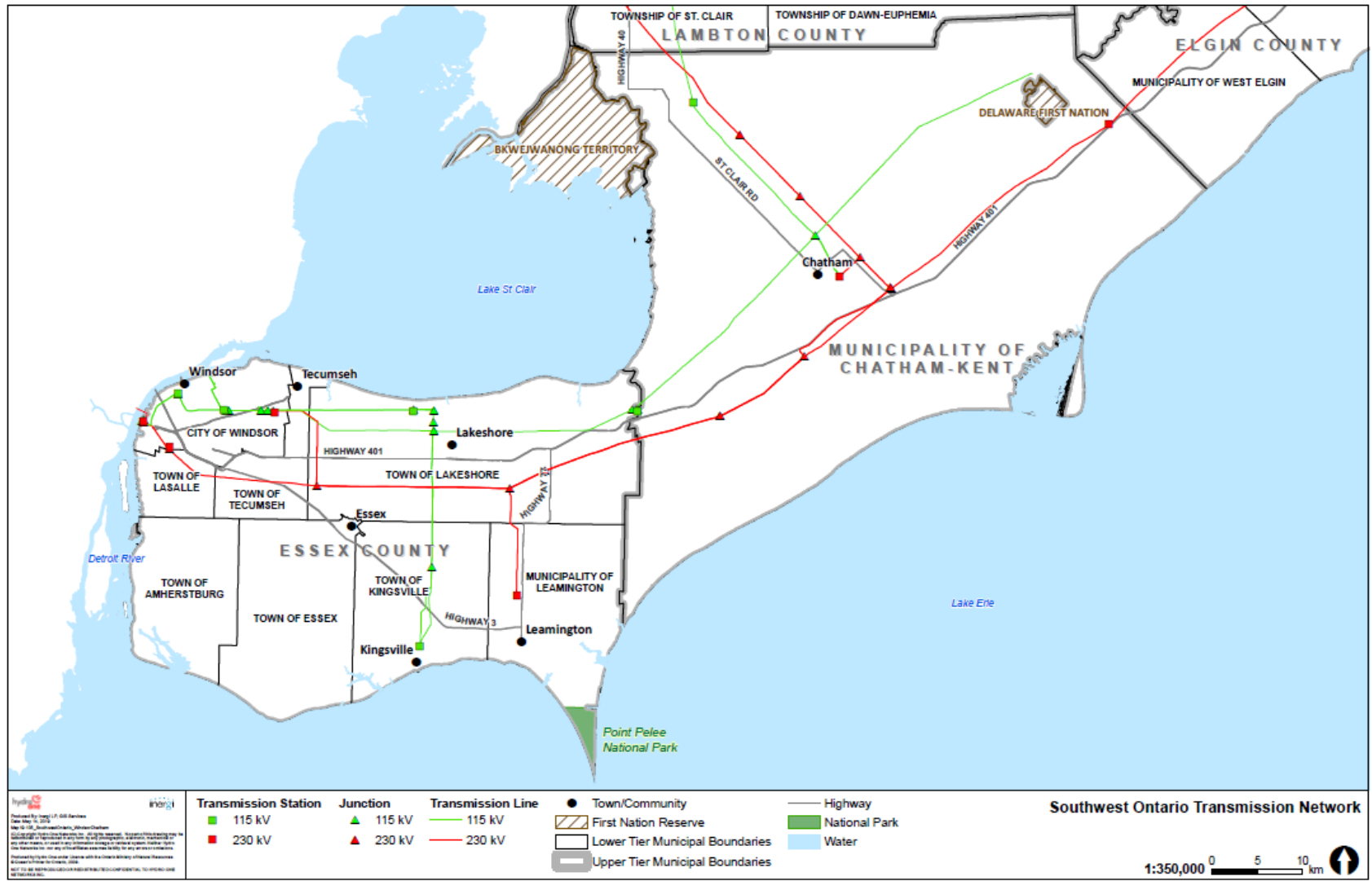
OVERVIEW

- Investing in southwestern Ontario
- Maps of the electricity system in southwestern Ontario
- Overview of projects in the Town of Lakeshore
- Transmission system investments
- Distribution system investments
- Working together with E.L.K. Energy Inc.

ENERGIZING LIFE IN SOUTHWESTERN ONTARIO

- Hydro One has a long history of energizing life in southwestern Ontario. We want to continue this tradition by strengthening the transmission and distribution system that powers the homes and businesses in the Town of Lakeshore, as well as the rest of Essex County.
- Approximately \$193 million has been invested in the area to-date through the construction of a new transmission station. Over the next several years we will continue to make significant investments to the infrastructure in the area.
- Engagement and consultation is a top priority for Hydro One. This is why we are committed to working and collaborating with local communities, residents, businesses and community groups as we build new infrastructure.

TRANSMISSION NETWORK IN SOUTHWESTERN ONTARIO



HYDRO ONE DISTRIBUTION NETWORK IN LAKESHORE

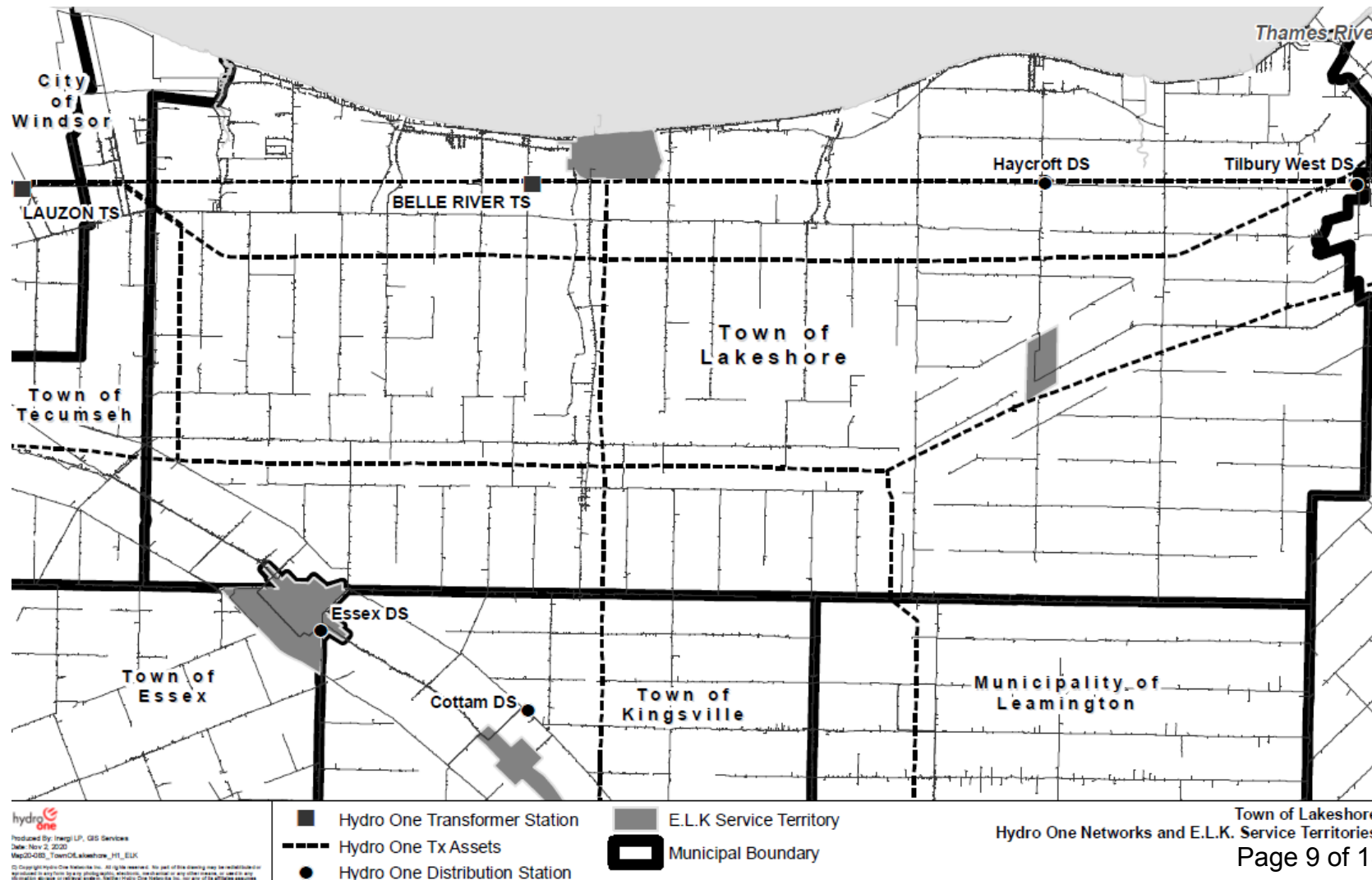
Stations supplying power to Lakeshore

Transformer stations:

- Belle River TS
- Lauzon TS

Distribution Station

- Essex DS
- Haycroft DS
- Tilbury West DS
- Cottam DS



TOWN OF LAKESHORE: FUTURE INVESTMENTS

TRANSMISSION SYSTEM INVESTMENTS

- Lakeshore Switching Station (SS)
- South Middle Road Transformer Station (TS)
- Proposed Chatham to Lakeshore Line

DISTRIBUTION SYSTEM INVESTMENTS

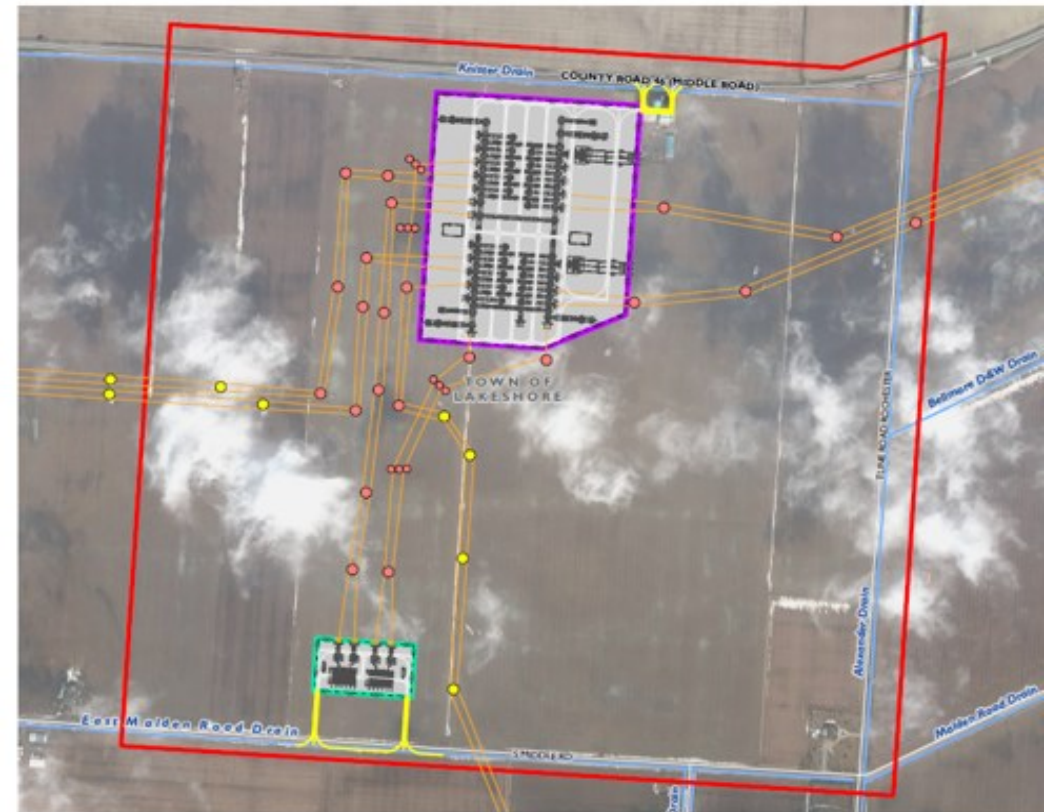
- South Middle Road TS distribution lines
- Manning Road and Essex County Road load growth
- Patillo Rd load growth
- County Road 42 widening

Benefits to the local community:

- Bring more power to the region connecting more homes and businesses
- Improve reliability on the electricity system

LAKESHORE SWITCHING STATION & SOUTH MIDDLE ROAD TRANSFORMER STATION

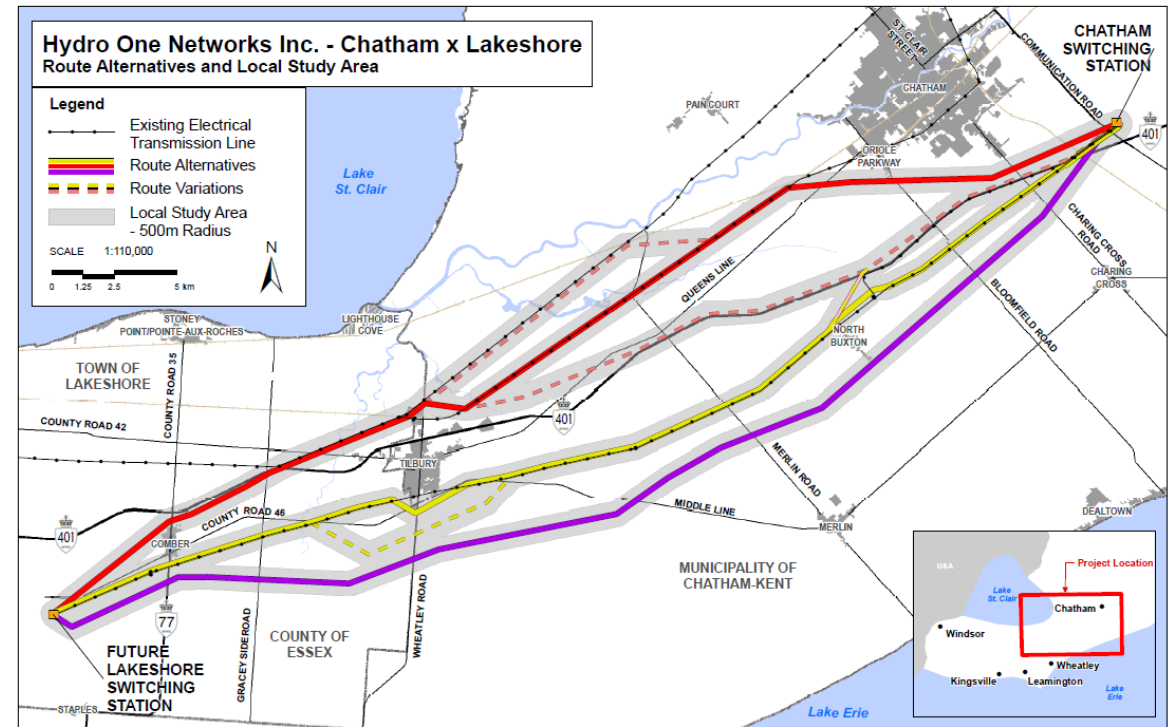
- Hydro One is constructing a new transformer and switching station to meet the increased demand for power in the region.
- The new 230 kV switching station and a separate 230/27.6 kV transformer station will be located on Middle Road and South Middle Road.
- Hydro One completed a Class Environmental Assessment for the new station in January 2020.
- Construction began in fall 2020, and is anticipated to be completed at the end of 2023.



Switching station is located on Middle Rd
Transformer station is located on South Middle Rd

CHATHAM TO LAKESHORE TRANSMISSION LINE

- To meet anticipated growth in the region, Hydro One is proposing to build a new double circuit 230kV transmission line between from our Chatham-Kent switching station to the future Lakeshore switching station.
- This line will add 400MW of power to the region, or enough to energize a city the size of Windsor.
- Hydro One has initiated a Class Environmental Assessment and consultation process.
- It is anticipated this line will be in-service prior to the end of 2025.



ENVIRONMENTAL ASSESSMENT CHATHAM TO LAKESHORE TRANSMISSION LINE

The Class Environmental Assessment (Class EA) for Minor Transmission Facilities sets out a planning and decision-making process for projects with predictable environmental effects that can be mitigated.

KEY COMPONENTS

- Consultation with Indigenous communities, community members, elected officials, interest groups and government agencies
- Collection of environmental inventory
- Identification and evaluation of alternative methods
- Identification of potential effects and mitigation measures
- Selection of a preferred alternative
- A draft Environmental Study Report (ESR) made available for a 30-day public review and comment period; and
- Submission of Final ESR and Statement of Completion

PROJECT TIMELINES

CHATHAM TO LAKESHORE TRANSMISSION LINE



We are here

Environmental studies and preferred route selection

Real estate outreach

Continued First Nations and stakeholder engagement opportunities (i.e. meetings with property owners, local businesses, associations etc.)

ENGAGEMENT & FEEDBACK

Hydro One is committed to ongoing engagement and consultation.

TO DATE WE'VE:

- Held 2 virtual information sessions with community members reaching more than 4,000 households.
- Held 2 virtual information sessions with First Nations communities reaching more than 200 households.
- Held 2 virtual Technical Advisory Committee workshops with provincial and federal agencies, First Nations community representatives, and technical and industry stakeholders.
- Corresponded via phone or email with more than 100 community members.
- Organized regular and frequent engagement with local elected officials.
- Engaged with eight First Nations communities.
- Distributed more than 60,000 flyers.

KEY FEEDBACK WE'VE HEARD:

- Protecting agricultural features and operations should be considered when selecting the route.
- Farming practices should be considered as part of the solution used to deliver this project.
- The former rail corridor should be reconsidered as a potential route alternative.

LAKESHORE: DISTRIBUTION SYSTEM INVESTMENTS

The listed distribution projects are in various stages of planning and design. These projects will offer additional capacity, improve service and reliability, and directly support the growth needs of local businesses.

PROJECT	PURPOSE
SOUTH MIDDLE RD TS FEEDERS	New distribution line feeders will extend from the South Middle Rd TS to support regional growth and economic development.
MANNING RD AND ESSEX COUNTY RD 22 LOAD GROWTH	New distribution line will improve reliability in the Town of Lakeshore and directly support the load growth in the Amy Croft Dr. and Lanuoe St. areas.
PATILLO RD LOAD GROWTH	New distribution line will supply load growth near Patillo Rd industrial/commercial developments as well as provide reliability improvements in the Town of Lakeshore.
COUNTY ROAD 42 ROAD WIDENING	The distribution lines require relocation to accommodate the County Rd 42 widening.

LAKESHORE AREA DISTRIBUTION SYSTEM MAINTENANCE

- Hydro One regularly assesses the condition of its distribution assets, plans annual maintenance, and makes repairs as needed.
- Maintenance activities include tree clearing, line patrol, infrared scans, replacement of damaged assets such as switches, transformers, meters, insulators, guy wires, etc.



WORKING WITH E.L.K. ENERGY

E.L.K. Energy and Hydro One have developed a trust based partnership, keeping the customer at the center of every discussion.

Meet regularly to:

- Plan investments to meet the load growth needs in the area
- Develop investment plans to ensure improved reliability for our customers
- Share energy demand information to contribute to the regional planning process
- Work together in finding optimal solutions for temporary power interruptions



THANK YOU

Questions?

2021 Draft Budget Report

Presentation to:
Town of Lakeshore

Todd Casier, CA
Manager, Financial and Administrative Services

Mark Peacock, P. Eng.
C.A.O. / Secretary Treasurer

Lower Thames Valley Conservation Authority
November 10, 2020



2020 Budget– 2% Levy Increase

- ▶ 2020 Budget Development Criteria set August 2019, October. 2019 Mtg. approved budget
- ▶ Approved a 2% levy increase, an increase of \$28,700 resulted.
- ▶ After significant reduction in costs and capital purchases a balanced budget was prepared
- ▶ Under this scenario, staff was provided a 1% cost (\$19,400) of living wage increase, but all 2020 staff merit increases were cancelled.

2021 Budget Background

- ▶ 2021 Budget Development Criteria was set by the board in the Aug. 2020 Mtg.
- ▶ one percent (1%) increase was recommended for the levy which means a \$14,600.00 increase in levy
- ▶ The board approved staff working to find the funding to provided the merit increase to staff cancelled in the 2020 budget

Provincial Grant – still at reduced level

- ▶ In 2019 the province reduced the Section 39 grant (a grant that had been the same since 1998) by approximately 50% from \$157,807.00 (2018) down to \$81,467.23 (2019).
- ▶ The 2021 draft budget has been prepared to address this major cut.

Major Negative Impacts

Negative impacts on Budget	Difference to Prior Year Budget
1 CPP Increase	-\$3,700.00
2 Benefits Increase (10%)	-\$9,500.00
3 Deferred 2020 Merit Increase (To maintain current programs)	-\$29,000.00
4 Insurance (10% current year increase plus remainder of last year increase)	-\$11,900.00
5 Water Resources Engineer	-\$82,600.00
6 Outreach Specialist	-\$64,500.00
7 Strategic Plan	-\$20,000.00
8 Net Asset purchase increase compared to 2020	-\$17,000.00
Total Negative Impact on Budget	-\$238,200.00

Major Positive Impacts

Positive Impacts on Budget	
¹ Education Staff Reduction	\$28,000.00
² Property Taxes (Conservation Land Tax Incentive Program, Managed Forest Tax Incentive Program and property reassessments)	\$7,900.00
³ Water Resources Engineer Grant	\$55,100.00
⁴ Natural Hazards Program Staff Reduction	\$32,700.00
⁵ Outreach Specialist Grant	\$64,500.00
⁶ Reduced Cleaning Admin Office	\$6,600.00
⁷ Cancelled TODS	\$3,800.00
⁸ Various Increased grants	\$25,000.00
Total Positive Impacts on Budget	\$223,600.00

Total Impact on Budget

Results	
Total Positive Impacts on Budget	\$223,600.00
Total Negative Impact on Budget	-\$238,200.00
Net Change	-\$14,600.00
General Levy Increase	\$14,600.00
Total Change	\$0.00

Reduced Capital Budget

Cost	Description	Reason For Expenditures
\$ 6,000.00	Computer equipment	Start updating aging computers and IT infrastructure through out the organization
\$ 51,500.00	Three new vehicles (trucks/vans)	replacing 3 vehicles 11+ yrs old
\$ 15,000.00	portion of side scanning sonar	LTVCA Share of a co-owned side scanning sonar to support dyke reconstruction in river and shorelines
\$ 72,500.00	Total Proposed in 2021	

Consultation:

- ▶ Staff have been directed by the LTVCA board to consult with municipalities on the draft budget and to bring results of that consultation back before the draft budget is approved
- ▶ Due to timing of consultation the approval of the draft budget will be delayed until December 2020

Thank you

Questions?

The Corporation of the Town of Lakeshore

Report to Council

Community & Development Services

Building Services



To: Mayor & Members of Council
From: Morris Harding, Manager of Building Services, Chief Building Official
Date: November 3, 2020
Subject: 4202414 Canada Ltd. – Request to Extend Conditions for Building Permit

Recommendation

The applicable fees and charges collected relating to Conditional Building Permit 2015-320 be refunded to 4202414 Canada Ltd for the reasons described in the report presented at the November 10, 2020 Council Meeting.

Background

In 2012, 4202414 Canada Ltd applied for a building permit for a retirement home to be constructed in the community of Stoney Point. Based on the plans submitted, and other submissions, the Town categorized the project as Institutional for the purpose of development charge calculations.

On October 3, 2019, 4202414 Canada Ltd submitted a request to the Town for an extension of the building permit that expired September 6, 2017. With the expiry of that permit, also expired the reduced Development Charge rate previously authorized by Council. Administration does not have the authority to re-issue a building permit at the reduced Development Charge rate. Council must extend the preferred rate to the developer.

At its November 5, 2019 Council meeting, 4202414 Canada Ltd was granted an extension to its conditional building permit through Motion #500-11-2019:

Extend permits for one year, on condition that there be no extensions, at 2015 rates.

Carried

The extension was until November 5, 2020 at which time construction was required to be substantially started. As of November 3, 2020 construction has not commenced.

Time of Payment of Development Charges

Development charges are imposed, calculated, payable and collected upon **issuance of a building permit** for a development. Under the Town's Development Charges By-law, in accordance with section 27 of the *Development Charges Act*, Council may, from time to time, and at any time, enter into agreements providing for all or any part of a development charge to be paid before or after it would otherwise be payable.

A review of the Development Charges By-law resulted in a new schedule (with increased fees) that came into effect mid-2015.

Council provided 4202414 Canada Ltd (and other applications in progress at that time) with the opportunity to be grandfathered under the pre-2015 rate schedule provided they met the following conditions:

- 1) Pre-consultation completed by June 15, 2015 and; (complete)
- 2) Building Permit Application submitted by September 30, 2015; and(complete)
- 3) Building permit issued by December 31, 2015.(Outstanding)

The Development Charge fees quoted for the project in 2012 (the time of original application) were **\$360,315.00** based on the institutional rate of \$3.14/sq. ft. on 114,750 sq. ft. The application did not proceed to the permit stage and fees were not collected in 2012.

Deferrals

Council, at its August 11, 2015 meeting, approved the request from 4202414 Canada Ltd to further defer payment of the development charges for its project in Stoney Point.

At its March 7, 2017 meeting, Council approved the request from the proponent for a third deferral, (CR 78-3-2017) as follows:

1. Council approve the third request of 4202414 Canada Ltd. to defer payment of Development Charges for its project in Stoney Point;
2. The payment schedule shall be as follows:
 - \$94,887.99 on February 28, 2017 (Paid)
 - \$94,618.49 on April 28, 2017 (Paid); and,
3. The Development Charges shall be paid in full by the dates prescribed. If the conditions are not complied with, the applicable fees and charges shall be returned to 4202414 Canada Ltd with no further extension.
4. Interest be applied in accordance with the Tariff of Fees By-law 87-2016 on all amounts owing January 1, 2017 until paid in full.

Comments

On five previous occasions: August 11, 2015, September 27, 2016, March 7, 2017, January 16, 2018, and November 5, 2019, Council has provided ongoing support for this project by providing a reduction in the payment of fees and extensions for the start of construction.

All applicable fees and charges were paid by 4202414 Canada Ltd and a Building Permit application with preliminary foundation drawings was submitted to the Town for review in 2012. In this case, the amount of review required by staff of the Building Permit plans was very minimal, as it was only preliminary foundation drawings.

If building permit fees are paid by a proponent, the building is not built and a refund is requested, the refund amount is based on the Tariff of Fees By-law. In this case, Administration would recommend the full amount be refunded due to the minimal amount of review required.

At this point, the failure to commence construction in 2020 has not fulfilled the remaining conditions of Council's previous extension of dates and terms to 4202414 Canada Ltd. Thus, Administration has no authority to issue a building permit at pre-July 1, 2015 development charge rates. Due to the inability of the proponent to advance this project within the last eight (8) years, Administration is recommending that all fees and permits be refunded.

The related Site Plan Application has lapsed, as it was tied to the proponent obtaining a building permit and commencing construction. As is our normal practice with all complex development applications, a site plan agreement needs to be signed by the proponent and the municipality before a building permit is issued.

The proponent has reduced the building from three storeys to two storeys. The reduction of 31,278 sq. ft. also reduced the development charges applicable to the project. Currently the proposed project has 94 washrooms with various fixture counts, and there are 84 kitchens with 2 plumbing fixtures per kitchen. As of October 2020, the Stoney Point Sewage Treatment plant is operating at 160% capacity. With the additional flows expected from the proposed retirement home project, the Sewage Treatment plant would be operating at approximately 190% capacity.

Due to the limited capacity, the Official Plan criteria for servicing needs to be reviewed when considering additional development in Stoney Point. Section 3, Managing Growth, states:

- *that sufficient municipal sanitary sewage, stormwater management, potable water treatment and transportation capacity can be provided to meet the needs of the area;*
- *allow for infilling and rounding out of existing development provided that the development is within the reserve sewage system and/or reserve water system capacity; and*

- *provided site conditions are suitable for the long-term provision of such services.*

Further, Section 7.3.1.1, Municipal Water & Sewage Services, of the Official Plan provides guidance for the review of significant development:

“The following policies will apply to community structure policy areas serviced by municipal sewage and water services:

- a) The Town will ensure that both municipal water supply and sewage systems perform within permitted operating standards. Prior to development approval involving significant lot creation and/or development, the Town may require the preparation and approval of a functional servicing report. Notwithstanding any land use designations, limitations on the capacity or operating performance of the municipal potable water and sewage systems will be a constraint to further development. The Town will continue to monitor treatment capacities and operational effectiveness of these municipal systems.”*

Considering the servicing constraints at the Stoney Point sewage treatment plant, and in keeping with the Official Plan policies, the Town and proponent would need to carefully consider how to manage the sewage generated by the proposed retirement home. Until that review has been completed, development should not proceed.

Conclusion:

Although the proponent has previously paid fees, applied for a building permit and submitted a partial set of drawings, the date to begin construction lapsed in June 2018 and again on November 5, 2020. Administration recommends that the conditions of the conditional building permit not be extended, and that the applicable fees and charges collected related to permit 2015-320 be returned.

Others Consulted

420414 Canada Ltd

Financial Impacts

In 2015 Development charges (DC) totaling \$369,495 and Building Permit fees of \$83,768 were collected from 4202414 Canada Ltd. Additionally, DC discounts of \$150,322.50 were funded from taxation, in relation to permit 2015-320. Total DCs allocated for this project were \$519,817.50.

In 2019 based on a reduction of 31,278 square feet of the building area development charges totaling \$100,715.16 were refunded to 4202414 Canada Ltd. The total applicable DC's relative to this project from 2019 are \$419,102.34.

In comparison, at the current 2020 DC rate of \$8.37/sq. ft. based on the new proposed 83,472 sq. ft. building total development charges would be \$698,660.64 without any discounts being applied. This represents an overall savings to 4202414 Canada Ltd of

\$279,558.30. It is also noted that the proposed rate in the draft Development Charges Study is \$9.90/sq. ft.

The overall savings to 4202414 Canada Ltd will need to be funded from the tax levy. Given that \$150,322.50 has already been funded, an additional \$129,235.80 will need to be funded.

Should Council approve the recommendation to not reinstate the permit, all fees and charges collected including Building Permit fees of \$83,768 would be returned to the proponent in 2020.

Attachments:

Attachments 1 and 2, Submissions from the Proponent

Report Approval Details

Document Title:	4202414 Canada Ltd. Request to Extend Conditions for Building Permit.docx
Attachments:	- Attachment 1 - Letter from Joe Papineau October 6, 2020.pdf - Attachment 2 Papineau Letter of support - October 19th 2020.pdf
Final Approval Date:	Nov 4, 2020

This report and all of its attachments were approved and signed as outlined below:

Rosanna Pellerito

Kristen Newman

Truper McBride

Oct 01, 2020

OCT 06 2020

Dear Mayor Bain and Council Members,

Please accept this letter as a formal request to extend the existing building permit (Lakeshore Retirement Home) for 9 months at no additional cost. Due the current conditions of COVID-19 the finalizing of the project has met with some delays.

Thank you in advance for your time
Stay safe

Respectfully,

Joe Papineau

A handwritten signature in cursive script that reads "Joe Papineau". The signature is written in black ink and is positioned to the right of the typed name.



October 19th, 2020

To the Town of Lakeshore

Dear Mr Mayor and Members of Council

I am part of an investment group that includes a builder and funders. We have arranged collateral to ensure complete funding of the development of 770 Comber Side Rd in Stoney Point.

Due to Covid delays, new protocols and changes in finance practices, we have faced delays in the financing process. The financing is now back on track and we expect to be approved for funding in the next 60 to 90 days, and look forward to building at the site with Mr Papineau. Unfortunately, our financing will be compromised if we are unable to show that we control the property with zoning and a building permit in place.

We write this letter to respectfully request that you indulge Mr Papineau with a further extension of his building permit.

Please feel free to contact me.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Ernie Kolenda". The signature is stylized and somewhat cursive.

Ernest (Ernie) Kolenda
President
Trimax (Canada) Corporation

The Corporation of the Town of Lakeshore
Report to Council

Community & Development Services



To: Mayor & Members of Council
From: Tammie Ryall, Director, Community and Development Services
Nelson Cavacas, EIS Advisor, Engineering and Infrastructure Services
Date: November 5, 2020
Subject: Parks and Recreation Master Plan – Five Year Capital Budget - Parks

Recommendation

Approve in principle the 5 year Capital Implementation Plan for Parks Development as presented at the November 10, 2020 Council meeting.

Background

The Lakeshore *Parks and Recreation Master Plan, A Community Connected by Parks*, was approved by Council in 2017. It establishes a hierarchy of parks and identifies enhancements to the Town of Lakeshore Park system. Extensive public engagement was part of the Master Plan process to gain understanding of the recreational needs and desires of the residents of Lakeshore.

During the October 22, 2019 meeting of Council, Administration presented a report on the draft West Beach/Marina/ and Lakeview Park Master Plan and the following motion was passed. Emphasis is added on the second and third part of the motion which deals with all parks in the municipality.

473-10-2019

1. Council direct Administration to finalize the West Beach/ Marina/ Lakeview Park Master Plan Design Brief, incorporating the following:
 - a. Provide a phasing plan to implement the capital improvements in the Design Brief over six to eight years, subject to budget deliberations and as grant funding becomes available;
 - b. Include elements of the passive concept plan for Lakeview Park and the active concept plan for West Beach, into the final Waterfront Park Master Plan Design Brief; and,
 - c. Develop a strategy to reduce the overall cost to park redevelopment.

2. **Council direct Administration to include in the Five Year Parks Action Plan strategies to balance regional park development with continued focus on advancing Community Parks, Neighbourhood Parks, and Parkettes across Lakeshore; and**
3. **Council direct Administration to develop a funding strategy that maximizes grant opportunities and leverages growth related revenue streams to fund park development throughout the Town, all as described in the report of the Chief Administrative Officer presented at the October 22, 2019 regular Council meeting.**

Carried

Further, during the June 9, 2020 Council meeting, the following motion was passed in the context of reviewing the 2019 – 2022 Strategic Plan Update.

169-06-2020

Administration revise the 2019 – 2022 Strategic Plan as identified in the report entitled, 2019-2022 Strategic Plan Update, presented at the June 9, 2020 Council meeting, with the addition of a 5-Year Parks Implementation Plan as a progress indicator under Sustainable Community Development for 2020.

Carried Unanimously

Following these motions, Bezaire Partners, Urban Planners, Landscape Architects, was engaged to review the recommendations in the Parks and Recreation Master Plan and make recommendations for projects to be incorporated into a five-year capital implementation plan. Administration has worked with Bezaire Partners, and the resulting report is presented as Attachment 1.

In addition, Bezaire Partners were retained to provide an orientation presentation to Council on the highlights of the Parks Master Plan recommendations, implementation status, and rationale criteria to develop the five-year park capital plan. Included as part of the Parks Master Plan review, Bezaire Partners was tasked to review demographics of the growing residential area near St. Clair Shores Park in the context of classification and standard of development for this park.

Comments

Administration recommends that the implementation of the 5 year Capital Budget be phased as indicated in Table No. 2 in the attached report (Attachment 1, Pg. 4).

Implementation of the 5 year Capital Budget plan will set out a systematic approach to park development/ redevelopment in order to implement the Parks and Recreation Master Plan and make gradual improvements to parks across the municipality. The plan is subject to be adjusted in the event of funding opportunities being realized through grants or other factors affecting priorities and lifecycle renewals.

Others Consulted

Bezaire Partners

Financial Impacts

The Five Year Capital Budget will be financed through a combination of reserve funds and grant opportunities. Funds will be used from the Playground Equipment reserve, Parks Furniture and Fixtures reserve, Trails Reserve, Community Benefit reserve and Parkland dedication funds collected from land use planning applications under the Planning Act. Funds can also be used for the various projects listed in the Development Charges Study. Administration will also continue to monitor grant opportunities to help to leverage projects.

Although there is significant investment slated for 2021 that has resulted from waiting for response on grant funding applications which did not materialize, the plan proposes moving to an investment in Parks development of \$580,000 in 2022 and gradually increasing over the subsequent years required to support the parks capital plan investments.

Attachments:

Attachment 1 – Report of Bezaire Partners, Urban Planners, Landscape Architects

Lakeshore Parks and Recreation Master Plan

<https://www.lakeshore.ca/en/municipal-services/resources/Documents/ParksMasterPlan.pdf>

Report Approval Details

Document Title:	Parks and Recreation Master Plan - Five Year Capital Budget - Parks.docx
Attachments:	- Attachment 1 Bezaire Partners Report Lakeshore Five Year Parks Capital Budget.pdf
Final Approval Date:	Nov 5, 2020

This report and all of its attachments were approved and signed as outlined below:

Rosanna Pellerito

Kristen Newman

Truper McBride



Bezaire Partners

Urban Planners, Landscape Architects,
Planning & Construction Mediation, Public Consultation, Project Management,
Environmental Impact Studies, Park and Recreation Planning

302-180 Eugenie St. West, Windsor ON N8X 2X6
C 519 816 6844 | V 519 966 6844 | F: 519 966 4088 | E: pbezaire@bezaire.ca

Date: 2020 11 03

To: Town of Lakeshore

From: Bezaire Partners

RE: Five Year Capital Budget - Parks

AIM:

To provide an orientation to Council with respects to the parks masterplan and recommend projects to be incorporated into the five-year capital budget for parks.

BACKGROUND:

Bezaire Partners was commissioned to prepare a Parks Masterplan in 2017 for the Town of Lakeshore. The process included

- a site-based review of each park in the system to ascertain the condition and equipment available.
- A review of the town demographics including consideration to growth centres in the town
- A review of the town's history particularly around amalgamation
- A comparison of the town's parkland based on population compared to national benchmarks
- A comparison of the town's park facilities based on population compared to national benchmarks
- Round table discussions with stakeholders
- Two separate public consultation processes including three locations each time and also including on-line surveys
- Preparation of 43 recommendations.

Table No. 1 includes a list of the recommendations including the type, completion status, and rank of each recommendation.

Type: The recommendations are classified as either a "policy related", "design or planning related", or development related recommendation.

Completion Status: The town has completed several of the recommendations while others are "in progress" which means they have started but are not yet complete. A blank means that the project has not yet started.

Rank: Each recommendation is ranked as to priority. They are either "foundational" (most important and can't be left out if the plan is to unfold properly), and high, medium or low priority.

The parks plan has a window of implementation of 15 to 20 years so the five-year capital budget won't include all of the recommendations.

Table No. 1

Town of Lakeshore				
Parks Masterplan Recommendations				
	Description	Type	Status	Rank
1	Community Park Development	Policy	Complete	Foundational
2	Lakeshore Greenway	Development		Foundational
3	CWATS Linkage	Development	In progress	Foundational
4	Park Provisioning	Development		High
5	Facility Standards	Development		High
6	Population Centres	Policy	Complete	Foundational
7	Parkland Classification	Policy	Complete	Foundational
8	Parkland Classification - Regional	Policy	Complete	Foundational
9	Parkland Classification - Community	Policy	Complete	Foundational
10	Parkland Classification - Parkette	Policy	Complete	Foundational
11	Parkland Program Components	Policy	Complete	Foundational
12	Community Park Review	Planning	In progress	High
13	Town of Lakeshore Accessibility	Development	In progress	High
14	Passive Open Spaces	Development		High
15	Trash/Recycle	Development	In progress	High
16	Vandalism	Policy		High
17	Regional Parks	Planning	In progress	Medium
18	Parks Condition Report	Development	Complete	Medium
19	New Restrooms	Development	In progress	Medium
20	Park Maintenance	Development	In progress	Medium
21	Tree Planting	Development		Medium
22	Park Seating	Development	In progress	Medium
23	Parkland Dedication	Policy		Medium
24	Alternative Play	Policy		Medium
25	Baseball Diamonds	Development	see 17	Medium
26	Ladouceaur Park	Development		Medium
27	River Ridge Park	Development	In progress	Medium
28	Maidstone Park Tennis Courts	Development		Medium
29	Basketball	Development		Medium
30	Sand Volleyball	Development		Medium

31	Splash Pads	Development	in prog. (27)	Medium
32	Kayak Launch	Development		Medium
33	Skate Park	Development		Medium
34	Park Lighting	Policy		Medium
35	Play Equipment Replacement	Development	In progress	Medium
36	CS Rail Partnership	Planning	in progress	Medium
37	Infrastructure investment	Planning		Medium
38	Service Levels	Policy		Medium
39	Future Maintenance Regional Parks	Policy		Medium
40	Future Maintenance Fields & Diam.	Policy		Medium
41	Woodslee Memorial Park	Development		Low
42	Dog Parks within Parks	Development		Low
43	BMX and Cycling Tracks	Development		Low

The full text of each actual recommendations is included as appendix 1. Refer to the report for the complete background and rationale for each recommendation

Bezaire Partners has been asked to prepare an overview of the parks plan to be used as an orientation for council.

As part of the assignment, administration requested that we review the demographics in the growing residential area near St. Clair Shores Park. In particular they require a recommendation on the classification and standard of development for the park.

COMMENT:

St. Clair Shores Park

St Clair Shores Park is located at the far West End of the town. The park is classified in the parks masterplan as a Neighborhood Park and there was additional discussion and consideration at the time the master plan was approved as to whether or not the classification should be changed to a Community Park.

Currently there are seven community parks in Lakeshore. Some are strategically located in former municipalities that were combined with Lakeshore at amalgamation. Those locations have been selected primarily because there is existing facilities there that for the most part would appear in a community park, the existing parking, the park facilities are a source of civic pride for the small former municipality and to some extent a major component of their self-image. Lastly, the community parks are spaced out so as to maximize coverage to the entire town.

In the northwest corner of the town from Bell River west to the town boundary, the selection was much less clear. There was a cluster of seven parks which could have been classified as community parks except that they were very close together and we were mindful of not duplicating services.

St. Clair Shores Park (SCSP) is located very close to Leffler Peace Park (LPP). The park characteristics and the rationale for LPP having been designated as a community park is as follows:

- LPP is about 11 acres in size and is considerably larger and very near the average size of the rest of the community parks. SCSP is considerably smaller at 5.2 acres which is less than half the average of the other 6 community parks.



- LPP includes a small parking lot. A parking lot is one of the normal improvements associated with a community park. SCSP has no parking lot and installing one wouldn't be recommended because of the small size of the park. There is a potential sharing arrangement that could be put in place for parking on an adjacent property.
- LPP is outfitted with sand volleyball and tennis courts. SCSP has a basketball pad.
- Both parks have a perimeter walkway. LPP is only around a portion of the park while SCSP is right at the edge and not well configured.
- With about 2km between them, the parks are considered very close together. For comparison LPP is about 5km from River Ridge which in turn is 4.3km, from Optimist Park.
- If 3.5km service radii are drawn each park, they lie within each other's service radius. The red dashed circles on the following plan represents a 3.5km distance (radius).
- Since SCSP is located near the edge of town, it's service radius is somewhat truncated.
- Because the seven potential parks were also close together, the final decision was literally to classify every second park as the community park thereby spacing them at a reasonable distance.

Based on our current review, the classification of LPP as a community park and Saint Clair shores park as a neighborhood park were valid at the time the master plan was prepared.

Since that time however, there has been considerable growth in the area around SCSP. Most of the existing homes are located near Amy Croft Drive within 650m (short walk) of SCSP. A large amount of additional development is scheduled for the area up as far as County Road 19 or under 1.5km from the park.

Community Parks
30.1% of the Parkland



Regional Parks	2 Leffler Peace Park	34 Millen Centre Park
Community Parks	9 River Ridge Park	35 Géralyn Tellier-Perdu Memorial Park
Neighbourhood Parks	15 Optimist Park	37 Comber Fairgrounds Park
Parkettes	29 Stoney Point Park	
Trails/Greenways		



An important consideration is the high densities of the proposed developments` Existing development in Lakeshore consists primarily of low and medium densities (predominantly single detached dwellings, semis intown homes). However developed areas in the northwest section of Lake Shore Have densities ranging between 10 to 13 units per ha for single detached homes 15 to 18 units per ha for semis and as much as 18 to 26 units per ha for multi attached

In the area within the service radius of SCSP [Amy Croft] the Lakeshore Planning Department anticipates the following densities:

Beachside condos (Valente)

South Half – 116 apartments, 22 townhomes

- apartments - 107 units per ha
- townhomes - 59 units per ha

North Half: 174 apartments

- 108 units/dwelling per ha.

Manning Road Developments (168 apartments, 10 townhomes)

118.6 units /dwellings per ha (note: the applicant is not sure what type of condo or if there will be more than one at this time).

Considering the comparatively small size of SCSP, the lack of need for parking, the limited amount of existing facilities, limited potential for the provision of community services such as a ball diamond etc., we recommend that SCSP remain classified as a neighborhood park.

However, it is impossible to disregard the extent of existing and proposed development within that defined neighborhood.

We recommend that consideration be given to designing and implementing a plan for the park at the very highest level of a neighborhood park classification. For example, improvements could be made to the perimeter walkway with the addition of diagonal walks to add more interest to the route. Exercise stations of various types could be situated along the perimeter walkway providing recreation opportunities for youth, adults and seniors. The existing playground equipment could be substantially increased and perhaps even developed with a theme so as to become a memorable experience for the children with enhanced walkways and exercise stations. Would provide a much higher level of service to the neighborhood.

What wouldn't be provided under this scenario?

- A parking lot is not recommended since most of the neighborhood is within walking distance
- a washroom building is likely not required since most people would prefer to walk the short distance home rather than using a public facility. In a true community park, many people drive to the park and would take advantage of the public washroom facilities if needed.
- A splash pad or other park feature. This one would be up to council to decide as it is quite a costly item it may not be needed if the playground is enhanced.
- The financial implications of this decision are significant. A neighborhood park developed to this very high standard may cost in the range of \$200,000 to \$250,000 representing what we consider to be good value for the town. A community park with a splash pad, parking area, in washroom building would cost approximately \$1,000,000. This type of development however would be suitable for a service area that reaches well beyond the next community park and consequently is considered too high an expenditure for small, albeit densely populated area.
- We recommend that this development proceed early in the five-year budget contrast so that it is available as the additional development comes on-stream. More specifically, we recommend that money be set aside in 2021 for to design of the park and in 2022 for the development.

Other Recommendations and Projects

The Town has requested assistance in selecting projects to be done over the next 5 years. Bezaire Partners has reviewed the masterplan and selected a list of projects based on the following criteria:

- One major project has already been designed to the tender stage and is shovel-ready and partially funded under previous budgets.

- The town should always have projects that have been designed and shovel ready in case budget money becomes available and/or grant funds become available.
- We recommend that park design for major park improvements should be a two-step process spread over as many years. The first year, the park should be reviewed in detail and a conceptual plan or “vision” should be created. This would also include preparation of a preliminary cost estimate.
- The following year, a detailed design would be prepared to ready the project for tender.
- We understand that the cost for design and planning can be funded outside of the capital budgets.
- The masterplan places emphasis on three development aspects:
 - Lifecycle playground replacement to ensure that equipment is safe.
 - The development of the community parks to the standard established in the parks study.
 - The development of the regional parks
 - The development of trails.
 - The provision of benches in every park beginning with the community parks.
 - The provision of tree planting in every park beginning with the community parks.
 - Improvements that reduce maintenance.
 - Access to the Lake St. Clair Waterfront.

Based on this criterion, we propose the following development and associated design and planning occur within the next 5 years. **See table 2.**

Table No. 2

5 yr Capital Budget - Parks		1	2	3	4	5
A. Prior Funding		2021	2022	2023	2024	2025
1	Develop River Ridge Park (Phase 1 & 2)	1,700,000				
2	Regional Park Visioning -ATC	100,000				
3	Neighbourhood Park Visioning/Design St. Clair Shores Par	30,000				
4	Regional Park Design - West Beach/Lakeview Park and Belle River Marina	600,000				
Subtotal Prior Funding		2,430,000				

B. Capital Projects		2021	2022	2023	2024	2025
1	Balance of Development at River Ridge Park	700,000				
2	Splash Pad at Stoney Point Park	450,000				
3	Splash Pad at Millen Park	460,000				
4	Splash Pad at Leffler Peace Park	470,000				

<i>Capital Projects Continued</i>	2021	2022	2023	2024	2025
5 Basketball Pad at Millen Park				20,000	
6 Basketball Pad at Stoney Point Park					20,000
7 Comm. Park Tree Planting - Leffler www	10,000				
8 Comm. Park Tree Planting - Optimist		10,000			
9 Comm. Park Tree Planting - Stoney Point			10,000		
10 Comm. Park Tree Planting - Millen				10,000	
11 Comm. Park Tree Planting - Geralyn					10,000
12 Comm. Park Tree Planting - Comber					10,000
13 Playground Replacement - Centennial	90,000				
14 Playground Replacement - Shanahan	45,000				
15 Playground Replacement - Stoney Point	-	115,000	-	-	-
16 Playground Replacement			90,000		
17 Playground Replacement				100,000	
18 Playground Replacement					105,000
19 Washroom at Optimist Park					500,000
20 Sand Volleyball at Millen				15,000	
21 Sand Volleyball at Geralyn-Tellier					15,000
22 Kayak Launch - TBD					30,000
23 Maidstone Tennis (or pickle ball conversion)_		60,000			
24 Neighbourhood Park Dev. - St. Clair Shores Park		250,000			
25 Deep well Trash	15,000	15,000		15,000	15,000
26 Bench Program	15,000	15,000		15,000	15,000
27 Pavilion Rehabilitation - Geralyn Tellier Perdu	8,000				
28 Parks Electrical Upgrades	6,000	6,000	6,000	6,000	6,000
29 Spectator Bleacher Replacement - Geralyn Tellier Perdu	16,000	15,000	20,000	20,000	
30 West Beach Grading /Belle River Dredging	240,000				

Capital Projects Continued		2021	2022	2023	2024	2025
31	AODA Park Paths - Comber, Gerard, Leffler, Millen 2022 Shanahan, Staples, Stoney Point	20,000	20,000			
32	Surface Conversion Playgrounds, Ladouceur, Centennial, Woodslee Memorial	22,000				
Subtotal Capital Projects		1,187,000	506,000	576,000	661,000	1,196,000

C. Design & Planning		2021	2022	2023	2024	2025
1	Visioning - Greenway/CWATS			50,000		
2	Community Park Review/Visioning - Stoney Point		7,500			
3	Community Park Design - Stoney Point		60,000			
4	Community Park Review/Visioning – Millen		7,500			
5	Community Park Design – Millen			60,000		
6	Community Park Review/Visioning - Geralyn			7,500		
7	Community Park Design - Geralyn				60,000	
8	Community Park Review/Visioning - Optimist			7,500		
9	Community Park Review/Visioning - Leffler Peace Park				7,500	
10	Community Park Design - Optimist Park				60,000	
11	Community Park Design - Leffler Peace Park					60,000
Subtotal Design and Planning		-	75,000	125,000	127,500	60,000
Capital Projects plus Design and Plan*		1,187,000	581,000	701,000	788,500	1,256,000

* Does not include Section A. Prior Funding

We propose that park design would be a two-step process. Step one would be a “visioning exercise” which would include inventory and analysis of existing site features, location of existing services, and preparation of a conceptual design. The second step would be “park design” and include preparation of construction/tender drawings, and tendering.

Note that the sequencing in Section C – Planning and Design is meant to coordinate park design for a particular park to occur in advance of any substantial development such as provision of a splash pad, washroom building etc.

FINANCIAL IMPLICATIONS

The 2021 capital budget includes funds for phase 3 of River Ridge Park. Phase 1 and 2 funding is carried forward from 2020. All three phases will proceed in 2021. The Capital Projects budget for that year is \$1,187M.

The Capital Project budgets for 2022 through 2024 will rise from \$506K to \$661K. In 2025, the Capital Project budget would increase to \$1.196M to cover two significant projects, washrooms at Optimist Park and a splash pad at Leffler Peace Park. Annual increases are needed during this 5yr forecast and beyond if the plan is to be implemented as proposed. Large projects such as the development of the regional parks are expected to extend beyond the 15-year horizon. For example, we know that the West Beach/Lakeview Park and Belle River Marina Master Plan consists of four parts to be phased in over a 6 to 8 years:

- 1. West Beach \$2,155,000
- 2. Lakeview Park \$2,000,000
- 3. The Pier & Marina \$2,050,000
- 4. Natural Habitat \$810,000

The ATC Regional Park hasn't yet been budgeted.

CONCLUSION:

The five-year Capital budget accomplishes the following objectives.

TABLE NO. 3

Item in Capital Budget	Criteria
A1	Development of a community park Project is shovel ready and 2 of 3 phases are previously funded
A3	Development of neighborhood park responding to neighborhood needs
A2 and A4	Development of regional Parks.
B1 to B6	Development of Community parks
B7 to B12	Provision of tree planting in all parks start with community parks
B13 to B18	Lifecycle replacement of playground equipment for safety
B19 to B21	Development of Community park
B22	Access to the Lake St. Clair Waterfront
B24	Development of neighborhood park responding to neighborhood needs

B23, B25 to B29, B31 to B32	General fit out of parks based on general requirements
C1	The development of trails
C2 to C11	Development of community parks Builds inventory of "shovel ready parks:

The five-year Capital Budget should be a "living document" and subject to periodic review and adjustment based on economic conditions, availability of third-party funding, demographics, and need.

RECOMMENDATION:

That the five-year capital budget for park development as set out in Table No. 2 **be endorsed** as presented.

Sincerely,



Paul Bezaire *OALA, RPP MCIP*
Partner

Appendix 1 – List of Parks and Classifications
Appendix 2 - List of Recommendations with Descriptions

Appendix 1**List of Parks and Classifications****Regional Parks**

- Atlas Tube Centre Regional Park (79 Acres)
- Lakeshore/West Beach/Belle River Marina Regional Park (25 acres)

Community Parks

- Leffler Peace Park (11 Acres)
- River Ridge Park (13 Acres)
- Optimist Park (9.5 Acres)
- Millen Park (9.9 Acres)
- Stoney Point Park (23 Acres)
- GERALYNN TELLIER-PERDU MEMORIAL PARK (8.8 Acres)
- Comber Fairgrounds Park (16 Acres)

Neighbourhood Parks

- St. Clair Shores Park (5.1 Acres)
- River Downs Park (2.1 Acres)
- Oakwood Park (1.5 Acres)
- Duck Creek Park (5.7 Acres)
- Lions Park (6.1 Acres)
- Shanahan Park (Acres)
- Memorial Park (4.7 Acres)
- Staples Community Park (0.8 Acres)

Neighbourhood Parks with Sports

- Centennial Park (8.5 Acres)
- Maidstone Park (11 Acres)
- Ladouceur Park (6.6 Acres)

Parkettes

- Russel Woods Parkette (0.8 Acres)
- Wallace Line Lakefront Parkette (0.1 Acres)
- Puce Road Lakefront Parkette (0.3 Acres)
- Renaud Line Lakefront Parkette (0.2 Acres)
- Rourke Line Parkette (0.2 Acres)
- Johnson Riverview Parkette (0.3 Acres)
- Helena Parkette (0.4 Acres)
- Legion Parkette (.50 Acres)
- Stuart Lane Lakefront Parkette (0.2 Acres)
- Terra Lou Parkette (0.2 Acres)
- Strong Road Lakefront Parkette (0.2 Acres)
- Golfview Drive Lakefront Parkette (0.2 acres)
- St. Clair Road Lakefront Parkette (0.3 Acres)
- Stoney Point Lakefront Parkette (0.7 acres)
- Gracey Sideroad Lakefront Parkette (0.4 acres)

- Rafih Crescent Parkette (0.28 acres)

Appendix 2 – List of Recommendations

7.0 Summary of Recommendations

4.1 Community Park Development - **Foundational** **Recommendation 1 – Community Park Development**

The Town adopts the Community of Parks concept and focuses on the standardization of Community Parks as a high-level priority

4.2 Lakeshore Greenway - **Foundational** **Recommendation 2 – Lakeshore Greenway**

The Town develop the Lakeshore Greenway to increase access to recreation/exercise and to connect the community of parks throughout the Town of Lakeshore

4.2.1 CWATS Linkages - **Foundational** **Recommendation 3 – CWATS Linkages**

The Town upgrade CWATS linkages to increase access to recreation/exercise and to connect the community of parks throughout the Town of Lakeshore

4.3 Park Provisioning – **High Priority** **Recommendation 4 - Park Provisioning**

Based on available land opportunities and future residential development it is recommended the Town delegate a strategy to continue to acquire new parkland for the development of the Lakeshore Greenway and future parkland sites to support the Population Centre Community of Parks concept

4.4 Facility Standards - High Priority

Recommendation 5 – Facility Development

The Town utilize the Park Facility Matrix (Appendix F) and public consultation process to select facilities that fall below the provincial standards and are in demand by the residents in the community

4.5 Population Centres - Foundational

Recommendation 6 – Population Centres

The Town adopt the five population centres within the Town of Lakeshore for the purpose of guiding the delivery of parks services (Refer to Appendix A)

4.6 Parkland Classification - Foundational

Recommendation 7 – Parkland Classification

The Town adopt five new parkland classifications for the Town of Lakeshore

- Regional Park
- Community Park
- Neighbourhood Park (with Sports)
- Parkette
- Trails/Greenway

Recommendation 8 – Parkland Classification - Regional

The Town classify the Atlas Tube Centre site and the West Beach+ Lakeview Park + Belle River Marina into two regional parks

Recommendation 9 – Parkland Classification - Community

The Town classify Leffler Peace, River Ridge, Optimist, Stoney Point, Millen, Gerilyn Tellier-Perdu Memorial and Comber parks to Community Parks for their corresponding population centres

Recommendation 10 – Parkland Classification - Parkette

The Town classify Johnson Riverview, Helena and Terra Lou parks to Parkettes

4.7 Parkland Program Components - Foundational

Recommendation 11 – Parkland Program Components

The Town adopt the program components and levels of service for infrastructure in each park classification

4.8 Community Parks Review - High Priority

Recommendation 12 – Community Park Review

The Town review all community parks to verify they include the required program components and desired levels of service, and develop a strategy to address gaps/deficiencies

4.9 Lakeshore Accessibility Plan - High Priority

Recommendation 13 – Town of Lakeshore Accessibility Plan

The Town incorporate the Town of Lakeshore Accessibility Plan Guidelines (2016-2018 Accessibility Plan) for all classifications of parks, and develop a strategy to address gaps/deficiencies

4.10 Passive Open Space - High Priority

Recommendation 14 – Passive Open Space

The Town develop a large open flexible passive green space for recreation and other special event opportunities in the regional parks

4.11 Trash/Recycle - High Priority

Recommendation 15 – High Capacity Trash/Recycling Receptacles

The Town continue to install new high capacity trash/recycling receptacles through the implementation of a replacement program

4.12 Vandalism - High Priority

Recommendation 16 – Vandalism

The Town repair any vandalism in the parks immediately with the appropriate vandal resistant solution

Lakeshore Parks & Recreation Master Plan

A Community Connected by Parks

4.13 Regional Parks - Medium Priority

Recommendation 17 – Regional Parks Master Plans

The Town prepare new site master design plans for both proposed Regional Parks

4.14 Parks Condition Report - Medium Priority

Recommendation 18 – Parks Condition Report

The Town repair all deficiencies as noted in the parks condition report (Appendix I)

4.15 New Restrooms - Medium Priority

Recommendation 19 – New Restrooms

The Town install new restrooms at Optimist Park & River Ridge Park

4.16 Park Maintenance - Medium Priority

Recommendation 20 – Park Maintenance

The Town conduct seasonal maintenance review of parks utilizing the Lakeshore Parks Maintenance Checklist

4.17 Tree Planting - Medium Priority

Recommendation 21 – Tree Planting Program

The Town develop a parks tree planting and replacement program

Lakeshore Parks & Recreation Master Plan

A Community Connected by Parks

4.18 Park Seating - Medium Priority

Recommendation 22 – Park Seating Program

The Town develop more accessible park seating

4.19 Parkland Dedication - Medium Priority

Recommendation 23 – Parkland Dedication Policy

The Town amend the parkland dedication and by-law policy for future parkland development

4.20 Alternative Play - Medium Priority

Recommendation 24 – Alternative Play

The Town adopts the strategy for alternative play opportunities in lieu of play structure replacement when and where appropriate

4.21 Baseball Diamonds - Medium Priority

Recommendation 25 – Premiere Ball Diamond Complex

The Town create a premiere ball diamond complex at the proposed Regional Park at the Atlas Tube Center site

4.22 Ladouceur Park - Medium Priority

Recommendation 26 – Repurpose Ladouceur Park

The Town consider repurposing Ladouceur Park and eliminate baseball facilities at this site

Lakeshore Parks & Recreation Master Plan

A Community Connected by Parks

4.23 River Ridge Park - Medium Priority

Recommendation 27 – River Ridge Park

The Town remove the soccer pitches from River Ridge Park, and implement a master site plan for this park

4.24 Maidstone Park Tennis Courts - Medium Priority

Recommendation 28 – Maidstone Park Tennis Courts

The Town recondition Maidstone Park tennis courts for future tennis or pickleball play

4.25 Basketball - Medium Priority

Recommendation 29 – Basketball

The Town install new basketball facilities at Millen Park and Stoney Point Park

4.26 Sand Volleyball - Medium Priority

Recommendation 30 – Sand Volleyball

The Town install three new sand volleyball courts at Millen, Geraldyn Tellier-Perdu Memorial Park, and Comber Community Centre Park

4.27 Splash Pads - Medium Priority

Recommendation 31 – Splash Pads

The Town install six new splash pads in the identified parks (Refer to Appendix D)

Lakeshore Parks & Recreation Master Plan

A Community Connected by Parks

4.28 Kayak Launch - Medium Priority

Recommendation 32 – Kayak Launch

The Town install three new kayak launches in the identified locations (Refer to Appendix D)

4.29 Skate Park - Medium Priority

Recommendation 33 – Skate Park

The Town relocate the Optimist Park skate park to the Lakeview Regional Park (West Beach area)

4.30 Park Lighting - Medium Priority

Recommendation 34 – Park Lighting

The Town limit extended park lighting beyond park curfews for scheduled special events only

4.31 Play Equipment Replacement - Medium Priority

Recommendation 35 – Play Equipment Replacement

The Town adopt the four components of the equipment replacement strategy to provide distributed access play opportunities across the Town of Lakeshore

4.32 CS Rail Partnership - Medium Priority

Recommendation 36 – CS Rail Partnership

The Town Investigate a partnership for acquisition and the development of the proposed CS rail corridor

6.2 Infrastructure Investment - Medium Priority

Recommendation 37 – Investment Strategy

The Town revisit its investment strategy of Community of Parks to include trails & linkage development

Recommendation 38 – Service Levels

The Town adjust policies and practices to support park maintenance and desired levels of service

Recommendation 39 – Future Maintenance – Regional Parks

The Town considers future maintenance requirements for the Regional Parks

Recommendation 40 – Future Maintenance – Playing Fields and Ball Diamonds

The Town considers future maintenance requirements for all playing fields and ball diamonds.

Lakeshore Parks & Recreation Master Plan

A Community Connected by Parks

4.33 Woodsee Memorial Park - Low Priority

Recommendation 41 – Trail Head

The Town consider establishing Woodsee Memorial Park as a conservation area/trailhead when developing the proposed CS rail corridor

4.34 Dog Parks within Parks- Low Priority

Recommendation 42 – Dog Parks within Parks

The Town develop dog parks in each Regional Park

4.35 BMX and Cycling Tracks- Low Priority

Recommendation 43 – BMX and Cycling Tracks

The Town consider developing BMX/pump tracks at the proposed Regional Park at the Atlas Tube Centre site and Gerilyn Tellier-Perdu Memorial Park as part of the master site design plans

The Corporation of the Town of Lakeshore

Minutes of the Regular Council Meeting



Tuesday, October 27, 2020, 4:30 PM

Electronically hosted from Council Chambers, 419 Notre Dame Street, Belle River

Members Present: Mayor Tom Bain, Deputy Mayor Tracey Bailey, Councillor Steven Wilder, Councillor Len Janisse, Councillor Kelsey Santarossa, Councillor John Kerr, Councillor Kirk Walstedt, Councillor Linda McKinlay

Staff Present: Chief Administrative Officer, Truper McBride, Director of Community & Development Services, Tammie Ryall, Director of Engineering & Infrastructure Service, Nelson Cavacas, Director of Finance, Rosanna Pellerito, Director of Legislative & Legal Services, Kristen Newman, Manager of Communications & Strategic Initiatives, Rita Chappell, Manager of Building Services, Morris Harding, Manager of Capital Projects, Brian Laramie, Manager of Human Resources, Lisa Granger, Manager of Information Technology, Pat Girard, Manager of Legislative Services, Brianna Coughlin, Manager of Operations, Jeff Wilson, Manager of Water/Wastewater Services, Albert Dionne

1. Call to Order

Mayor Bain called the meeting to order at 4:30 PM in Council Chambers. All other members of Council participated in the meeting through video conferencing technology from remote locations.

2. Moment of Reflection

3. Disclosures of Pecuniary Interest

4. Closed Session

361-10-2020

Moved By Councillor Walstedt

Seconded By Councillor McKinlay

Council move into closed session in Council Chambers at 4:33 PM in accordance with:

- a. Paragraph 239(2)(d), (f) and (k) of the *Municipal Act, 2001* for the purpose of discussing labour relations or employee negotiations, positions and plans to be applied to negotiations to be carried on by the Town and solicitor-client privileged advice relating to collective bargaining.
- b. Paragraph 239(2)(c) and (k) of the *Municipal Act, 2001* for the purpose of discussing a proposed or pending disposition of land by the municipality related to Lakeshore Road 115 and Columbus Drive and positions and plans to be applied to negotiations to be carried on by the Town.

Carried Unanimously

5. Return to Open Session

Council returned to open session at 5:28 PM.

6. Recess

Council recessed the meeting at 5:28 PM and reconvened at 6:00 PM.

7. Recognitions

8. Public Meetings - 6:00 PM

a. Development Charges Study

Mayor Bain called the public meeting to order at 6:03 PM.

- a. Gary Scanlon and Daryl Abbs, Watson & Associates - Development Charges Study and By-law Update

Gary Scanlon provided a PowerPoint presentation as overview of the required process for approval of a Development Charges Study and by-law.

There were no members of the public registered to speak at the public meeting.

- b. 2019 Development Charges Background Study

362-10-2020

Moved By Councillor Kerr

Seconded By Councillor Walstedt

Receive the Development Charges Background Study, including the proposed Development Charges By-law 89-2020; and

Direct Administration to present the proposed By-law 89-2020 at the December 8, 2020 Council meeting.

In Favour (7): Mayor Bain, Deputy Mayor Bailey, Councillor Janisse, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

Opposed (1): Councillor Wilder

Carried

- c. Implementation of Interest Rate on Development Charge Deferrals Required Pursuant to Bill 108

363-10-2020

Moved By Councillor Walstedt

Seconded By Councillor Wilder

Approve the charging of interest pursuant to sections 26.1 and 26.2 of the *Development Charges Act, 1997*:

a. Effective as at November 1, 2020;

b. At a rate of the annual Infrastructure Ontario rate plus 0.5% compounded annually; and,

c. A rate of 0% be used for payments under section 26.1, beginning at building permit, for site plan amendments that have taken place prior November 1, 2020; and,

Approve the Development Charge Interest Policy (Attachment 1), presented at the October 27, 2020 Council meeting.

Carried Unanimously

364-10-2020

Moved By Deputy Mayor Bailey

Seconded By Councillor McKinlay

That the public meeting be adjourned at 7:53 PM.

Carried Unanimously

9. Public Presentations

a. Nigel Bellchamber and Fred Dean, Amberley Gavel - Council Meetings

365-10-2020

Moved By Councillor Walstedt

Seconded By Councillor McKinlay

Council move into closed session at 7:56 PM in accordance with:

- a. Paragraph 239(3.1) of the Municipal Act, 2001 for the purpose of educating or training members of Council relating to Council meetings.

In Favour (6): Mayor Bain, Deputy Mayor Bailey, Councillor Janisse, Councillor Santarossa, Councillor Walstedt, and Councillor McKinlay

Opposed (2): Councillor Wilder, and Councillor Kerr

Carried

22. Adjournment

A resolution was passed in closed session to extend the meeting past the 9:30 PM deadline.

The meeting was adjourned in closed session at 10:00 PM with remaining items to be scheduled for an upcoming meeting.

Tom Bain
Mayor

Kristen Newman
Clerk

The Corporation of the Town of Lakeshore

Minutes of the Special Council Meeting



Tuesday, November 3, 2020, 6:30 PM

Electronically hosted from Council Chambers, 419 Notre Dame Street, Belle River

Members Present: Mayor Tom Bain, Deputy Mayor Tracey Bailey, Councillor Steven Wilder, Councillor Len Janisse, Councillor Kelsey Santarossa, Councillor John Kerr, Councillor Kirk Walstedt, Councillor Linda McKinlay

Staff Present: Chief Administrative Officer, Truper McBride, Director of Community & Development Services, Tammie Ryall, Director of Engineering & Infrastructure Service, Nelson Cavacas, Director of Finance, Rosanna Pellerito, Director of Legislative & Legal Services, Kristen Newman, Manager of Communications & Strategic Initiatives, Rita Chappell, Manager of Building Services, Morris Harding, Manager of Engineering Services, Tony DiCiocco, Manager of Information Technology, Pat Girard, Manager of Legislative Services, Brianna Coughlin, Manager of Recreation & Leisure, Frank Jeney, Manager of Operations, Jeff Wilson, Manager of Capital Projects, Brian Laramie, Director of Engineering & Infrastructure Services, Krystal Kalbol

1. Call to Order

Mayor Bain called the meeting to order at 6:30 PM in Council Chambers. All other members of Council participated in the meeting through video conferencing technology from remote locations.

2. Moment of Reflection

3. Disclosures of Pecuniary Interest

4. Completion of Unfinished Business

a. Public Presentations

a. Council Roles and Responsibilities

Mayor Bain called a recess at 6:38 PM due to technical difficulties with audio equipment. The meeting was called back to order at 6:47 PM.

366-11-2020

Moved By Councillor Walstedt

Seconded By Councillor Santarossa

Receive the report for information.

Carried Unanimously

b. Consent Agenda

- a. September 29, 2020 Special Council Meeting Minutes
- b. October 6, 2020 Regular Council Meeting Minutes
- c. October 20, 2020 Special Council Meeting Minutes

367-11-2020

Moved By Councillor Janisse

Seconded By Councillor McKinlay

Approve minutes of the previous meetings.

Carried Unanimously

c. Reports for Information

- a. Pavillon Des Jeunes – Crossing Guard Warrant Analysis – Oakwood Avenue/Rourke Line
- b. Notre Dame and Duck Creek Pedestrian Walkway
- c. Patillo Rd / CR22 Stormwater Pond – Geese Management
- d. Railway Avenue Parking
- e. Postal Addresses Assigned by Canada Post
- f. Regulatory By-law Updates
- g. Quarterly Building Activity Report – As of September 2020
- h. Drainage Board Meeting draft Minutes for September 14, 2020
- i. Drainage Board Meeting draft Minutes for September 21, 2020
- j. Drainage Board Meeting draft Minutes for October 5, 2020

k. Council Assignments Monthly Tracking Report - October 2020

368-11-2020**Moved By** Deputy Mayor Bailey**Seconded By** Councillor McKinlay

Receive the Reports for Information as listed on the agenda.

Carried Unanimously**369-11-2020****Moved By** Councillor Wilder**Seconded By** Councillor Santarossa

Approve the request by École élémentaire catholique Pavillon des Jeunes for a crossing guard to be located at the intersection of Rourke Line and Oakwood Avenue.

Carried Unanimously**370-11-2020****Moved By** Councillor Wilder**Seconded By** Councillor Janisse

Direct Administration to develop a community feedback plan to solicit comments relating to Options 1, 2 and 3 as described in the report Postal Addresses Assigned by Canada Post as presented November 3, 2020.

In Favor (3): Mayor Bain, Councillor Wilder, and Councillor Janisse

Opposed (5): Deputy Mayor Bailey, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

Lost**371-11-2020****Moved By** Councillor Santarossa**Seconded By** Deputy Mayor Bailey

Direct Administration to bring the options in the Postal Addresses Assigned by Canada Post report forward during discussions regarding Community Improvement Plans; and

Direct Administration to prepare speaking points for Council regarding this matter.

In Favor (6): Mayor Bain, Deputy Mayor Bailey, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

Opposed (2): Councillor Wilder, and Councillor Janisse

Carried

372-11-2020

Moved By Councillor Kerr

Seconded By Councillor Wilder

Direct Administration to include a gravel shoulder in the watermain and road reconstruction work planned for 2021 for Railway Avenue which would allow parking in that area.

Carried Unanimously

d. Reports for Direction

- a. 2021 Meeting Calendar

373-11-2020

Moved By Councillor Wilder

Seconded By Councillor Janisse

Defer consideration of the 2021 Meeting Calendar until Administration can include one Planning meeting per month for 2021.

In Favor (3): Mayor Bain, Councillor Wilder, and Councillor Janisse

Opposed (5): Deputy Mayor Bailey, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

Lost

374-11-2020**Moved By** Councillor Janisse**Seconded By** Councillor Walstedt

Approve the 2021 schedule of Regular Council Meetings as described in the report by the Manager of Legislative Services presented at the November 3, 2020 Council meeting.

In Favor (7): Mayor Bain, Deputy Mayor Bailey, Councillor Janisse, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

Opposed (1): Councillor Wilder

Carried

- b. Municipal Operating Funding - Safe Restart Agreement

375-11-2020**Moved By** Councillor Wilder**Seconded By** Councillor Santarossa

Direct the Director of Finance to apply for Phase 2 of the Municipal Operating Funding stream of the Safe Restart Agreement.

Carried Unanimously

- c. County Wide Active Transportation System (CWATS) 2021 Project, County Rd 2 Lake-9 Segment

376-11-2020**Moved By** Councillor Kerr**Seconded By** Deputy Mayor Bailey

Approve the construction of a bike lane/trail link at Lake-9 Tecumseh Road (along County Road 2) between the Moison Creek Bridge to Strong Road for submission to the CWATS Committee for consideration in 2021.

Carried Unanimously

- e. **Announcements by Mayor**

f. Reports from County Council Representatives

377-11-2020

Moved By Councillor Janisse

Seconded By Councillor Wilder

Request that the County of Essex include the following projects in the 2021 Budget:

- Addition of a left turn signal to the traffic light at the County Road 22 and Renaud Line intersection;
- Installation of a traffic light at the County Road 22 and Emery Drive intersection; and
- Installation of a traffic light at the County Road 22 and Rourke Line intersection.

Carried Unanimously

g. Report from Closed Session

h. Notices of Motion

- a. Notice of Motion submitted by Councillor Walstedt - Reduce Speed Limits on Lakeshore Roads with Highway 401 Overpasses

378-11-2020

Moved By Councillor Walstedt

Seconded By Councillor Kerr

Whereas traffic has greatly increased on many of the municipalities roads, including the roads that cross Highway 401;

And whereas there are safety concerns because of children boarding and exiting school buses in close proximity to many of these overpasses;

And whereas slow moving farm machinery can be difficult to see when approaching these overpasses;

Therefore, Administration be directed to prepare an amendment to the Traffic By-law to reduce the speed limit to 50 kilometers per hour on all of the Highway 401 overpasses on roads under the jurisdiction of the municipality.

Carried Unanimously

- b. Notice of Motion submitted by Councillor Walstedt - Reduce Speed Limits on County Roads with Highway 401 Overpasses

379-11-2020

Moved By Councillor Walstedt

Seconded By Councillor Wilder

Whereas traffic has greatly increased on many of County roads, including the roads that cross Highway 401;

And whereas there have been a number of serious accidents on the overpasses;

And whereas farm machinery and other licensed slow moving vehicles can be difficult to see when approaching these overpasses;

Therefore, be it resolved that the Town of Lakeshore hereby petitions the County of Essex to reduce the speed limit to 50 kilometers per hour on all of the Highway 401 overpasses on roads under the jurisdiction of the County of Essex for the safety of all those who travel on them.

Carried Unanimously

- i. **Question Period**

380-11-2020

Moved By Councillor Kerr

Seconded By Councillor Wilder

Direct Administration to investigate a vacuum leaf yard waste collection program for the Town of Lakeshore.

In Favor (7): Mayor Bain, Deputy Mayor Bailey, Councillor Wilder, Councillor Janisse, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

Opposed (1): Councillor Santarossa

Carried

j. Non-Agenda Business

381-11-2020

Moved By Councillor McKinlay

Seconded By Councillor Walstedt

Receive the petition from Jill Miner regarding a traffic signal at Highway 77 and County Road 46.

Carried Unanimously

383-11-2020

Moved By Councillor McKinlay

Seconded By Deputy Mayor Bailey

Forward the petition by Jill Miner to MPP Nicholls and the County of Essex.

Carried Unanimously

k. Consideration of By-laws

- a. By-law 65-2020, Being a By-law for the Little Creek Drain Dykes and Mongeon Drain and Pumping Schemes
- b. By-law 80-2020, Being a By-law for the Goatbe Drain
- c. By-law 82-2020, Being a By-law for the Bridge over the 7th Concession Road Branch of the Base Line Drain
- d. By-law 83-2020, Being a By-law for the Bridge Over the McKeown Drain
- e. By-law 91-2020, Being a By-law to Confirm the Proceedings of Council for the September 29, October 6 and October 20, 2020 Meetings

382-11-2020

Moved By Councillor Santarossa

Seconded By Councillor McKinlay

By-laws 80-2020, 82-2020 and 83-2020 be read a first and second time and provisionally adopted;

By-law 65-2020 be read a third time and adopted; and

By-law 91-2020 be read and passed in open session on November 3, 2020.

Carried Unanimously

5. Adjournment

384-11-2020

Moved By Councillor Kerr

Seconded By Councillor Walstedt

Council adjourn its meeting at 9:29 PM.

Carried Unanimously

Tom Bain
Mayor

Kristen Newman
Clerk



Norfolk County Office of the Mayor

October 26, 2020

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Health Canada
Address Locator 0900C2
Ottawa, Ontario
K1A 0K9

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Toronto ON M7A 1A1

Ontario Provincial Police
General Headquarters
Lincoln M. Alexander Queen's Park Building
777 Memorial Avenue
Orillia, ON
L3V 7V3

Dear Right Honourable Prime Minister Trudeau and Premier Ford,

Re: Illicit Cannabis Operations

At their meeting of October 20, 2020 Norfolk County Council approved Resolution No. 6 of the Council-In-Committee meeting of October 13, 2020 which reads as follows:

Res. 6

WHEREAS illicit cannabis grow operations are a significant issue in many municipalities in Ontario;

AND WHEREAS there are often significant negative impacts from illicit cannabis operations upon surrounding communities and residents;

AND WHEREAS the intent of legalizing cannabis was to eliminate the 'black market' not allow it to expand with relative impunity;

AND WHEREAS Norfolk County estimates that there are approximately 70 cannabis operations in our municipality;

THEREFORE BE IT RESOLVED,

THAT the Mayor issue a letter to the Prime Minister of Canada, Premier of Ontario, Health Canada and the Ontario Provincial Police;

AND THAT Norfolk County Council request that solutions to the current crisis which may include but are not limited to; better regulation and tracking of the prescription of cannabis in Canada by doctors, increased regulatory and enforcement presence by Health Canada, increased OPP resources, increased funding to municipalities to deal with complaints and By-Law issues generated by illicit cannabis grow operations;

AND FURTHER THAT a copy of the submission by Debbie France be attached to the Mayor's letter.

Your attention to this important issue is appreciated.

Yours Truly,



Mayor Kristal Chopp
Norfolk County

cc. Toby Barrett- MPP Haldimand-Norfolk
Diane Finley – MP Haldimand-Norfolk
All Ontario Municipalities

Submission Debbie France

Cannabis Reference Material

Table of contents

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- 2) Cannabis land use reports
- 3) Municipalities not permitting Cannabis grow ops on Agricultural lands
- 4) Municipal Panel & Roundtable Discussion with Local & Provincial Law Enforcement
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- 6) Police Intervention - Cannabis production allegedly fueling synthetic drug production labs
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- 9) Federal MP's who are actively requesting Health Canada to solve Cannabis issue
- 10) Municipal guide to Cannabis legislation (by FCM)
- 11) The final report of the task force on Cannabis legalization and regulation
- 12) Municipalities who have refused requests for exceptions to bylaws
- 13) Court cases - Bylaw violation
- 14) Nuisance bylaw amendment - Cannabis Odour
- 15) Municipalities that have requested assistance from Province

Note: The list of links in this document is a small representation of information mostly connected to news articles that show there are significant issues connected to Marijuana Cultivation in Agricultural areas throughout the Province of Ontario. We encourage anyone viewing this document to search and reach out in their municipality to discover how the issues are unfolding in the Municipality they call home. Further investigation is likely to uncover similar issues in areas throughout the Province of Ontario and across the Country. We expect that further investigation is likely to uncover other elected officials who have been actively trying to find solutions for the constituents they were elected to serve. We encourage anyone viewing this information to connect with the author of the letter that accompanies this list or they can email their contact information and concerns to debbiefrance@live.ca and a representative of this group will reply to help address their concerns.

Cannabis Articles

1) *General knowledge*

Article: Gaping hole in pot legislation is hitting Norfolk hard (Ontario Farmer Jan 24, 2020)
(Perhaps best article to understand entire issue)

<https://www.ontariofarmer.com/features/gaping-hole-in-pot-legislation-is-hitting-norfolk-hard/>

Article: Change is in the wind (Ontario Planners June 1, 2018)
(Outlines challenges for Municipalities from a planning perspective)

<https://ontarioplanners.ca/blog/planning-exchange/june-2018/change-is-in-the-wind>

Submission Debbie France Cannabis Reference Material

Article: Stench among concerns as Bradford council hears about cannabis cultivation in Holland Marsh (Barrie Today Jun 14, 2020)

(Outlines common complaints amongst those living nearby grow ops)

<https://www.barrietoday.com/local-news/bradford-council-hears-from-public-about-cannabis-cultivation-in-holland-marsh-2433271>

Article: County council concerned by marijuana licences (Belleville Intelligencer June 25, 2020)

<https://www.intelligencer.ca/news/local-news/county-council-concerned-by-marijuana-licences>

2) Cannabis land use reports

Article: Final Land Use Study on Cannabis Production in The Town of Pelham

(Explains potential issues between Municipal By-laws & Farm & Food Protection Act relating to Cannabis) Review sections... 3.1, 3.2, 3.3, 3.5, 3.7 to understand potential issues

<https://pelham-pub.escribemeetings.com/filestream.ashx?DocumentId=21743>

3) Municipalities not permitting Cannabis grow ops on agricultural lands

Article: Brighton sets limits on where cannabis production facilities can locate (Northumberland news Apr 9, 2019)

<https://www.northumberlandnews.com/news-story/9274359-brighton-sets-limits-on-where-cannabis-production-facilities-can-locate/>

Article: Prime agricultural land no place for cannabis, Oro-Medonte coalition says (Simcoe May 31, 2020)

<https://www.simcoe.com/news-story/10001301-prime-agricultural-land-no-place-for-cannabis-oro-medonte-coalition-says/>

4) Municipal Panel & Roundtable Discussion with Local & Provincial Law Enforcement

Article: East Gwillimbury Cannabis Production Facilities Panel Discussion OPP & YRP discuss organized crime's active involvement in Cannabis production and the risks that it poses to residents (YouTube video)

<https://youtu.be/Oisv7MEIV14>

Article: Hastings-Lennox & Addington Roundtable on Illicit Cannabis Operations – Fed MP Derek Sloan

<https://www.facebook.com/watch/?v=3216967588368948&extid=jTObBPn7swAbfxrz>

5) Police Intervention - Police shut down massive illegal cannabis operation, seize more than 100k plants (CBC News Aug 21, 2020)

Article: <https://www.cbc.ca/news/canada/hamilton/project-woolwich-cannabis-niagara-1.5695691>

6) Police Intervention - Cannabis production allegedly fueling synthetic drug production labs (Project Moon)

Article: More than \$45m in drugs and cash seized as twin drug gangs dismantled in York Region
(CP24 Aug 8, 2019)

<https://www.cp24.com/news/more-than-45m-in-drugs-and-cash-seized-as-twin-drug-gangs-dismantled-in-york-region-1.4541063>

7) Police Intervention – raids involving production exceeding limits

St. Catharines

Article: Niagara police bust \$34m illegal cannabis operation (Global News July 1, 2020)

<https://globalnews.ca/news/7128873/niagara-illegal-cannabis-grow-op/>

King Township

Article: Police seize \$4.7m in illegal drugs after search of former Joe’s Garden property in King
(York Region Oct 7, 2019)

<https://www.yorkregion.com/news-story/9633352-police-seize-4-7m-in-illegal-drugs-after-search-of-former-joe-s-garden-property-in-king/>

Article: 8 charged after \$400k worth of ‘excess cannabis’ found on King Township grow-op
(CBC News Oct 2, 2018)

<https://www.cbc.ca/news/canada/toronto/eight-charged-marijuana-trafficking-cannabis-farms-york-region-1.4847114>

Article: Police bust marijuana grow op in King Township worth \$6.5m, seize 4,000 plants
(CTV News Aug 3, 2018)

<https://toronto.ctvnews.ca/police-bust-marijuana-grow-op-in-king-township-worth-6-5m-seize-4-000-plants-1.4039863>

Stouffville

Article: Police bust cannabis grow op in excess of licence limits near Aurora
(YorkRegion Jan 29, 2019)

<https://www.yorkregion.com/news-story/9148816-police-bust-cannabis-grow-op-in-excess-of-licence-limits-near-aurora/>

8) Police Intervention - Cannabis busts at US/Canada border

Article: Canadian resident arrested in relation to massive cannabis bust at U.S. border
(Global News June 16, 2020)

<https://globalnews.ca/news/7070697/canadian-involved-significant-drug-seizure-u-s-border/>

9) Federal MP's mentioned in articles who are actively requesting Health Canada to solve Cannabis issue

Article: MP Finley brings the issue of unlicensed large-scale marijuana producers to Parliament (Norfolk Today July 27, 2020) - **Fed MP Diane Finley**
<https://www.norfolktoday.ca/2020/07/27/96986/>

Article: Stomp out cannabis criminality: Sloan (Quinte News July 2, 2020) - **Fed MP Derek Sloan**
<https://www.quintenews.com/2020/07/02/stomp-out-cannabis-criminality-sloan/>

Article: 'Stinks like 10000 skunks': Tottenham residents want more potent restrictions for medical-marijuana growers (Simcoe Feb 11, 2020) - **Fed MP Terry Dowdall**
<https://www.simcoe.com/news-story/9844540--stinks-like-10-000-skunks-tottenham-residents-want-more-potent-restrictions-for-medical-marijuana-growers/>

10) Municipal guide to Cannabis legislation (by FCM)

<https://fcm.ca/en/resources/municipal-guide-cannabis-legalization>

11) The final report of the task force on Cannabis legalization and regulation

<https://hoban.law/2017/01/the-final-report-of-the-task-force-on-cannabis-legalization-and-regulation/>

12) Municipalities who have refused requests for exceptions to bylaws

Article: Marijuana setback relief denied (Simcoe Reformer May 29, 2019)
<https://www.simcoereformer.ca/news/local-news/marijuana-setback-relief-denied>

Article: Council officially denies the marijuana micro-cultivation facility (NewTecTimes March 6, 2020)
<http://newtectimes.com/?p=24388>

13) Court cases - Bylaw/Zoning violations

Article: Cannabis producer pleads guilty to violating bylaw (Simcoe Reformer Feb 20, 2020)
<https://www.simcoereformer.ca/news/local-news/cannabis-producer-enters-guilty-plea>

Article: East Gwillimbury takes medical marijuana facility to court (York Region Aug 12, 2020)
<https://www.yorkregion.com/news-story/10134439-east-gwillimbury-takes-medical-marijuana-facility-to-court/>

14) Nuisance bylaw amendment - Cannabis odour

Article: Council enacts nuisance by-law addressing cannabis odour concerns

(Bradford Today Jun 19, 2020)

<https://www.bradfordtoday.ca/local-news/council-enacts-nuisance-by-law-addressing-cannabis-odour-concerns-2441245>

Article: Hamilton targets large-scale personal grow operations with nuisance bylaw amendment

(Global News Apr 23, 2020)

<https://globalnews.ca/news/6857506/city-of-hamilton-nuisance-bylaw-amendments-personal-grow-operations-cannabis/>

Article: Nuisance bylaw to deal with cannabis odour coming soon to Lincoln

(Niagara This Week Aug 3, 2020)

<https://www.niagarathisweek.com/news-story/10128119-nuisance-bylaw-to-deal-with-cannabis-odour-coming-soon-to-lincoln/>

Article: Pelham gives stamp of approval on odour bylaw to deal with cannabis operations

(Niagara This Week Mar 27, 2020)

<https://www.niagarathisweek.com/news-story/9918340-pelham-gives-stamp-of-approval-on-odour-bylaw-to-deal-with-cannabis-operations/>

Article: Niagara area town buys \$5,000 device to measure weed smell after repeated complaints from residents (Timmins Today Jul 7, 2020)

<https://www.timminstoday.com/around-ontario/ontario-niagara-area-town-buys-5000-device-to-measure-weed-smell-after-repeated-complaints-from-residents-2545977>

15) Municipalities that have requested assistance from Province

Article: Council supports request for more control over cannabis production in municipalities

(Bradford Today May 22, 2020)

<https://www.bradfordtoday.ca/local-news/council-supports-request-for-more-control-over-cannabis-production-in-municipalities-2366228>



City of Belleville

CORPORATE SERVICES DEPARTMENT
TELEPHONE 613-968-6481
FAX 613-967-3206

169 FRONT STREET
BELLEVILLE, ONTARIO
K8N 2Y8

October 28, 2020

The Honourable Doug Ford
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

**RE: Accessibility for Ontarians with Disabilities Act – Web-site Support
New Business
10, Belleville City Council Meeting, October 26, 2020**

This is to advise you that at the Council Meeting of October 26, 2020, the following resolution was approved.

“WHEREAS Section 14(4) of O. Reg 191/11 under the Accessibility for Ontarians with Disabilities Act requires designated public sector organizations to conform to WCAG 2.0 Level AA by January 1, 2021; and

WHEREAS the City remains committed to the provision of accessible goods and services; and

WHEREAS the City provides accommodations to meet any stated accessibility need, where possible; and

WHEREAS the declared pandemic, COVID-19, has impacted the finances and other resources of the City; and

WHEREAS the Accessibility for Ontarians with Disabilities Act contemplates the need to consider technical or economic considerations in the implementation of Accessibility Standards;

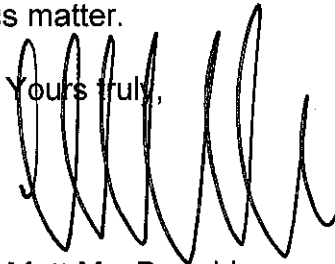
..12

BE IT THEREFORE RESOLVED THAT the Corporation of the City of Belleville requests that the Province of Ontario consider providing funding support and training resources to municipalities to meet these compliance standards; and

THAT this resolution be forwarded to the Premier of the Province of Ontario, Prince Edward-Hastings M.P.P., Todd Smith, Hastings – Lennox & Addington M.P.P., Daryl Kramp, the Association of Municipalities of Ontario and all municipalities within the Province of Ontario.”

Thank you for your attention to this matter.

Yours truly,



Matt MacDonald
Director of Corporate Services/City Clerk

MMacD/nh

Pc: AMO

Todd Smith, MPP Prince Edward-Hastings
Daryl Kramp, MPP Hastings – Lennox & Addington
Councillor Thompson, City of Belleville
Ontario Municipalities

October 9, 2020

The Right Honourable Justin Trudeau
Prime Minister of Canada
Email: justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Email: premier@ontario.ca

Re: Funding for community groups and service clubs affected by pandemic

Please be advised that at the Regular Meeting of Council on September 28, 2020, the Council of Loyalist Township passed the following resolution:

Resolution No. 2020.35.16
Moved by: Deputy Mayor Hegadorn
Seconded by: Councillor Porter

“Whereas, the world health organization characterized covid-19 as a pandemic on March 11, 2020

And whereas, travel restrictions were put in place March 21st, 2020 with emergency orders being established under the quarantine act

And whereas, the province of Ontario entered a state of emergency on March 17, 2020

And whereas Loyalist Township declared a state of emergency on March 26, 2020

And whereas the Kingston, Frontenac, Lennox and Addington Public Health Unit have enacted orders under Section 22 of the Ontario Health Protection and Promotion Act, 1990

And whereas the above noted state of emergencies and orders restricted the ability for charities, community groups and service clubs to raise or acquire funds through conventional methods

And whereas these charities, community groups and service clubs provide vital resources and support critical to community members

And whereas these charities, community groups and service clubs' partner with municipal governments reducing the financial pressures on the government while enhancing the lives of residents

Therefore be it resolved that Loyalist Township council requests confirmation from the governments of Ontario and Canada that funding will be available for these local smaller charities, community groups and service clubs.

AND FURTHER THAT a copy of this resolution be circulated to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; MP Derek Sloan, Hastings - Lennox and Addington ; the Honourable Daryl Kramp, MPP Hasting-Lennox and Addington; the Association of Municipalities Ontario; Rural Ontario Municipalities Association and all Municipalities within the Province of Ontario”.

Regards,



Brandi Teeple
Deputy Clerk
Loyalist Township

cc. MP Derek Sloan- Hastings-Lennox and Addington
MPP Daryl Kramp- Hastings- Lennox and Addington
Association of Municipalities Ontario
Rural Ontario Municipalities Association
All Ontario Municipalities

Report To: Committee of the Whole

Meeting Date: October 19, 2020

**Subject: Proposed Regulation under the Ontario Heritage Act
(Bill 108)**

Recommendation(s)

1. That the Report PA20-22 dated October 19, 2020, be received and
2. That the report be endorsed and submitted to the Province, along with the following motion, as the Town of Grimsby's comments to the Environmental Registry.

WHEREAS Royal Assent has been granted to Bill 108 entitled 'More Homes, More Choice Act, 2019' on June 6, 2019; and,

WHEREAS Schedule 11 of Bill 108 contains amendments to the Ontario Heritage Act which require appeals under the Ontario Heritage Act to be heard by the Local Planning Appeal Tribunal not the Conservation Review Board; and,

WHEREAS the Conservation Review Board is an adjudicative tribunal that, through the mandate provided by the Ontario Heritage Act, considers a number of matters such as:

- The proposed designation of a property as having cultural heritage value or interest;
- Applications for the repeal of a By-law on a specific property;
- Applications related to the alteration of a property covered by a By-law; and,
- Matters related to archaeological licensing. AND,

WHEREAS Schedule 11 of Bill 108 will come into effect on a date to be proclaimed by the Lieutenant Governor; and,

WHEREAS the Local Planning Appeal Tribunal are not experts in heritage matters unlike members of the Conservation Review Board; and,

WHEREAS the Local Planning Appeal Tribunal decisions are binding decisions unlike the Conservation Review Board non-binding recommendations; and,

WHEREAS the Ontario Heritage Act provides a means for municipalities to protect and preserve the cultural heritage value or interest of the municipality for generations to come; and,

WHEREAS the Conservation Review Board currently provides reports to municipal council's setting out its findings of fact, and its recommendations so that a final decision can be rendered by municipalities about what is valuable in their community;

WHEREAS the Town of Grimsby remains committed to the preservation and protection of property of cultural heritage value or interest;

NOW THEREFORE BE IT RESOLVED THAT the Town of Grimsby strongly recommends that Schedule 11 of Bill 108 be amended to remove the powers provided to the Local Planning Appeal Tribunal, retaining authority for hearing certain appeals by the Conservation Review Board; and,

BE IT FURTHER RESOLVED THAT the Town of Grimsby strongly recommends that Schedule 11 of Bill 108 be amended to return the authority for final decisions to municipal council's as the elected representative of the communities wherein the property and its features of cultural heritage value exist; and,

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Honourable Doug Ford, Premier of Ontario, Lisa McLeod the Minister of Heritage, Sport, Tourism and Culture Industries, Andrea Horwath, MPP and Leader of the Official Opposition and the Ontario NDP Party, MPP Steven Del Duca Leader of the Ontario Liberal Party, Mike Schreiner MPP and Leader of the Green Party of Ontario, Sam Oosterhoff MPP Niagara West; and,

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Association of Municipalities of Ontario (AMO), all MPP's in the Province of Ontario, the Niagara Region and all Municipalities in Ontario for their consideration."

We strongly recommend that the Ontario government consider amendments to Bill 108 to return the final authority to municipal Council's to determine what is of cultural heritage value or interest in their communities with the benefits of the expert and professional advice provided by the Conservation Review Board.

Purpose

To provide staff with direction to provide comments to the Environmental Registry on the proposed changes to the Ontario Heritage Act (Bill 108). As the impetus for the new proposed regulations is Bill 108, *The More Homes, More Choices Act*, staff remain concerned that the Province's stated objective to increase housing supply should not come at the expense of the Town of Grimsby's irreplaceable cultural heritage resources, as the purpose of the *Ontario Heritage Act* being to protect and conserve heritage properties.

Background

Updates to the Ontario Heritage Act (Bill 108)

In November 2018, the Province introduced a consultation document: "Increasing Housing Supply in Ontario." On May 2, 2019, the Minister of Municipal Affairs and Housing introduced "More Homes, More Choice: Ontario's Housing Supply Action Plan" and the supporting Bill 108 – the proposed More Homes, More Choice Act. The Province stated that the objective of these initiatives is to ensure more housing choices/supply and address housing affordability. The Ontario Heritage Act was one of 13 provincial statues impacted by Bill 108.

At that time, the proposed regulations for the OHA were unknown but the Ministry of Tourism, Culture and Sport indicated that regulations were to be released "later this year" after consultation and would be posted for comment. At that time, the changes to the OHA were expected to be proclaimed and in full force and effect for July 1, 2020. Later this date was changed to January 1, 2021. The proposed regulations were released for public comment on September 21, 2020, being partially delayed by the COVID-19 pandemic. The changes to the OHA are still anticipated to be proclaimed on January 1, 2021. Comments on the proposed regulations are due to the Environmental Registry by November 5, 2020. Communication from the Ministry of Tourism, Culture and Sport indicates that 'Updates to the existing Ontario Heritage Tool Kit, which will support implementation of the amendments and proposed regulation, are forthcoming. Drafts of the revised guides will be made available for public comment later this fall.' Staff will share this information with the Grimsby Heritage Advisory Committee and Council as it becomes available.

Analysis/Comments

The Environmental Registry posting includes the proposed regulations and a summary of the proposed regulations for the following:

1. Principles that a municipal council shall consider when making decisions under specific parts of the OHA.
2. Mandatory content for designation by-laws.
3. Events which would trigger the new 90-day timeline for issuing a notice of intention to designate and exceptions to when the timeline would apply.
4. Exceptions to the new 120-day timeline to pass a designation by-law after a notice of intention to designate has been issued.
5. Minimum requirements for complete applications for alteration or demolition of heritage properties.
6. Steps that must be taken when council has consented to the demolition or removal of a building or structure, or a heritage attribute.
7. Information and material to be provided to Local Planning Appeal Tribunal (LPAT) when there is an appeal of a municipal decision to help ensure that it has all relevant information necessary to make an appropriate decision.
8. Housekeeping amendments related to amending a designation by-law and an owner's reapplication for the repeal of a designation by-law.
9. Transition provisions.

Many of the proposed regulations are procedural and provide clarity on the new processes that were including in Bill 108. The summary of the proposals is as follows:

Regulatory Proposals

1. Principles to guide municipal decision making

The amendments to the Ontario Heritage Act give authority to prescribe principles that a municipal council shall consider when making decisions under prescribed provisions of Parts IV and V of the Act. The proposed principles relate to the purpose of the Ontario Heritage Act and are intended to help decision-

makers better understand what to focus on when making decisions under the Act.

The proposed principles are consistent with Ontario's policy framework for cultural heritage conservation. The proposed principles provide context for a municipality to follow when making decisions about designated heritage properties, including the minimization of adverse impacts to the cultural heritage value of a property or district. They also require the municipality to consider the views of all interested persons and communities. The new principles will be used in conjunction with Ontario Regulation 9/06, for which no changes have been proposed at this time. While staff already use many similar principles to guide the review process, it is noted that many of the principles use 'should' rather than 'shall' in reference to the principles. The most problematic is the principle that "property that is determined to be of cultural heritage value or interest should be protected and conserved for all generations". Using 'should' rather than 'shall' contradicts the Provincial Policy Statement 2020, which states "Significant built heritage resources and significant cultural heritage landscapes shall be conserved". Staff would prefer consistency in the language in these two provincial policies and recommend that the language from the PPS 2020 be adopted as a principle for the Ontario Heritage Act.

An additional recommendation would be that the definition of 'adaptive reuse' included in this section be revised from "the alteration of a property of cultural heritage value or interest to fit new uses or circumstances while retaining the heritage attributes of the property" to "the alteration of a property of cultural heritage value or interest to fit new uses or circumstances while retaining the cultural heritage value or interest and the heritage attributes of the property".

2. Mandatory content for designation by-laws

The Ontario Heritage Act amendments provide a regulatory authority to prescribe mandatory content for designation by-laws. The goal is to achieve greater consistency across municipalities and to provide improved clarity for property owners through designation by-laws including:

- *Identifying the property for the purposes of locating it and providing an understanding of its layout and components;*
- *Establishing minimum requirements for the statement of cultural heritage value or interest; and*
- *Setting standards for describing heritage attributes.*

From staff's perspective, the most significant changes to the requirements for a

designation by-law are:

- The requirement to include a map or image of the area. This has not typically been done in the past due to the preferences of the Land Registry Office; however, from a staff perspective, this would not be difficult or onerous.
- The description of the heritage attributes must be 'brief' and also explain how each attribute contributes to the cultural heritage value or interest of the property. Staff note that the requirement for explanations may make the description less brief, but are generally supportive of this requirement as it may help clarify both the heritage attributes and the cultural heritage value of the property. However, this requirement will likely increase the amount of staff time required to draft designation by-laws.
- The by-law may list any features of the property that are not heritage attributes. Including a formal list of non-heritage attributes within the by-law could provide clarity to both the property owner and the Town of Grimsby.

3. 90-day timeline to issue a Notice of Intention to Designate Amendments to the Ontario Heritage Act establish a new 90-day timeline for issuing a notice of intention to designate (NOID) when the property is subject to prescribed events. It also allows for exceptions to this restriction to be prescribed.

The new timeline is intended to encourage discussions about potential designations with development proponents at an early stage to avoid designation decisions being made late in the land use planning process. The ministry has proposed three triggers which would place this restriction on council's ability to issue a NOID. These are applications submitted to the municipality for either an official plan amendment, a zoning by-law amendment or a plan of subdivision.

The proposed regulation also provides exceptions to when the 90-day timeline applies. The ministry is proposing the following categories of exceptions.

- Mutual agreement – Where an extension of, or exemption from, the 90-day restriction on issuing a NOID is mutually agreed to by the municipality and the property owner who made the application under *the Planning Act*.
- Administrative restrictions – Where municipal council or heritage committee are limited in their ability to reasonably fulfill the statutory requirements for issuing a NOID within the original 90-day timeframe. This would apply in cases of a declared emergency or where a municipal heritage committee would be unable to provide its recommendations to council. The timeframe would be extended by 90 days.
- New and relevant information – Where new and relevant information could have an impact on the potential cultural heritage value or interest of the

property is revealed and needs further investigation. Council would be able to extend the timeframe through a council resolution. In the case of new and relevant information council would have 180 days from the date of the council resolution to ensure there is sufficient time for further information gathering and analysis to inform council's decision.

Expiration of restriction – The 90-day restriction on council's ability to issue a NOID would not remain on the property indefinitely and would no longer apply when the application that originally triggered the 90-day timeframe is finally disposed of under the Planning Act.

The proposed regulation also provides notification requirements related to the exceptions to the 90-day timeframe restriction.

Overall, the regulations provide required clarity to the proposed new timelines. Staff are pleased that one of the exemptions to the new regulated timelines is through mutual agreement, as many developers in Grimsby have demonstrated their willingness to work with staff and Council to work towards heritage conservation goals through the planning process.

The exemption for 'new and relevant' materials is useful to ensure that all parties have all of the information needed to make a decision. To this end, the regulations also provide a definition of 'new and relevant' to be applied in this context.

The termination period for the 90-day timelines is limited to the lifespan of the specific planning application. This will ensure that properties are not prohibited from heritage conservation indefinitely.

However, staff have several concerns in regards to these proposed regulations. First, the 90 day timeline will not provide enough time for the town to request and review a peer review of a Heritage Impact Assessment, should the town feel that review is necessary. Staff recommend that the 90 day timeline be increased, or that an additional exemption be included that provides municipalities more time to address requirements for peer review. Likewise, the substantially reduced time limit for planning decisions in Bill 108, especially in regards to decisions for zoning by-law amendments, will create challenges for staff where heritage properties are involved in a planning application.

Staff also note that these new timelines will require significant changes to internal processes in order to accommodate the regulations, which in turn will take a significant amount of staff time to coordinate between Heritage Planning staff, and Planning staff.

4. 120-day timeline to pass a designation by-law Amendments to the Ontario Heritage Act establish a new requirement for designation by-laws to be passed within 120 days of issuing a Notice of Intention to Designate (NOID). It also

allows for exceptions to be prescribed. The ministry is proposing the following categories for exceptions.

- *Mutual agreement - Where an extension of, or exemption from, the requirement to pass a by-law within 120 days of issuing a NOID is mutually agreed to by the municipality and the property owner.*
- *Administrative restrictions – Where municipal council is limited in its ability to reasonably fulfill the statutory requirements for passing a designation bylaw within the original 120-day timeframe. This would apply in cases of a declared emergency.*
- *New and relevant information – Where new and relevant information that could have an impact on the potential cultural heritage value or interest of the property is revealed and needs further investigation.*
- *Council would be able to extend the timeframe through a council resolution to ensure there is enough time for further information gathering and analysis to inform its decision.*
- *Council would have an additional 180 days from the date of the council resolution to pass the bylaw.*

Exceptions allowing for the extension of the 120-day timeframe for passing a by-law must occur prior to the expiry of the initial 120 days. The proposed regulation includes notification requirements related to the exceptions to the 120-day timeframe.

Similar to the exemptions for the 90-day designation notice timeline, the proposed exemptions to pass a designation by-law, especially through mutual agreement, are generally considered helpful. The practice of passing a by-law soon after the objection period has expired (or an appeal has been resolved), is already undertaken in Grimsby for most designations. However, staff would note that implementing these regulations will require staff time to accomplish.

5. 60-day timeline to confirm complete applications, alteration or demolition and contents of complete applications

Amendments to the Ontario Heritage Act establish a new timeline of 60 days for the municipality to respond to a property owner about the completeness of their application for alteration of, or demolition or removal affecting, a designate heritage property. It also provides a regulatory authority for the Province to set out minimum requirements for complete applications. The purpose of these provincial minimum standards is to ensure transparency so that property owners are aware of what information is required when making an application. The

details of what is proposed in regulation reflect current municipal best practices. The proposed regulation also enables municipalities to build on the provincial minimum requirements for complete applications as a way of providing additional flexibility to address specific municipal contexts and practices. Where municipalities choose to add additional requirements, the proposed regulation requires them to use one of the following official instruments: municipal by-law, council resolution or official plan policy. The proposed regulation establishes that the 60-day timeline for determining if the application is complete and has commenced starts when an application is served on the municipality. It further proposes that applications may now be served through a municipality's electronic system, in addition to email, mail or in person.

The introduction of a timeline to confirm a complete application for heritage issues is new, but is not unwelcome as it will provide clarity for the property owner and the town. The list of submission requirement set out in the regulations is similar to the requirements that the town already requires; however, a more thorough review of any proposed materials should be undertaken and a report brought forward to Council to confirm Grimsby's list of required submissions and be adopted by municipal by-law as required by the regulation. The ability for the town to set its own additional requirements (through due process) is important to ensure that the town's heritage conservation goals are met.

However, staff note that the requirements for a complete application are only applied to subsections 33 (2) and 34 (2) of the *Ontario Heritage Act*, meaning that there are no requirements for a complete application for properties designated under Part V as part of heritage conservation districts. Staff recommend that the requirements for complete application also be applied to district properties.

6. Prescribed steps following council's consent to a demolition or removal under s. 34.3

Amendments to the Ontario Heritage Act provide that municipal council consent is required for the demolition or removal of any heritage attributes, in addition to the demolition or removal of a building or structure. This is because removal or demolition of a heritage attribute that is not a building or structure, such as a landscape element that has cultural heritage value, could also impact the cultural heritage value or interest of a property.

Prior to the amendments, where council approved a demolition or removal under s. 34, the Act required council to repeal the designation by-law. However, in cases where only certain heritage attributes have been removed or demolished, or where the demolition or removal was of a structure or building that did not have cultural heritage value or interest, the property might still retain cultural

heritage value or interest. In these cases, repeal of the by-law would not be appropriate.

The proposed regulation provides municipalities with improved flexibility by requiring council to first determine the impact, if any, of the demolition or removal on the cultural heritage value or interest of the property and the corresponding description of heritage attributes. Based on the determination council makes, it is required to take the appropriate administrative action, which ranges from issuing a notice that no changes to the by-law are required, to amending the by-law as appropriate, to repealing the by-law. Council's determination and the required administrative actions that follow are not appealable to LPAT.

The proposed regulation provides that, where council has agreed to the removal of a building or structure from a designated property to be relocated to a new property, council may follow an abbreviated process for designating the receiving property. The proposed regulation provides a series of administrative steps to support the designation by-law. Council's determination that the new property has cultural heritage value or interest and the subsequent designation by-law made under this proposed regulation would not be appealable to LPAT.

The requirement to issue notice for demolition of any heritage attributes of a property was a concern, however, the clarification that a repealing by-law may not be required for every demolition is helpful. Following the demolition or removal, if the cultural heritage value or interest and heritage attributes do not need amending, the only notice requirement is to the Ontario Heritage Trust, who are already required to receive notice of all decisions regarding alterations, demolitions, removals and relocations.

However, staff would note that the wording of the regulation is slightly confusing: "After the demolition or removal of a building, structure or heritage attribute on the property is complete, the council of the municipality shall, in consultation with the municipal heritage committee established under section 28 of the Act, if one has been established, make one of the following determinations.." Staff are unclear on if this means that removal of any building, even one that is not a heritage attribute (i.e. a modern garden shed), requires Council approval.

7. Information to be provided to LPAT upon an appeal with the exception of decisions made under section 34.3 as described above, all final municipal decisions related to designation, amendment and repeal, as well as alteration of a heritage property under the Act will now be appealable to LPAT, in addition to decisions related to demolition and Heritage Conservation Districts, which were already appealable to LPAT. The decisions of LPAT are binding. Preliminary objections to designation matters will now be made to the municipality, before the final decision is made. Prior to the amendments, appeals of designation-related notices or appeals of alteration decisions were made to the Conservation Review Board, whose decisions were not binding.

A regulatory authority was added to ensure that appropriate information and materials related to designations, alteration and demolition decisions are forwarded to the LPAT to inform appeals. The proposed regulation outlines which materials and information must be forwarded for every LPAT appeal process in the Act by the clerk within 15 calendar days of the municipality's decision.

The two-tier process of objection to the municipality, followed by appeal to the LPAT, is a noted concern as this new process will create delays for property owners, staff, the Grimsby Heritage Advisory Committee and Council. The updated regulation does not change this; it provides a list of the materials and information required for LPAT appeals.

8. Housekeeping amendments

Amendments to the Act included regulatory authority to address a few housekeeping matters through regulation. Previously, where a municipality proposed to make substantial amendments to an existing designation by-law it stated that the designation process in section 29 applied with necessary modifications. The proposed regulation clearly sets out the modified process, including revised language that is more appropriate for an amending by-law. The proposed regulation also makes it clear that there is no 90-day restriction on issuing a notice of proposed amendment to a by-law and provides that council has 365 days from issuing the notice of proposed amendment to pass the final amending by-law and that this timeframe can only be extended through mutual agreement.

The proposed regulation also outlines restrictions on a property owner's ability to reapply for repeal of a designation by-law where the application was unsuccessful, unless council consents otherwise. The one-year restriction on an owner's reapplication maintains what had been included in the Act prior to the amendments.

The ability to amend a heritage designation by-law is improved through the regulations that provide clarity to the stated process. Staff support this regulation as it will make it easier to update old designation by-laws as required, as well as make amendments to by-laws that require updating to remove listed heritage attributes as per the new regulation.

9. Transition

Section 71 of the Ontario Heritage Act establishes a regulation-making authority for transitional matters to facilitate the implementation of the amendments, including to deal with any problems or issues arising as a result of amendments. The proposed transition rules provide clarity on matters that are already in progress at the time the amendments come into force.

General Transition Rule

All processes that commenced on a date prior to proclamation would follow the process and requirements set out in the Act as it read the day before proclamation. The proposed regulation sets out the specific triggers for determining if a process had commenced.

Exceptions

Outstanding notices of intention to designate. Where council has published a notice of intention to designate but has not yet withdrawn the notice or passed the by-law at the time of proclamation, the municipality will have 365 days from proclamation to pass the by-law, otherwise the notice will be deemed withdrawn. Where a notice of intention to designate has been referred to the Conservation Review Board, the 365 days would be paused until the Board either issues its report or until the objection has been withdrawn, whichever occurs earlier.

90-Day restriction on issuing a NOID

The 90-day restriction on council's ability to issue a NOID would only apply where all notices of complete application have been issued by the municipality in relation to a prescribed Planning Act application, on or after proclamation.

Prescribed steps following council's consent to demolition or removal (s.34.3)

The ministry is proposing that the prescribed steps would apply following consent to an application by the municipality or by order of the Tribunal, where at the time of proclamation council had not already repealed the by-law under s. 34.3.

Staff would note that the transitions proposed will place increased demand on staff time and resources in order to prepare for the January 1, 2021 implementation deadline. As this has not been accounted or planned for, staff would recommend that the proclamation deadline be pushed to July 1, 2021 to allow municipalities more time to prepare, especially in consideration of the COVID-19 pandemic, which has already created additional stress on staff resources.

Regulatory Impact Assessment

The objective of the proposed regulation is to improve provincial direction on how to use the Ontario Heritage Act, provide clearer rules and tools for decision making, and support consistency in the appeals process. Direct compliance costs and administrative burdens associated with the proposed regulations are unknown at this time. New rules and tools set out in the proposed regulations are expected to result in faster development approvals.

There are anticipated social and environmental benefits as the proposed regulation seeks to achieve greater consistency to protecting and managing heritage property across the province.

Overall, staff support many of the proposed regulation changes, as they provide greater clarity for the new processes created through Bill 108. Some of the concerns identified

by the town in their comments on Bill 108 remain, such as all appeals being moved to the Local Planning Appeal Tribunal (LPAT) from the Conservation Review Board (CRB).

The proposed regulations appear to be consistent with the objectives of Provincial policy and the OHA to conserve significant cultural heritage resources. However, many of the town's existing processes will need to be adjusted to conform to the proposed regulation changes. Staff would recommend to the Province that more time be provided to municipalities to accommodate the new regulations, especially given that the COVID-19 pandemic is in the second wave and also because the revised Ontario Heritage Took Kit has not been provided for draft comment and review. Additionally, staff resources will need to be evaluated in light of the current volume of heritage alteration applications to ensure the delivery of heritage reports and notices occur within the specified timelines. The substantially reduced time limit for planning decisions in Bill 108, especially in regards to decisions for zoning by-law amendments, will create challenges for staff where heritage properties are involved in a planning application.

The Province has noted that the direct compliance costs and administrative burdens are unknown at this time. Staff would suggest that the cost and burden on already stressed municipalities operating in an ongoing pandemic would be significant.

Strategic Priorities

This report addresses the corporate strategic goal to: Protect, preserve and enhancing Grimsby's distinct heritage and culture

Financial Impact

There are no direct financial implications arising from the recommendations in this report. However, the proposed regulation changes will have undetermined financial impacts for the town.

Public Input

Members of the public may provide comments on Bill 108's proposed changes through the related postings on the Environmental Registry of Ontario (ERO) website.

Conclusion

As the impetus for the new proposed regulations is Bill 108, *The More Homes, More Choices Act*, staff remain concerned that the Province's stated objective to increase housing supply should not come at the expense of the Town of Grimsby's irreplaceable cultural heritage resources, as the purpose of the *Ontario Heritage Act* being to protect and conserve heritage properties.

Prepared by,



Name: Bianca Verrecchia
Title: Assistant Heritage Planner

Submitted by,



Name: Antonietta Minichillo
Title: Director of Planning, Building & Bylaw

**Minutes of Belle River –On the Lake BIA Board ZOOM Meeting
September 14, 2020 8:30 am -9:10 am**

<p>BIA Board</p>	<p>Ward 4 Council Representative: John Kerr Chairman: Moe Mailloux, Moe Mailloux Financial Services Inc Vice Chair: Laura Tremblay, National Bank Directors: Sandy Pepper, The Treasure Nook Tina Roy, TRU Real Estate Group Ltd. Ray Tetreault, Tetreault valu mart REGRETS: Shawn Sauve, RONA Sauvé’s Home Centre ABSENT: Jelena Adzic, Libro Credit Union Rachelle Crevatin, La Belle Fromage Mike Sutton, Melady Funeral Home Lucille Soulliere, Active Living Chiropractic has asked to resign from the board due to health reasons. Associate Members: REGRETS: Dale Sanger, New Life Assembly ABSENT: Jay Coulter Software Inc Derek Trepanier, Best Pest Control</p>
	<p>BIA Office Coordinator Janel Gagnier Lakeshore Director of Community and Development Services - Tammie Ryall Digital Mainstreet Service Squad Member – Dominique Nickels</p>
	<p>Agenda Items</p>
<p>#1</p>	<p>Declaration Of Conflict of Interest - None</p>
<p>#2</p>	<p>Adoption of the Minutes of the BIA Board Meeting on July 6, 2020 Sandy Moved and Laura Seconded: That the minutes from the BIA Board Meeting of July 6, 2020 be adopted as presented. Motion # 2020 – 10 All in favour. Motion Carried</p>
<p>#3</p>	<p>Sunsplash Festival Funding From Lakeshore Update a) \$1000 Lakeshore funding for the Sunsplash Event was approved for redirection to event Hand Sanitizer Stations – tents, tables, masks, and sanitizer purchased.</p>
<p>#4</p>	<p>BIA Summer Holiday Dollar Program Update – Success!! a) Libro contribution of \$3000 for a summer giveaway with Tourism Windsor and Where Are We Contest b) Ray Motioned and Laura Seconded that up to \$5000 be moved into the BIA Holiday Dollar Account for the next promotion to start in November. Motion #2020-11 All in favour. Motion Carried.</p>

#5	<p>Stroll the Street – Friday, Sept 18th 6pm to 8:30pm with Notre Dame Closed from First Street to Eighth Street from 5pm to 9pm</p> <p>a) We have enough volunteers to assist with street closure barricades, sanitizer stations and set up.</p> <p>b) Grand Opening of TRU Real Estate Ribbon Cutting at 6pm</p>
#6	<p>New Business: HELPING OUR MEMBERS</p> <p>a) Digital Mainstreet Service Squad Grant Received for \$18,000 for a six month contract to help BIA and Lakeshore Businesses.</p> <p>b) Budget Discussion - updates and revisions due to Covid</p>
#7	<p>Next BIA Zoom Board Meeting October 26, 2020</p>
#8	<p>Meeting Adjournment</p>
	<p>Meeting Minute Approval</p> <p style="text-align: center;"><i>Moe Mailloux</i> Nov 3/2020.</p> <p style="text-align: right;">Moe Mailloux</p>

The Corporation of the Town of Lakeshore

Report to Council

Engineering & Infrastructure Services

Engineering Services



To: Mayor & Members of Council

From: Nelson Cavacas C.E.T.
Director, Engineering and Infrastructure Services

Date: October 14, 2020

Subject: Oriole Park Drive Walkway Options

Recommendation

This report is for information only.

Background

Council adopted the following resolution at its May 12, 2020 meeting:

Administration be directed to prepare a report detailing the costs to construct an extra metre of paved shoulder on Oriole Park Dr. for use as a walking path and that all reasonable options be explored which would include discussions with the school board for financial contributions from them.

Comments

In reviewing the existing conditions, the Town confirmed the existing pavement width on Oriole Park Drive to be 6.0m along its length from County Road 46 to the intersection with Mullins Drive. The current minimum width for pedestrian walkways set out by Accessibility Ontario Disabilities Act (AODA 2005) standards is 1.5m. Considering the option to widen the existing pavement width by 1.5m for the purpose of providing a walkway for pedestrians raises many public safety concerns to provide appropriate delineation for pedestrians on a narrow road width.

From a safety aspect pedestrians should always walk facing towards traffic when walking along the road edge; therefore, pedestrians would need to use both sides of the road and not just the 1.5m widening. For this reason walkways and pathways are preferred to be off road separated by a curb or space. A good example of providing additional widening for pedestrian use in Lakeshore is St. Clair Road in the community of Stoney Point which consists of 2.5m to 3m wide asphalt pathway running adjacent to the road.

To facilitate the construction of the additional 1.5m width to the existing 6m pavement would consist of excavating for an approximate depth of 400mm to place a minimum 300mm granular base and 100mm asphalt (2 – 50mm layers) along the west and south side of Oriole Park Drive between CR46 to Mullins Drive which is approximately 1,016m in length. In addition, the work would include installation of road base sub-drain along with roadside enclosure along some sections of the road, boulevard grading, adjustments to catch basins and restoration to driveway approaches. The preliminary cost to complete this work is estimated to be \$350,000.

Although recognizing that there are constraints with the narrow right of way width of 12m for southerly 510m section of Oriole Park Drive, the provision for a safe pedestrian walkway can be accomplished by the construction of 1.5m wide concrete sidewalk separated from the pavement edge along the west side of Oriole Park Drive that would be approximately 1,016m in length. The cost to construct the sidewalk as an alternative to widening the pavement would be in the range of \$275,000. With the concrete sidewalk option there would be less excavation depth required compared to the road widening along with the ability to maintain some the existing roadside swale ditch to provide drainage which provides separation from the road travelled lanes.

The Town does have policies in place to facilitate the process for the installation of sidewalks and street lighting where they currently do not exist. These are both funded 100% by the Town but follow a process initiated first by the residents through a petition. Considering all of the factors especially with respect to pedestrian generators for this area with a school, church, community center and baseball fields, Oriole Park Drive would satisfy the warrant criteria under Town's sidewalk petition policy. Further, sidewalks have been installed in prior years in various areas of Lakeshore through school board requests for safe routes to school especially when busing of students has changed in prior years requiring grade school students within 1.0 km distance to walk to school. The school board has not contributed any funding to completion of these sidewalks and maintain this position since sidewalk do not serve the purpose for only students.

To summarize the above, construction estimates highlights that this is not a small undertaking which requires advance design planning and approved funding. Considering the two options, construction of a separated sidewalk would provide the safest pedestrian walkway similar to past sidewalks that were constructed in various Lakeshore communities as safe routes to school.

Financial Impacts

Given the financial constraints to fund current and future capital projects, this project is not being recommending by Administration for the 2021 Budget. Should Council wish to consider this for the 2021 budget, other projects will need to be deferred to ensure adequate funding is maintained to meet capital requirements for the next 5 years.

Report Approval Details

Document Title:	Oriole Park Drive Walkway Options.docx
Attachments:	
Final Approval Date:	Oct 26, 2020

This report and all of its attachments were approved and signed as outlined below:

Rosanna Pellerito

Kristen Newman

Truper McBride

The Corporation of the Town of Lakeshore

Report to Council

Legislative & Legal Services

Fire Services



To: Mayor & Members of Council
From: Don Williamson, Fire Chief
Date: October 6, 2020
Subject: Fire Department Cost Recovery Considerations

Recommendation

Direct Administration to pursue Option 1 _____ (select (a) or (b)) and Option 2, as presented in the Fire Chief's report at the October 27, 2020 Council meeting.

Background

During the first quarter of 2019, Council passed the following resolution: That Administration be requested to prepare a report to council on options for charging non-residents for fire call outs.

Explained below are the current Lakeshore Fire Department revenue streams along with commentary on two other considerations examined.

The Lakeshore Fire Department currently invoices the Ministry of Transportation (MTO) for emergency response activities (vehicle collisions, brush fires, spills) on provincial highways located within the Lakeshore boundaries. This includes Highways 3, 77 and the 401. The MTO is invoiced for each fire truck response that completes a function at the event using the MTO's current rate of \$485 per hour. Depending on the emergency call type and Fire Department services provided (or not provided) will determine what, if any, reimbursement is approved by the MTO. That emergency call volume and the associated revenue generated over the recent past has decreased. This is directly related to the warmer winter weather and its impact on driving conditions. As a result, the average annual revenue return over the last 5 years was \$22,000.

Other current Fire Department revenue streams come from the following which include:

- Fire Inspections
- Open Burning responses
- Natural Gas Line Strike cost recovery

- False Fire Alarm Responses
- Lawyers Letter requests for history on a property, etc.
- Fire Report and Fire Investigation Report requests
- Annual \$5,000 County Medical Tiered Response Agreement Recovery

The Fire Department also receives revenue for External Cost Recovery; however, the revenue is cancelled out by the cost of the services (i.e., putting up a fence around a fire scene).

The 5 year average annual revenue return for those services was around \$10,000.

There are 2 other less obvious revenue streams in the background that are not credited to the fire services budget center:

- Fire Department related Provincial Offences Tickets and Charges; and,
- Fees related to Fire Department site plan reviews and commentary.

The overall average Fire Department revenue stream is around \$32,000 per year.

Comments

There are 2 additional revenue stream options that Council may wish to consider. Each has its opportunities, sensitivities and challenges.

1. Fire Department response to resident or non-resident, at fault, motor vehicle collision cost recovery; and,
2. Fire Department response to municipal “fire” related emergency events like: vehicle fires, structure fires, lightning strikes, explosions and smoke related incidents.

Each will be discussed below.

Option 1: At fault, motor vehicle collision

A motor vehicle collision (MVC) can result in an emergency response from any one or a mix of Police, Fire and EMS depending on the need. That response is based on information provided by the 911 caller(s). The quality of that information determines if the Fire Department is required for extricating persons trapped, assisting EMS, controlling fluid spills, de-energizing vehicles and providing fire control. The Fire Department may attend the scene and provide various services, arrive or it may also be determined that no Fire Department services are required or be cancelled while on the way and return to station.

In order to process any potential cost recovery investigation, names of the at fault party along with insurer information is required. If names are obtained and depending on insurance coverage, the Town could submit an invoice to the insurer for the cost of the services provided.

Sometimes municipalities that have chosen this method of cost recovery have opted only to charge non-residents based on the principle that residents already subsidize such services through property taxation. Alternatively, some Councils have made the policy choice to charge all at-fault persons based on the principle that the only reason such costs are incurred are due to the actions of that person and, as such, they should be responsible for incurring the costs. Should Council wish to pursue this cost recovery option, then Administration will require direction as to whether Council wishes to charge both resident and non-resident, at fault persons or just non-resident, at fault persons.

Unfortunately there are no MVC statistics available for Lakeshore that identify the number of non-resident at fault events tied to how many of those the Fire Department attended to calculate any potential revenue opportunities.

However, the City of Windsor was consulted on their process (the City charges for non-resident at-fault incidents), claim success rate and revenues generated. Over a 4 year period (2016 through 2019) Windsor Fire & Rescue attended 4919 MVCs. Of those events, 636 (13%) were determined as "at fault non-resident".

Of those events, 342 (54%) were successfully recovered for a revenue of \$259,904. Recovery rates are affected by the at fault person's insurance coverage, locating the person and ability to pay.

Using those same comparator percentages for the Lakeshore Fire Department:

- a) Non-Resident/At Fault: Over a 4 year period (2016 through 2019) fire services attended 372 municipal MVCs. Of those events, 48 (13%) would comparatively be considered as "at fault non-resident". Of those events, 26 (54%) would comparatively be potential cost recovery. Assuming a 2 fire truck response per event (sometimes only one) at the \$485 MTO truck rate equates to a 4 year overall revenue of \$25,220 (\$6,305 annually).
- b) Any Person/At Fault: Over a 4 year period (2016 through 2019) the Lakeshore Fire Department attended 372 municipal MVCs. Assuming each event was a 2 fire truck response at the \$485 MTO rate, the 4 year overall hypothetical cost recovery could be \$360,840 (\$90,210 annually).

Should Council wish to pursue one of the cost recovery options noted above, there is a significant work burden attached and additional clerical resources may be required. Administration would incorporate this into the ongoing Organizational Review to explore how to implement such a program. Should Council wish to pursue this direction, then Council should direct Administration to pursue one of the following options:

1(a): Investigate implementing a program to charge at fault non-residents only; or,

1(b): Investigate implementing a program to charge at fault residents and non-residents.

Option 2: Response to municipal “fire” related emergency events

There is a municipal service provider that assists in the recovery of costs associated with structure fires. The fees they may collect, relate specifically to structural fires and are connected to the property owner insurance policy wording, policy coverage and the insured perils. Insurance perils related to Fire Department type services may include: fires, lightning strikes, explosions, smoke damage, and sudden or accidental damage due to short circuiting. Some insurance policies, but not all, will cover fire response.

An example provided by Fire Marque Inc, one such vendor of these services, included a structure fire where 2 fire stations respond. Potential recovery costs include: 4 fire trucks at the current MTO rate of \$485 per truck per hour plus firefighter labour and extinguishing foam replacement costs.

Lakeshore Fire responds to an estimated 20 to 25 structure fire related calls per year of varying levels of damage while responses to lightning strikes, explosions and vehicle fires on the owners property are rare.

This property policy insurance coverage (paid for by the policy holder) is intended for this purpose. Understanding that different insurance policies have different Fire Department expense coverage limits and insured perils, Lakeshore Fire would only be eligible to claim up to the limit of the policy.

How does this work?

The municipality enters into an agreement with the service provider to work on their behalf to follow up on these revenue opportunities. Their administrative costs are covered within the cost recovery process with the insurer. There is no cost to the Town. Any completed fire reports that fit the potential list of related insured peril categories would be sent to the service provider for further investigation. Once their process is completed and potential fees collected, the Town would receive the revenue for deposit. Fire Marque Inc. estimated an annual revenue generation between \$30,000 and \$45,000 however that is based on provincial fire statistics not Lakeshore specifically.

It should be noted that the London Fire Department recently announced they were also looking to access this part of the property owner insurance coverage. A February 18, 2020 CTV News article stated that, “According to the insurance industry, if the City were to begin collecting this fee, insurance premiums would most assuredly go up. Insurance companies, they base the premiums they charge on what they're paying out in claims,” said Suzanne Pountney of Ontario West Brokers in London. Pountney continued, “If

London becomes a municipality that's tacking \$500 onto every fire, London's (homeowner/ business owner) rates go up.”

There are some potential sensitivities related to this cost recovery consideration:

- Resident understanding that emergency response coverage is part of municipal taxes and for the Town to invoice against a homeowner insurance policy would appear that the resident is paying twice.
- Resident perception of having to pay out of pocket (either through insurance premium increase or not having enough coverage or if no coverage at all) for the response may lead to hesitation to call 911 for any emergency.
- The potential for the insurance industry to consider increasing local fire insurance line premiums to cover the municipal fee for service costs collected.

With access to the appropriate information and with additional administrative resources, this cost recovery initiative could become an opportunity. However, the sensitivities listed above could create concerns with residents not reporting fire events and not providing the required information to support a cost recovery claim. Administrative resources will be required in order to collect the necessary information to administer this process.

Should Council wish to pursue this cost recovery option, there is a significant work burden attached and additional clerical resources may be required. Administration would incorporate this into the ongoing Organizational Review to explore how to implement such a program. Should Council wish to pursue this direction, then Council should direct Administration to pursue Cost Recovery option 2.

Conclusion

Although revenue generation through one or both cost recovery initiatives would offset Fire Department operational costs, there are several sensitivities from each to consider:

- Limited clerical resources to administer the work;
- Unpredictable recovery revenue to offset the administrative time and cost to process the claims;
- Public perception of municipal double-dipping;
- Potential for the public not to call for assistance for fear of additional costs; and,
- Potential for the insurance industry to increase local fire insurance premiums as a result of this program.

Administration supports the cost recovery efforts suggested in Option 1 but would likely require additional staff resources to oversee the claims management process.

Administration supports in principle, the opportunity to use Option 2 for fire insurance policy related cost recovery.

Others Consulted

Chris Carrier – Fire Marque Inc. National Municipal Accounts Manager

Dan Monk – Amherstburg Fire Services Administrative Assistant

Michelle Van Wyk – Township of Blanchard Blenheim Protective Service Administration

Rose Madigan – Collingwood Fire Department Administrative Assistant

Vanessa Bond – Township of Centre Wellington Administrative Assistant

Jenelle Malyon – The Corporation of the City of Cornwall Administrative Assistant

Ashleigh Milliner-Cowan – Orangeville Fire Services Administrative Assistant

Dave Sutton – Town of LaSalle Fire Chief

Marilyn Abbruzzese – Town of LaSalle Supervisor of Revenue

Dana Paladino – City of Windsor Supervisor of Risk Management

Marc Gomes – City of Windsor Claims Administrator

Andrea Dejong – City of Windsor Deputy Fire Chief

Financial Impacts

Without any experience, the potential revenue generated through these initiatives is unpredictable at best. Administration anticipates that both of the options described above will result in cost recovery. However, successful cost recovery could be directed towards offsetting the costs to administer the cost recovery programs and then offset the Fire Department's response efforts.

Report Approval Details

Document Title:	Fire Department Cost Recovery Considerations.docx
Attachments:	
Final Approval Date:	Oct 20, 2020

This report and all of its attachments were approved and signed as outlined below:

Kristen Newman

Rosanna Pellerito

Truper McBride

The Corporation of the Town of Lakeshore

Report to Council

Finance Services

Revenue Services



To: Mayor & Members of Council
From: Michelle Heslop, Supervisor of Revenue
Date: October 8, 2020
Subject: 2021 Interim Levy By-Law

Recommendation

Adopt the Interim Levy By-law 90-2020, as presented at the November 4, 2020 Council meeting.

Background

In accordance with section 317 of the *Municipal Act, 2001*, Council is required to adopt an Interim Levy By-law each year in order that tax dollars may be collected prior to adoption of the Final Levy By-law. The Final Levy By-law cannot be adopted until such time as the Town of Lakeshore, County of Essex and School Board budgets have been set. Section 317 (2) states that a by-law may be passed in November or December of the previous year if it provides that it does not come into force until a specified day in the following year.

Comments

By-Law 90-2020 sets out the Interim Levy due dates of February 26 and April 30, 2021.

Past practice has been to pass the interim by-law in January for the current year. However beginning in 2019, to increase efficiencies and provide for more timely billings of the interim tax bills, administration has recommended the by-law be passed in November for the following year. This is in accordance with Section 317 (2) of the Municipal Act and common practice amongst the other local municipalities.

Financial Impacts

The By-law sets the interim tax rates required to generate funds approximately equal to 50% of the prior years' annualized taxes. Annualized taxes reflect taxes levied against the property at final billing, including adjustments due to supplementary assessment and adjustments resulting from assessment appeals.

Collection of taxes under the Interim Levy provides funding for the cost of municipal operations until final taxes are levied later in the year.

Report Approval Details

Document Title:	Interim Rates By-Law - 2021.docx
Attachments:	
Final Approval Date:	Oct 15, 2020

This report and all of its attachments were approved and signed as outlined below:

Rosanna Pellerito

Kristen Newman

Truper McBride

The Corporation of the Town of Lakeshore

Report to Council

Legislative & Legal Services

Legislative Services



To: Mayor & Members of Council
From: Brianna Coughlin, Manager of Legislative Services
Date: November 3, 2020
Subject: Remuneration for Statutory and Advisory Boards and Committees

Recommendation

Direct Administration to include meeting remuneration in the Terms of Reference for each statutory board or committee to be approved at the beginning of each term of Council, as described in the report presented November 10, 2020.

Background

During the 2019 Budget deliberations, Council directed that Administration bring back a report to Council regarding the remuneration received by members appointed to various Town of Lakeshore boards and committees.

Council requested a similar report during the 2013 Budget deliberations and approved an increase in overall remuneration to ensure members of the four boards and committees that received remuneration were paid at the same rate (\$125.00 per meeting).

The matter was considered again at the December 19, 2014 Council meeting and no further adjustments were made at that time. A report entitled "Council remuneration" dated December 19, 2014 is attached for information purposes.

Comments

This report refers specifically to statutory and advisory boards and committees that have been created by Council. Statutory committees refer to those boards and committees required by provincial legislation (Police Services Board, Accessibility Advisory Committee, Drainage Board acting as Court of Revision) or those committees which, if created, have specific obligations under legislation (Drainage Board, Heritage Committee).

Advisory committees are purely discretionary optional groups created by resolution of Council in order to receive advice or recommendations on particular subject areas. Examples of advisory committees include the Arts Advisory Committee and the Youth Advisory Committee.

The following table is a list of current statutory and advisory boards and committees that have been created by Lakeshore Council, along with their respective remunerations (if any). This list does not include external boards that may offer remuneration to their members, such as conservation authorities. It also does not include inter-municipal boards such as the Dog Pound Committee, which includes an annual honorarium of \$225.00 for the chair as part of the annual administrative fee for the Pound.

Board/Committee	Type	Number of Members	Remuneration Per Meeting
Accessibility Advisory Committee	Statutory	9	\$125.00
Arts Advisory Committee	Advisory	9	
Committee of Adjustment/Property Standards Committee	Statutory	5	\$125.00
Community Services Advisory Committee	Advisory	9	\$0
Drainage Board	Statutory	5	\$125.00
Flood Prevention Task Force	Advisory	9	\$0
Heritage Committee	Discretionary/Statutory	7	\$0
Police Services Board	Statutory	5	\$125.00
Youth Advisory Committee	Advisory	10	\$0

Currently only members of statutory boards and committees, with the exception of Heritage Committee, are receiving remuneration. Members of statutory committees are required to perform certain tasks, often including onsite visits, and members have increased liability due to their decision-making capabilities (unlike advisory committees, where Council is the decision-making authority).

Members of the Accessibility Advisory Committee receive remuneration in lieu of reimbursement of the cost of accessible transportation to attend meetings at Town Hall.

Administration undertook an environmental scan of other municipalities in Essex County and Chatham-Kent to determine which committees, if any, receive compensation. The following table is a representation of the responses received as of the writing of this report.

Municipality	Number of Boards and Committees Receiving Compensation	Type of Committee Receiving Compensation	Remuneration
Town of Amherstburg	3	Statutory only	Between \$50 and \$100 per meeting
Town of Kingsville	20	Statutory and advisory	\$100 per meeting \$2,100 annually for Committee of Adjustment and Police Services Board only
Town of LaSalle	3	Statutory only	Between \$45 and \$200 per meeting Chair receives an additional \$100 annually
Municipality of Leamington	2	Statutory only	Members \$144 per meeting Chair \$180 per meeting
Town of Tecumseh	2	Statutory only	Between \$100 and \$274 per meeting
Municipality of Chatham-Kent	5	Statutory and advisory	Between \$50 and \$100 per meeting

Others Consulted

Information was requested from local municipalities in Essex County and Chatham-Kent for comparison.

Financial Impacts

There are no financial impacts as a result of receiving this report. Should Council approve an increase or reduction to the current remuneration for board and committee members, the corresponding change would need to be reflected in the 2021 Budget. At this time, Administration has no plans to include any changes to remuneration for Committee members in the 2021 Budget.

Administration recommends that Council review remuneration on a regular schedule at the beginning of each term, as part of the review of the Terms of Reference for each board and committee. Financial implications will be reported at that time and accounted for in the 2023 budget.

Attachment(s): Appendix A - Council remuneration report dated December 19, 2014

Report Approval Details

Document Title:	Remuneration for Statutory and Advisory Boards and Committees.docx
Attachments:	- Appendix A - Council remuneration report -December 19, 2014.pdf
Final Approval Date:	Nov 4, 2020

This report and all of its attachments were approved and signed as outlined below:

Kristen Newman

Rosanna Pellerito

Truper McBride

TOWN OF LAKESHORE**ADMINISTRATION
CLERK'S DIVISION**

TO: Mayor and Members of Council

FROM: Mary Masse, Clerk

DATE: December 19, 2014

SUBJECT: Committee remuneration

RECOMMENDATION:

It is recommended that:

Council receive this report regarding Committee remuneration for information purposes only.

BACKGROUND:

At the December 9, 2014 meeting, Council requested administration prepare a report on the committees that are currently paid and the rationale for paying the committees.

In 2011 a County wide comparison report was provided to Council. At that time Council approved an increase to the wages, conference per diem and an honorarium to be paid to members of Council who sit on the Police Services Board and Union Water. The honorarium was added as it was determined that all municipalities other than Lakeshore in the County of Essex pay members of Council who sit on the Police Services Board and Union Water.

During the 2013 budget deliberations Council requested that a further review of the rate paid to Town appointed committees be undertaken. At that time the attached financial report was provided to Council which highlighted a variance in the fees paid to the following committees:

- Accessibility Committee
- Drainage Board
- Committee of Adjustment
- Police Services Board

Council approved an increase of \$6180.00 in the 2013 budget to ensure the committees noted above were paid the same amount of \$125.00 per meeting.

Members of Council appointed to the following committees are paid by their respective boards:

- Dog Pound
- Lower Thames Valley Conservation
- ELK Energy Ltd
- Essex Region Conservation Authority

COMMENTS:

The Committee of Adjustment, Drainage Board, Police Services Board and Accessibility committee have an established commitment with a Provincially legislated mandate to follow and meet regularly throughout the year. These committees and boards have been paid since their inception.

As noted in the background section, adjustments have been made within the last term of Council for honorariums paid to members of council and fees paid to committee members for attendance at committee meetings.

Should Council wish to consider any changes to the fees being paid to the committees mentioned in this report a further review will be required during the 2015 budget deliberations.

OTHERS CONSULTED:

A review of the administrative reports on this same subject matter was undertaken.

BUDGET IMPACTS:

There are no budget impacts resulting from the recommendations.

Prepared by:



Mary Masse
Clerk

Submitted by:



Kirk Foran
Chief Administrative Officer

Attachment(s): Review of remuneration to Committees, 2013 budget

R:\2015 Meeting Dates - Reports\01 - January 13, 2015\Administration\Committee remuneration.dot

Town of Lakeshore							
Committee Name	# Members	# Meetings per yr	\$ per meeting	Current financial requirement	Suggested rate per meeting	Financial impact	Last Increase
Accessibility	6	4	55	1,320	125	1,680	No change since inception
Drainage	5	12	75	4,500	125	3,000	No change since inception
Police Services Board	3	9	125	3,375	125	-	Jan 2006 from \$55
Committee of Adjustment	5	12	100	6,000	125	1,500	Jan 2006 from \$55
				15,195		6,180	
Dog Pound - Not part of Town Budget	3-5						
\$ per meeting	Secretary - \$500 per year honorarium plus \$55 per meeting Chairman - \$225 per year honorarium						
Last increase	Increase from \$350/\$150 Jan 2004						
Heritage			Not paid				
Youth Council			Not paid				

The Corporation of the Town of Lakeshore

Report to Council

Legislative & Legal Services



To: Mayor & Members of Council
From: Kristen Newman, Director of Legislative & Legal Services
Date: November 3, 2020
Subject: 2021 OPP Billing Estimate

Recommendation

Direct Administration to include \$4,985,587 plus the 2019 reconciled cost of \$48,637 for payment to the OPP in the 2021 Budget, as further described in the report presented at the November 10, 2020 Council meeting.

Background

The Town of Lakeshore's policing services provider is the Ontario Provincial Police ("OPP"). The OPP's annual billing estimate for the upcoming year is attached as Appendix "A" to this report.

The OPP estimates the cost of police services for the upcoming year and bills in accordance with that estimate. The OPP reconciles the estimates with the actual costs after the end of the billed year and issues a reconciliation in a subsequent billing. The reconciliation for 2021 will appear on the 2023 estimate.

Comments

The 2021 estimates are captured in the table below alongside those from 2020 and 2019. The 2021 Billing Estimate includes the reconciliation for the services provided in 2019. The services will cost \$48,637 in addition to the \$4,849,302 paid for services in 2019.

There is an overall increase of \$55,306 estimated in policing costs for 2021 in comparison to 2020. An increase in fees was anticipated because the fees are charged by property count and Lakeshore's property count increased by 182 properties in the past year (calculated based on MPAC) data.

While the per property base service cost decreased by \$5.75 there was an increase in the per property calls for service fee of \$4.64. There were also increases to overtime and prisoner transportation costs.

	2021 Estimate	2020	2019*
Total Annual Estimate for Town	\$4,985,587	\$4,930,281	\$4,849,302
Property Counts	15,201	15,019	14,821
Cost per Property - Base Service (based on provincial average)	\$ 177.48	\$ 183.23	\$ 189.54
Cost per Property - Calls for Service (proportionate share is revised annually based on weighted time standards applied to historical calls for service)	\$ 135.34	\$ 130.70	\$ 123.77
Overtime	\$ 13.05	\$ 12.35	\$ 11.61
Prisoner Transportation	\$ 2.11	\$ 1.99	\$ 2.27
Estimated Total Cost per Property	\$ 327.98	\$ 328.27	\$ 327.19
Reconciliation from 2 Years Prior	\$ 48,637.00	\$ 75,305.00	\$ 20,417.00
*Start of new billing model			

The OPP no longer requires a contract for services. As such, the Town will be billed based on the estimated costs for services in monthly increments of \$419,519.

Others Consulted

OPP

Financial Impacts

The amounts stated in the 2021 billing estimate as well as the 2019 reconciled cost will be included in the Town’s 2021 budget.

Attachment(s): Appendix “A” – 2021 OPP Billing Estimate

Report Approval Details

Document Title:	2021 OPP Billing Estimate.docx
Attachments:	- Estimatefor2021.pdf
Final Approval Date:	Nov 5, 2020

This report and all of its attachments were approved and signed as outlined below:

Rosanna Pellerito

Truper McBride

OPP 2021 Annual Billing Statement

Lakeshore T

Estimated costs for the period January 1 to December 31, 2021

Please refer to www.opp.ca for 2021 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
Base Service	Property Counts			
	Household	14,712		
	Commercial and Industrial	489		
	Total Properties	<u>15,201</u>	177.48	2,697,811
Calls for Service	(see summaries)			
	Total all municipalities	168,336,779		
	Municipal portion	1.2221%	135.34	2,057,301
Overtime	(see notes)		13.05	198,400
Prisoner Transportation	(per property cost)		2.11	32,074
Total 2021 Estimated Cost			<u>327.98</u>	<u>4,985,587</u>
2019 Year-End Adjustment	(see summary)			48,637
Grand Total Billing for 2021				<u>5,034,224</u>
2021 Monthly Billing Amount				419,519

OPP 2021 Annual Billing Statement

Lakeshore T

Estimated costs for the period January 1 to December 31, 2021

Notes to Annual Billing Statement

- 1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2021 billing purposes the allocation of the municipal workload in detachments has been calculated to be 53.1 % Base Services and 46.9 % Calls for Service. The total 2021 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$177.48 estimated for 2021. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2016, 2017, 2018 and 2019 has been analyzed and averaged to estimate the 2021 costs. The costs incorporate the 2021 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2021 hours and salary rates and included in the 2023 Annual Billing Statement.
- 5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. 2021 costs have been based on 2019 security activity. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. These costs will be reconciled to the actual cost of service required in 2021.

There was no information available about the status of 2021 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.

- 6) Year-end Adjustment - The 2019 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2021 Estimated Base Services and Calls for Service Cost Summary
For the period January 1 to December 31, 2021

Salaries and Benefits	Positions		Base	Total Base Services and Calls for Service		Base	Calls for
	FTE	%		\$/FTE	\$	Services	Service
					\$	\$	\$
Uniform Members	Note 1						
Inspector		25.65	100.0	163,514	4,194,122	4,194,122	-
Staff Sergeant-Detachment Commander		10.64	100.0	146,750	1,561,415	1,561,415	-
Staff Sergeant		33.08	100.0	136,731	4,523,048	4,523,048	-
Sergeant		217.05	53.1	122,479	26,584,114	14,103,482	12,480,632
Constable		1,701.98	53.1	104,552	177,945,194	94,399,884	83,545,309
Part-Time Constable		6.55	53.1	83,335	545,844	289,172	256,672
Total Uniform Salaries		1,994.95		-	215,353,736	119,071,123	96,282,613
Statutory Holiday Payout				3,873	7,701,966	4,212,066	3,489,900
Shift Premiums				1,033	1,988,817.77	1,055,068	933,750
Uniform Benefits - Inspector				25.86%	1,084,600	1,084,600	-
Uniform Benefits - Full-Time Salaries				30.37%	63,963,402	34,800,324	29,163,078
Uniform Benefits - Part-Time Salaries				14.98%	81,767	43,318	38,449
Total Uniform Salaries & Benefits					290,174,290	160,266,499	129,907,791
Detachment Civilian Members	Note 1						
Detachment Administrative Clerk		173.80	53.1	66,104	11,488,895	6,094,799.27	5,394,096
Detachment Operations Clerk		1.88	53.1	63,248	118,905	63,248	55,658
Detachment Clerk - Typist		0.33	53.1	56,792	18,741	10,223	8,519
Court Officer		17.20	53.1	67,187	1,155,622	612,748	542,874
Crimestoppers Co-ordinator		0.80	53.1	62,084	49,667	26,075	23,592
Total Detachment Civilian Salaries		194.01			12,831,831	6,807,093	6,024,738
Civilian Benefits - Full-Time Salaries				29.53%	3,789,240	2,010,135	1,779,105
Total Detachment Civilian Salaries & Benefits					16,621,071	8,817,228	7,803,843
Support Costs - Salaries and Benefits	Note 2						
Communication Operators				6,940	13,844,953	7,570,777	6,274,176
Prisoner Guards				1,853	3,696,642	2,021,419	1,675,223
Operational Support				5,129	10,232,099	5,595,175	4,636,924
RHQ Municipal Support				2,647	5,280,633	2,887,586	2,393,047
Telephone Support				120	239,394	130,907	108,487
Office Automation Support				673	1,342,601	734,169	608,432
Mobile and Portable Radio Support				264	528,396	288,911	239,485
Total Support Staff Salaries and Benefits Costs					35,164,718	19,228,943	15,935,775
Total Salaries & Benefits					341,960,078	188,312,670	153,647,409
Other Direct Operating Expenses	Note 2						
Communication Centre				165	329,167	179,997	149,170
Operational Support				742	1,480,253	809,440	670,813
RHQ Municipal Support				148	295,253	161,452	133,801
Telephone				1,456	2,904,647	1,588,336	1,316,311
Mobile Radio Equipment Repairs & Maintenance				39	78,059	42,680	35,378
Office Automation - Uniform				2,603	5,192,855	2,839,587	2,353,268
Office Automation - Civilian				1,803	349,800	185,565	164,235
Vehicle Usage				8,294	16,546,115	9,047,842	7,498,274
Detachment Supplies & Equipment				502	1,001,465	547,627	453,838
Uniform & Equipment				2,102	4,207,153	2,300,345	1,906,808
Uniform & Equipment - Court Officer				925	15,910	8,436	7,474
Total Other Direct Operating Expenses					32,400,676	17,711,305	14,689,371
Total 2021 Municipal Base Services and Calls for Service Cost					\$ 374,360,754	\$ 206,023,975	\$ 168,336,779
Total OPP-Policed Municipal Properties						1,160,856	
Base Services Cost per Property						\$ 177.48	

OPP 2021 Estimated Base Services and Calls for Service Cost Summary
For the period January 1 to December 31, 2021

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2016 through 2019. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 87.76 FTEs with a cost of \$14,900,558 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level and classification. The 2021 salaries incorporate the 2021 general salary rate increases set in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements, (uniform staff - 1.00% January 1 and 0.97% July 1, civilian staff (one 2021 increase) 1.0% January 1). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2020-21). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 53.1% Base Services : 46.9% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2020 Municipal Policing Cost-Recovery Formula.

OPP 2021 Calls for Service Billing Summary

Lakeshore T

Estimated costs for the period January 1 to December 31, 2021

Calls for Service Billing Workgroups	Calls for Service Count					2021 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2021 Estimated Calls for Service Cost
	2016	2017	2018	2019	Four Year Average				
					A	B	C = A * B		
					Note 1			Note 2	Note 3
Drug Possession	37	33	44	21	34	6.5	219	0.0132%	22,161
Drugs	11	7	4	2	6	45.9	275	0.0165%	27,821
Operational	2,087	2,128	2,294	2,154	2,166	3.6	7,797	0.4679%	787,613
Operational 2	1,228	1,312	1,571	2,531	1,661	1.3	2,159	0.1295%	218,064
Other Criminal Code Violation	73	68	79	70	73	7.8	566	0.0339%	57,126
Property Crime Violations	552	676	733	731	673	6.5	4,375	0.2625%	441,907
Statutes & Acts	207	261	247	265	245	3.4	833	0.0500%	84,149
Traffic	468	468	472	496	476	3.4	1,618	0.0971%	163,489
Violent Criminal Code	132	159	177	163	158	16.0	2,524	0.1515%	254,971
Total	4,795	5,112	5,621	6,433	5,490		20,366	1.2221%	\$2,057,301
Provincial Totals	Note 4	364,578	368,157	391,030	429,951	388,429	1,666,390	100.0%	\$168,336,779

Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals.
- 4) Provincial Totals exclude data for both municipal dissolutions and amalgamations

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OPP 2021 Calls for Service Details
Lakeshore T
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
Grand Total	4,795	5,112	5,621	6,433	5,490.25
Drug Possession	37	33	44	21	33.75
DRUG Operation - Master Code	0	0	1	0	0.25
Drug Related Occurrence	12	20	30	15	19.25
Poss of illicit over 30g dried cannabis (or equiv) adult	0	0	0	2	0.50
Possession - Cannabis	19	9	6	0	8.50
Possession - Cocaine	2	1	0	3	1.50
Possession - Heroin	0	1	0	0	0.25
Possession - Methamphetamine (Crystal Meth)	1	0	0	0	0.25
Possession – Opioid (other than heroin)	0	0	0	1	0.25
Possession - Other Controlled Drugs and Substances Act	3	2	7	0	3.00
Drugs	11	7	4	2	6.00
CDSA * Sec.6 - Sec.7	1	0	0	0	0.25
Cultivate/Propagate/Harvest cannabis by adult	0	0	1	0	0.25
Drug Operation - Residential Grow Indoor	0	0	0	1	0.25
Possession of cannabis for purpose of distributing	0	0	0	1	0.25
Production - Cannabis (Marihuana) (Cultivation)	4	0	2	0	1.50
Production - Other Controlled Drugs & Substances	1	0	0	0	0.25
Trafficking - Cannabis	3	1	0	0	1.00
Trafficking - Cocaine	1	1	1	0	0.75
Trafficking - Other Controlled Drugs and Substances Act	1	5	0	0	1.50
Operational	2,087	2,128	2,294	2,154	2,165.75
Accident - non-MVC - Commercial	1	0	1	1	0.75
Accident - non-MVC - Construction Site	1	1	0	0	0.50
Accident - non-MVC - Industrial	3	0	3	2	2.00
Accident - non-MVC - Master Code	1	0	0	1	0.50
Accident - Non-MVC - Others	0	2	1	0	0.75
Accident - non-MVC - Public Property	0	1	0	1	0.50
Accident - non-MVC - Residential	2	0	1	0	0.75
Alarm - Holdup	0	0	0	1	0.25
Alarm - Master Code	34	21	9	6	17.50
Alarm - Others	25	37	47	19	32.00
Animal - Bear Complaint	0	1	1	2	1.00
Animal - Bite	10	8	4	3	6.25
Animal - Dog Owners Liability Act	3	3	3	3	3.00
Animal - Injured	6	9	5	24	11.00
Animal - Left in Vehicle	6	6	4	2	4.50
Animal - Master Code	1	3	3	8	3.75
Animal - Other	29	25	35	25	28.50
Animal - Rabid	0	0	3	6	2.25
Animal - Stray	1	7	4	19	7.75
Assist Fire Department	19	12	10	4	11.25
Assist Public	516	532	451	343	460.50
By-Law - Master Code	5	6	2	9	5.50
Compassionate Message	1	0	4	3	2.00

OPP 2021 Calls for Service Details
Lakeshore T
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
Distressed / Overdue Motorist	1	1	1	5	2.00
Dogs By-Law	33	16	14	10	18.25
Domestic Disturbance	175	202	203	221	200.25
False Alarm - Warning Issued	0	0	0	2	0.50
False Fire Alarm - Building	2	2	1	0	1.25
False Fire Alarm - Other	1	0	0	0	0.25
False Fire Alarm - Vehicle	0	1	1	0	0.50
Family Dispute	122	159	139	137	139.25
Fire - Building	13	6	8	12	9.75
Fire - Other	9	3	9	8	7.25
Fire - Vehicle	3	7	4	6	5.00
Fire Alarm - Master Code	1	1	0	1	0.75
Firearms (Discharge) By-Law	10	2	4	4	5.00
Fireworks By-Law	0	0	1	3	1.00
Found - Bicycles	14	18	11	4	11.75
Found - Computer, parts & accessories	1	2	1	0	1.00
Found - Gun	0	1	1	1	0.75
Found - Household Property	2	5	4	0	2.75
Found - License Plate	5	5	4	7	5.25
Found - Machinery & Tools	2	1	2	0	1.25
Found - Office Machines & Equipment	0	0	0	2	0.50
Found - Others	12	11	11	14	12.00
Found - Personal Accessories	10	28	20	12	17.50
Found - Radio, TV, Sound-Reprod. Equip.	1	2	0	1	1.00
Found - Sporting Goods, Hobby Equip.	0	4	3	1	2.00
Found - Vehicle Accessories	0	1	1	0	0.50
Found Property - Master Code	21	15	15	16	16.75
Insecure Condition - Building	14	13	11	12	12.50
Insecure Condition - Master Code	0	0	0	5	1.25
Insecure Condition - Others	2	2	2	2	2.00
Loitering By-Law	0	0	1	0	0.25
Lost - Accessible Parking Permit	0	1	0	2	0.75
Lost - Computer, parts & accessories	0	1	0	0	0.25
Lost - Gun	1	0	0	0	0.25
Lost - Household Property	0	2	2	0	1.00
Lost - Jewellery	2	3	1	0	1.50
Lost - License Plate	20	9	7	6	10.50
Lost - Machinery & Tools	0	1	1	0	0.50
Lost - Others	8	15	17	12	13.00
Lost - Personal Accessories	22	16	13	14	16.25
Lost - Radio, TV, Sound-Reprod. Equip.	2	3	1	2	2.00
Lost - Sporting Goods, Hobby Equip.	0	1	0	0	0.25
Lost - Vehicle Accessories	0	1	3	0	1.00
Lost Property - Master Code	21	7	11	22	15.25
Medical Assistance - Master Code	1	0	0	1	0.50

OPP 2021 Calls for Service Details
Lakeshore T
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
Medical Assistance - Other	4	3	5	5	4.25
Missing Person - Master Code	1	2	0	2	1.25
Missing Person 12 & older	17	13	13	18	15.25
Missing Person Located 12 & older	17	11	12	14	13.50
Missing Person Located Under 12	2	4	2	1	2.25
Missing Person under 12	4	3	3	3	3.25
Neighbour Dispute	100	85	126	130	110.25
Noise By-Law	64	31	59	48	50.50
Noise Complaint - Animal	12	12	11	9	11.00
Noise Complaint - Business	2	1	4	7	3.50
Noise Complaint - Master Code	2	6	4	34	11.50
Noise Complaint - Others	6	9	11	2	7.00
Noise Complaint - Residence	74	52	56	60	60.50
Noise Complaint - Vehicle	3	3	5	8	4.75
Other Municipal By-Laws	57	100	144	95	99.00
Overdose/Suspected Overdose - Opioid Related	0	0	1	1	0.50
Phone - Master Code	3	6	5	5	4.75
Phone - Nuisance - No Charges Laid	33	25	37	26	30.25
Phone - Obscene - No Charges Laid	1	1	0	1	0.75
Phone - Other - No Charges Laid	8	9	12	6	8.75
Phone - Text-related incident	0	0	1	0	0.25
Phone - Threatening - No Charges Laid	2	2	3	1	2.00
Protest - Demonstration	0	0	0	3	0.75
Smoking By-Law	0	0	1	0	0.25
Sudden Death - Accidental	0	0	2	0	0.50
Sudden Death - Master Code	0	0	0	2	0.50
Sudden Death - Natural Causes	23	21	15	26	21.25
Sudden Death - Others	12	6	2	8	7.00
Sudden Death - Suicide	2	1	3	2	2.00
Suspicious Person	150	169	184	219	180.50
Suspicious Substance / Odour	0	0	0	1	0.25
Suspicious vehicle	121	114	209	161	151.25
Traffic By-Law	48	31	39	42	40.00
Trouble with Youth	80	125	136	121	115.50
Unwanted Persons	22	27	39	33	30.25
Vehicle Recovered - All Terrain Vehicles	1	0	1	0	0.50
Vehicle Recovered - Automobile	10	8	19	22	14.75
Vehicle Recovered - Construction Vehicles	1	0	0	0	0.25
Vehicle Recovered - Master Code	1	0	2	0	0.75
Vehicle Recovered - Motorcycles	1	0	3	1	1.25
Vehicle Recovered - Other	1	2	0	5	2.00
Vehicle Recovered - Snow Vehicles	0	1	0	0	0.25
Vehicle Recovered - Trucks	7	3	6	5	5.25
Operational 2	1,228	1,312	1,571	2,531	1,660.50
911 call - Dropped Cell	25	131	171	849	294.00

OPP 2021 Calls for Service Details
Lakeshore T
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
911 call / 911 hang up	616	587	769	850	705.50
911 hang up - Pocket Dial	13	62	101	267	110.75
False Alarm - Accidental Trip	143	124	92	56	103.75
False Alarm - Cancelled	115	103	89	66	93.25
False Alarm - Malfunction	198	137	102	75	128.00
False Alarm - Others	48	103	173	260	146.00
False Holdup Alarm - Accidental Trip	14	7	4	20	11.25
False Holdup Alarm - Malfunction	5	3	3	1	3.00
Keep the Peace	51	55	67	87	65.00
Other Criminal Code Violations	73	68	79	70	72.50
Animals - Cruelty	1	0	0	0	0.25
Animals - Others	0	1	0	0	0.25
Attempts, Conspiracies, Accessories	1	0	0	0	0.25
Bail Violations - Appearance Notice	2	3	2	3	2.50
Bail Violations - Fail To Appear	1	1	2	3	1.75
Bail Violations - Fail To Comply	22	16	19	14	17.75
Bail Violations - Others	6	4	3	3	4.00
Bail Violations - Promise To Appear	1	1	0	1	0.75
Bail Violations - Recognizance	0	1	1	2	1.00
Breach of Firearms regulation - Unsafe Storage	0	1	0	0	0.25
Breach of Probation	10	6	14	9	9.75
Child Pornography - Making or distributing	0	0	0	1	0.25
Child Pornography - Master Code	0	1	1	0	0.50
Child Pornography - Other	1	0	0	1	0.50
Child Pornography - Possess child pornography	0	3	0	1	1.00
Counterfeit Money - Master Code	0	0	1	0	0.25
Counterfeit Money - Others	0	0	4	0	1.00
Disobey court order / Misconduct executing process	0	3	0	0	0.75
Disturb the Peace	12	7	10	11	10.00
Fail to Attend Court	0	1	1	0	0.50
False Fire Alarm (C.C. Charge)	0	1	0	0	0.25
Indecent acts - exposure to person under 14	0	0	1	0	0.25
Indecent acts - Master Code	1	1	0	1	0.75
Indecent acts - Other	4	0	0	4	2.00
Making Counterfeit Money	0	0	1	0	0.25
Nudity - public/private property	0	1	0	0	0.25
Obstruct Public Peace Officer	0	0	0	2	0.50
Offences Related to Currency	0	0	0	1	0.25
Offensive Weapons - Careless use of firearms	1	1	1	0	0.75
Offensive Weapons - Carry concealed	1	0	0	0	0.25
Offensive Weapons - In Vehicle	1	0	1	0	0.50
Offensive Weapons - Other Offensive Weapons	0	0	1	0	0.25
Offensive Weapons - Other Weapons Offences	1	3	0	0	1.00
Offensive Weapons - Possession of Weapons	5	3	0	3	2.75
Offensive Weapons - Prohibited	1	0	0	0	0.25

OPP 2021 Calls for Service Details
Lakeshore T
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
Other Criminal Code * Sec. 215 - Sec. 319	0	0	1	0	0.25
Possess Firearm while prohibited	0	3	1	2	1.50
Possession of Burglary Tools	0	0	1	0	0.25
Possession Of Counterfeit Money	0	0	5	1	1.50
Prostitution - Communicate to provide sexual services	0	1	0	1	0.50
Public Mischief - mislead peace officer	0	4	0	2	1.50
Public Morals	0	0	0	3	0.75
Sureties to keep the peace - Sec 810(1)	0	1	0	0	0.25
Trespass at Night	0	0	1	1	0.50
Utter Threats to damage property	1	0	1	0	0.50
Utter Threats to injure animal	0	0	1	0	0.25
Uttering Counterfeit Money	0	0	5	0	1.25
Property Crime Violations	552	676	733	731	673.00
Arson - Building	2	1	1	0	1.00
Break & Enter	71	112	74	102	89.75
Break & Enter - Firearms	3	4	0	0	1.75
Break & Enter - steal firearm from motor vehicle	0	0	1	0	0.25
False Pretence - Other	1	0	0	1	0.50
Fraud - Account closed	1	0	2	0	0.75
Fraud - False Pretence Over \$5,000	1	1	0	1	0.75
Fraud - False Pretence Under \$5,000	1	4	2	2	2.25
Fraud - Forgery & Uttering	0	1	0	5	1.50
Fraud - Fraud through mails	5	2	2	7	4.00
Fraud - Master Code	6	10	5	4	6.25
Fraud - Money/property/security Over \$5,000	7	4	8	12	7.75
Fraud - Money/property/security Under \$5,000	28	21	29	25	25.75
Fraud - Other	22	29	40	40	32.75
Fraud - Steal/Forge/Poss./Use Credit Card	8	7	18	14	11.75
Fraud - Transportation	0	0	0	1	0.25
Fraud - Welfare benefits	0	0	1	0	0.25
Identity Fraud	0	2	2	5	2.25
Identity Theft	0	1	0	0	0.25
Interfere with lawful use, enjoyment of property	0	3	5	3	2.75
Mischief - Master Code	87	113	117	117	108.50
Mischief Graffiti - Non-Gang Related	0	4	5	2	2.75
Personation with Intent (fraud)	1	1	3	3	2.00
Possession of Stolen Goods over \$5,000	2	6	1	7	4.00
Possession of Stolen Goods under \$5,000	6	8	3	6	5.75
Property Damage	28	30	40	36	33.50
Theft from Motor Vehicles Over \$5,000	1	0	5	1	1.75
Theft from Motor Vehicles Under \$5,000	96	94	139	105	108.50
Theft of - All Terrain Vehicles	6	5	6	3	5.00
Theft of - Automobile	9	9	15	14	11.75
Theft of - Construction Vehicles	0	1	1	2	1.00
Theft of - Motorcycles	4	2	7	1	3.50

OPP 2021 Calls for Service Details
Lakeshore T
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
Theft of - Other Motor Vehicles	1	2	2	3	2.00
Theft of - Snow Vehicles	0	0	0	1	0.25
Theft of - Trucks	6	2	14	11	8.25
Theft of Motor Vehicle	14	4	9	18	11.25
Theft Over \$,5000 - Construction Site	3	2	2	0	1.75
Theft Over \$5,000 - Boat (Vessel)	2	0	0	0	0.50
Theft Over \$5,000 - Farm Equipment	0	0	0	1	0.25
Theft Over \$5,000 - Mail	2	0	1	0	0.75
Theft Over \$5,000 - Master Code	1	2	0	3	1.50
Theft Over \$5,000 - Mine Equipment/Property	0	0	0	1	0.25
Theft Over \$5,000 - Other Theft	7	5	6	7	6.25
Theft Over \$5,000 - Trailers	0	5	1	5	2.75
Theft Under \$5,000 - Bicycles	10	16	6	4	9.00
Theft Under \$5,000 - Boat (Vessel)	1	6	1	1	2.25
Theft Under \$5,000 - Boat Motor	2	2	2	0	1.50
Theft Under \$5,000 - Building	5	4	1	3	3.25
Theft Under \$5,000 - Construction Site	7	6	2	2	4.25
Theft Under \$5,000 - Farm Agricultural Livestock	0	1	1	0	0.50
Theft Under \$5,000 - Farm Equipment	0	0	2	0	0.50
Theft Under \$5,000 - Gasoline Drive-off	15	40	43	28	31.50
Theft Under \$5,000 - Master Code	10	12	16	11	12.25
Theft Under \$5,000 - Mining Product	0	0	0	1	0.25
Theft Under \$5,000 - Other Theft	42	68	68	63	60.25
Theft Under \$5,000 - Persons	2	2	5	1	2.50
Theft Under \$5,000 - Trailers	6	3	2	7	4.50
Theft Under \$5,000 Shoplifting	18	18	15	39	22.50
Trafficking in Stolen Goods over \$5,000	0	0	0	1	0.25
Unlawful in a dwelling house	2	1	1	1	1.25
Willful act / Omission likely to cause mischief	0	0	1	0	0.25
Statutes & Acts	207	261	247	265	245.00
Custody Dispute	2	3	3	3	2.75
Landlord / Tenant	32	55	26	39	38.00
Mental Health Act	70	51	53	71	61.25
Mental Health Act - Attempt Suicide	14	22	13	11	15.00
Mental Health Act - No contact with Police	8	8	16	12	11.00
Mental Health Act - Placed on Form	6	12	16	9	10.75
Mental Health Act - Threat of Suicide	22	32	39	32	31.25
Mental Health Act - Voluntary Transport	24	28	21	21	23.50
Trespass To Property Act	29	50	58	67	51.00
Youth Criminal Justice Act (YCJA)	0	0	2	0	0.50
Traffic	468	468	472	496	476.00
MVC - Fatal (Motor Vehicle Collision)	4	4	5	2	3.75
MVC - Others (Motor Vehicle Collision)	3	4	12	3	5.50
MVC - Pers. Inj. Failed to Remain (Motor Vehicle Collision)	2	3	0	1	1.50
MVC - Personal Injury (Motor Vehicle Collision)	41	32	27	54	38.50

OPP 2021 Calls for Service Details
Lakeshore T
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	20	30	41	36	31.75
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	160	178	165	132	158.75
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	221	198	215	265	224.75
MVC (Motor Vehicle Collision) - Master Code	16	18	6	2	10.50
Road Rage	1	1	1	1	1.00
Violent Criminal Code	132	159	177	163	157.75
Aggravated Assault - Level 3	2	2	0	1	1.25
Aggravated Sexual Assault	0	0	1	0	0.25
Assault - Level 1	50	63	84	64	65.25
Assault Peace Officer	0	1	0	0	0.25
Assault With Weapon or Causing Bodily Harm - Level 2	7	8	15	8	9.50
Criminal Harassment	23	18	19	25	21.25
Criminal Harassment - Offender Unknown	1	0	0	0	0.25
Criminal Negligence - Bodily Harm	0	0	1	0	0.25
Discharge Firearm with Intent	1	0	0	0	0.25
Extortion	1	1	0	2	1.00
Forcible confinement	2	0	1	2	1.25
Incest	0	0	0	1	0.25
Indecent / Harassing Communications	2	1	3	2	2.00
Invitation to Sexual Touching	0	0	0	1	0.25
Mischief - Cause Danger to Life	0	0	0	1	0.25
Murder 2nd Degree	0	1	0	0	0.25
Non-Consensual Distribution of Intimate Images	0	0	1	1	0.50
Other Assaults / Admin Noxious thing	0	2	1	1	1.00
Pointing a Firearm	0	0	0	1	0.25
Procuring a person under the age of 18 years	0	0	0	1	0.25
Robbery - Master Code	3	3	1	0	1.75
Robbery - Other	0	0	2	2	1.00
Robbery - With Threat of Violence	0	1	0	0	0.25
Sexual Assault	14	13	13	12	13.00
Sexual Interference	1	2	0	1	1.00
Using firearm (or imitation) in commission of offence	0	0	1	0	0.25
Utter Threats - Master Code	0	7	8	2	4.25
Utter Threats to Person	25	34	26	34	29.75
Utter Threats to Person - Government Employee	0	1	0	1	0.50
Voyeurism	0	1	0	0	0.25

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OPP 2019 Reconciled Year-End Summary
Lakeshore T
Reconciled cost for the period January 1 to December 31, 2019

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
Base Service	Property Counts			
	Household	14,344		
	Commercial and Industrial	<u>477</u>		
	Total Properties	<u><u>14,821</u></u>	191.43	2,837,156
Calls for Service				
	Total all municipalities	158,415,856		
	Municipal portion	1.1700%	125.06	1,853,533
Overtime			11.95	177,164
Prisoner Transportation	(per property cost)		<u>2.03</u>	<u>30,087</u>
Total 2019 Reconciled Cost			<u><u>330.47</u></u>	<u>4,897,940</u>
Year Over Year Variance (reconciled cost for the year is not subject to phase-in adjustment)				
	2018 Reconciled Cost per Property		324.46	
	2019 Reconciled Cost per Property (see above)		<u>330.47</u>	
	Cost per Property Variance	Increase	6.02	
	2019 Billed Amount			<u>(4,849,303)</u>
	2019 Year-End-Adjustment			<u><u>48,637</u></u>

Note

The Year-End Adjustment above is included as an adjustment on the 2021 Billing Statement. This amount is incorporated into the monthly invoice amount for 2021.

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The Corporation of the Town of Lakeshore
Report to Council

Legislative & Legal Services



To: Mayor & Members of Council

From: Kristen Newman, Director of Legislative & Legal Services
Morris Harding, Manager of Building Services

Date: October 26, 2020

Subject: Bill 215 – Main Street Recovery Act, 2020 – Amendments to the Municipal Act, 2001 regarding Noise Prohibitions

Recommendation

Direct the Clerk to file a comment objecting to the Province of Ontario’s proposed Bill 215 amendments to the *Municipal Act, 2001*, as described in the report presented at the November 10, 2020 meeting.

Background

The Province of Ontario is seeking input from interested stakeholders and the public regarding the proposed *Main Street Recovery Act, 2020* (“Bill 215”) (attachment 1) as part of its Main Street Recovery Plan (attachment 2). The proposal in the Environmental Registry (“EBR”) is attached as attachment 3. This bill proposes amendments to a number of statutes, including:

- *Highway Traffic Act*,
- *Municipal Act, 2001/ City of Toronto Act, 2006*, and,
- *Ontario Food Terminal Act*.

Bill 215 is currently at the second reading in the legislature. As noted above, the Bill amends various statutes. Only one particular amendment is addressed in this report because of its relevance to municipal jurisdiction—the amendment to the *Municipal Act, 2001*.

Through Bill 215, the Province proposes to add the following section to the *Municipal Act, 2001*:

130 (1) Despite sections 9, 10, 11 and 129, a municipality does not have the power to prohibit and regulate with respect to noise made in the municipality in connection with the delivery of goods to any of the following, except as otherwise authorized by regulation:

1. Retail business establishments.
2. Restaurants, including cafes and bars.
3. Hotels and motels.
4. Goods distribution facilities.

The Bill also proposes to give the Minister the authority to make regulations to prohibit and regulate with respect to noise made in the municipality in connection with the delivery of goods in relations to those places described above.

A restriction on the ability for a municipality to pass noise by-laws similar to this one was introduced by emergency order, O. Reg. 70/20, in March 2020 during the onset of the COVID-19 pandemic. Bill 215 appears to propose to make this change permanent as there does not appear to be a sunset clause included in the text of Bill 215.

Comments

The *Municipal Act, 2001* permits municipalities to regulate noise. Section 129 of the Act states:

Noise, odour, dust, etc.

129 Without limiting sections 9, 10 and 11, a local municipality may,

(a) prohibit and regulate with respect to noise, vibration, odour, dust and outdoor illumination, including indoor lighting that can be seen outdoors; and

(b) prohibit the matters described in clause (a) unless a permit is obtained from the municipality for those matters and may impose conditions for obtaining, continuing to hold and renewing the permit, including requiring the submission of plans.

These powers include the authority to regulate the places addressed by the proposed language (i.e., retail business establishments, restaurants, hotels and motels and goods distribution facilities). The Town has exercised its authority to regulate the delivery of goods through By-law 106-2007, being a By-law to Control Noise (“Noise By-law”). The Noise By-law operates so as to prohibit noise created from the “Loading, unloading, delivering, packing, unpacking, or otherwise handling any containers, productions

materials, or refuse, whatsoever, unless necessary for the maintenance of essential services or the moving of private household effects” from 8 pm to 8 am.

The passage and coming into force of Bill 215 will result in a reduction in municipal powers in relation to noise--a subject matter which municipalities have traditionally governed and for which it makes sense to have local regulation which reflects the desires and wishes of the community being regulated. As such, Administration recommends that Council direct Administration to file an objection in the EBR because this is an unnecessary encroachment upon municipal discretion.

If Council wishes not to object to Bill 215, Administration recommends that Council direct Administration to file a comment in the EBR requesting that the Province make the amendments to the *Municipal Act, 2001* temporary in nature during the recovery period so as not to make the restrictions permanent.

The EBR comment period closes November 21, 2020 at 11:59pm.

In the event that Bill 215 is passed by the Legislature, Administration will prepare a proposed amendment to the Town’s Noise By-law to address conflicts created by the new provisions in the *Municipal Act, 2001*.

Financial Impacts

There are no financial implications arising from this report. The Town generates very little, if any, revenue from Noise By-law charges if a place contravenes the Noise By-law.

Attachment(s): 1. Main Street Recovery Plan

2. Bill 215

3. EBR Proposal

3. Noise By-law

Report Approval Details

Document Title:	Bill 215 - Main Street Recovery Act, 2020.docx
Attachments:	- 1-Province-MainStreetRecoveryPlan.pdf - 2-Bill215.pdf - 3-EBRProposal.html - 4-NoiseBy-law.pdf
Final Approval Date:	Nov 5, 2020

This report and all of its attachments were approved and signed as outlined below:

Morris Harding

Tammie Ryall

Rosanna Pellerito

Truper McBride



Rebuilding Main Street

Helping Ontario Businesses
Reopen Safer, Rehire Faster
and Recover from COVID-19



“ Every day, people in communities across Ontario depend on small businesses. They did their part and closed their doors during the first wave of the pandemic. Now they are depending on all of us. Our government is determined to support them through this pandemic and beyond.”

Prabmeet Singh Sarkaria,
Associate Minister of Small Business
and Red Tape Reduction



A Message from the Minister

Helping Ontario Businesses Reopen Safer, Rehire Faster and Recover from COVID-19

As Associate Minister of Small Business and Red Tape Reduction and the proud son of two small business owners, I understand what these businesses mean to the people who run them, the communities they serve and the economy they support.

Every day, communities across Ontario depend on small businesses. And today, those small businesses are depending on all of us. That's why our government is determined to support them through this pandemic and beyond.

COVID-19 has presented challenges unlike anything Main Street Ontario has ever faced. Through more than 100 virtual roundtables, I've heard directly from owners, employees, customers, local leaders, and economists. I have listened to the heartbreaking stories from entrepreneurs and family businesses who've sacrificed so much to make their dreams a reality—only to face devastating setbacks brought on by COVID-19.

Throughout the pandemic, small businesses have asked us to support them and lay a stronger economic foundation with new opportunities for growth. Our government's proposals outlined in the Main Street Recovery Plan will help struggling small businesses get back on their feet and jumpstart our economic recovery—so that Ontario's Main Street can reopen safer, rehire faster, and rebuild stronger than before.

Sincerely,

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke that curves upwards at the end.

Prabmeet Singh Sarkaria,
Associate Minister of Small Business
and Red Tape Reduction

The Backbone of Ontario's Economy

Small and main street businesses are the backbone of Ontario's economy.

They sustain thriving communities, support supply chains, and connect regional economies. Many of them grow into the game-changing companies Ontario is known for worldwide.



Small businesses account for 98% of all businesses across the province and employ close to 2.4 million hardworking Ontarians. That's why their recovery is so critical to Ontario's recovery.

Ontario's Main Street Recovery Plan

The government's **Main Street Recovery Plan** delivers on the concerns it has heard from small businesses by:

- Providing personal protective equipment grants for main street businesses;
- Ending outdated and duplicative rules so businesses can focus on their work;
- Modernizing regulations to allow businesses to innovate and meet the challenges of today;
- Providing mental health supports to business owners and employees who are struggling;
- Building e-commerce tools so small businesses can do more online; and
- Launching a new webpage to assist small businesses to quickly find the supports and information they need.

Ontario Spirit

COVID-19 has had an unprecedented effect on small businesses throughout the province. During this crisis many have come together to serve their communities, while sacrificing to help protect the public's health.

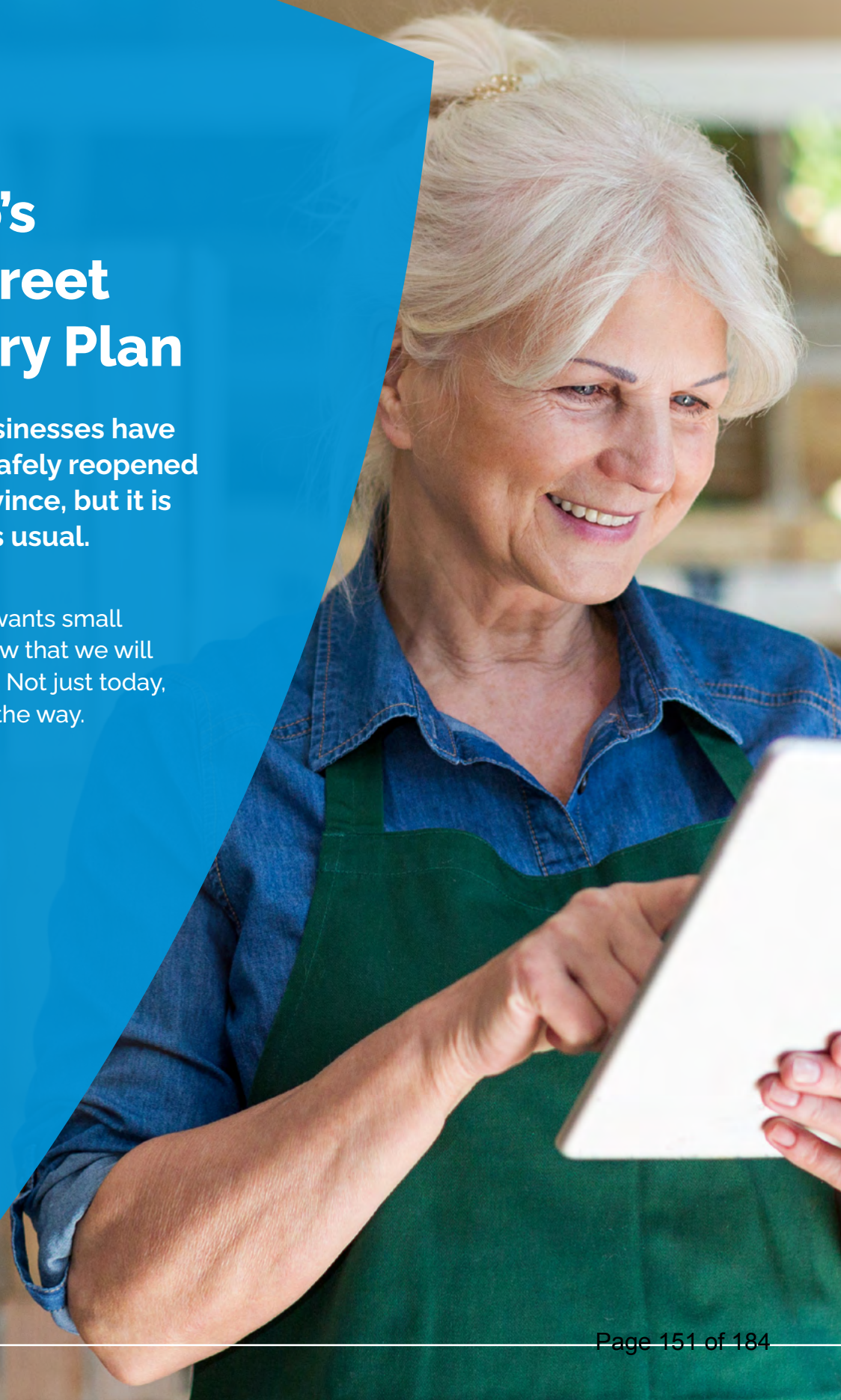
Whether it was temporarily closing their doors to flatten the curve, putting new physical distancing rules in place to keep employees and customers safe, or transforming their business model overnight, small businesses have gone above and beyond to serve the people of Ontario—often at great cost to themselves, their employees and their families.

Together, Premier Ford and Minister Sarkaria have travelled across the province to recognize many of those who have gone above and beyond, with *Small Businesses with Big Hearts*.

Ontario's Main Street Recovery Plan

Many small businesses have carefully and safely reopened across the province, but it is not business as usual.

Our government wants small businesses to know that we will be there for them. Not just today, but every step of the way.



Ontario's Main Street Recovery Plan

Ontario's new **Main Street Recovery Plan** builds on more than \$10 billion in urgent relief and support provided through Ontario's COVID-19 Action Plan.

It features the proposed **Main Street Recovery Act**, along with new programs and policy changes that will provide the supports and services small businesses need, as identified through more than 100 virtual meetings, roundtables, and discussions with owners, employees, economists and associations.

Ontario's **Small Business Strategy** completes the plan, providing the framework for how the government will support small business growth and investment over the long term.

The strategy has five pillars to support main street businesses:

- Lowering costs
- Increasing exports
- Developing talent
- Accelerating technology adoption
- Encouraging entrepreneurship, succession planning, and diversity

Altogether, the **Main Street Recovery Plan** will allow more small businesses to learn about, apply for, and easily access the help they need.

Programs, Services and Supports

to Help Small and Main Street Businesses Reopen Safer, Rehire Faster, and Rebuild Better



→ Ontario's Main Street Recovery Grant

Ontario businesses come in all shapes and sizes. Those that require frequent, in-person contact with customers or coworkers have been heavily impacted by physical distancing requirements to stop the spread of COVID-19. To help these businesses provide a safe place for their customers and their employees, our government is launching the Main Street Recovery Grant.

It will provide a one-time grant of up to \$1,000 for small and main street businesses—in the retail, food and accommodation sectors, and other service sectors with two to nine employees—to help them cover personal protective equipment (PPE) costs, as well as provide cash flow relief. Eligible costs include plexiglass, gloves, face coverings, and other items businesses need to protect their employees and customers, while increasing confidence for consumers. Grant applications will open later this year.

→ Ontario's Small Business COVID-19 Recovery Network

Small businesses in every region of Ontario have been negatively impacted by the pandemic to some degree. The government is helping small businesses access direct local support by linking Ontario's 47 Small Business Enterprise Centres into the new Small Business COVID-19 Recovery Network. Through this network, Small Business Enterprise Centres will offer more individually tailored advice, planning, and tools to serve the needs of owners and entrepreneurs in their community.

New location tools and up-to-date contact information to help find the nearest local centre are available on the new Small Business Recovery Webpage at ontario.ca/smallbusiness.

Digital Main Street Squads

The digital space provides a whole new world of opportunities for small businesses to expand and advance. **Digital Main Street Squads** are going live across the province to help more small and main street businesses go digital. The squads, composed of talented graduates and students with strong technology and marketing backgrounds, are providing one-on-one help with digital assessments, website creation, social media advertising, and e-commerce platforms.

These squads are part of the province's **Digital Main Street** program which, in partnership with the Federal Government, is helping nearly 23,000 small businesses across Ontario to create, build and improve their online presence. Through three digital main street programs, the Toronto Region Board of Trade's Recovery Activation Program, and grants of up to \$2,500, we are helping small and main street businesses quickly pivot their operations online, reach more customers in a physically distanced environment, and be better positioned for future success.

Ontario's Small Business Recovery Webpage

With the COVID-19 crisis changing day-to-day, small businesses need one window to get answers for their most important questions, as well as easy access to supports and programs. Ontario's new Small Business Recovery webpage brings together government services for small and main street businesses, making it easier to learn about, apply for, and access COVID-19 recovery and relief programs and up-to-date information.

The webpage will be regularly refreshed with small business-focused news from across government. It currently features information on reopening, financial and non-financial supports, adapting and transforming operations, and how people and businesses can help. Visit the webpage at ontario.ca/smallbusiness.



Mental Health Services

To help more families, frontline workers, young people, children, and Indigenous communities across Ontario manage through this difficult time, the government is offering expanded mental health and addiction services. This includes community-based services along with virtual and online mental health supports like internet-based Cognitive Behavioural Therapy (iCBT) and BounceBack.

Modernized Regulations so Businesses can Innovate and Meet the Unique Challenges of COVID-19

The last thing small businesses need as they struggle to respond to the pandemic are outdated or duplicative regulations and red tape that slow them down and cost them money. The government continues to help more businesses rapidly adapt to new demands and the changing business climate by modernizing regulations so they can keep their doors open.

Focused and effective rules are improving existing standards to help Ontario workers and families stay healthy and safe, while protecting our environment and the public interest. Smarter regulations that use digital pathways where possible are faster to comply with, so that businesses can invest their precious time and money in restarting, rehiring and implementing new safety measures.

Our government is making the following changes that would:

Commit to exploring options to permanently allow restaurants and bars that hold a Liquor Sales Licence to include alcohol with food as part of a takeout or delivery order

These changes would allow restaurants and food businesses to continue the new revenue streams the government has temporarily provided due to the pandemic, positioning them for future growth opportunities.

Support the distribution of local food and food products by increasing the range of products sold at the Ontario Food Terminal

Thousands of small businesses—from farms to independent grocery stores to restaurants—rely on the Ontario Food Terminal for their success.

This would help support the recovery and growth of agri-food businesses across Ontario, enabling sellers to offer more products for sale to increase their revenues.

At the same time, buyers—and ultimately consumers—would enjoy an expanded variety of local products for purchase.

Support Ontario's Taxi and Limousine Industry by increasing fines for illegal operators

To ensure that Ontarians are safe when they travel, these changes would act as a strong deterrent to illegal operators, making it easier to protect those arriving at Ontario's airports.

Among other changes, this would increase the fine range to \$500 - \$30,000 per offence.





Permanently allow 24/7 deliveries of goods across Ontario to businesses that include retail stores, restaurants and distribution facilities

This would build on temporary changes made to help keep shelves stocked at the outset of the pandemic this spring.

It would help support economic recovery on our main streets and help ensure that important goods can continue to be delivered to businesses as efficiently as possible.

Two previous pilots have shown that it could also reduce rush-hour traffic, lower fuel costs for businesses, and reduce greenhouse gas and other emissions.

Enable Community Net Metering demonstration projects to help support local communities to develop innovative community energy projects, such as net-zero or community micro-grids that use small-scale energy systems including renewable generation

These changes would allow participating small businesses and residential customers to embrace innovative, low-carbon opportunities and provide access to more choices in how they meet their daily energy needs.


Smart communities could unlock lower costs through sustainable energy choices and distributed energy and conservation technologies.



Bring Ontario's Assistive Devices Program into the 21st Century

These changes would ensure that when people need their first or a new assistive device—such as a wheelchair, a hearing aid, or other specialized supplies—they are not burdened with unnecessary paperwork and outdated timelines for small business vendors.

By digitizing this process, small businesses that sell assistive devices would be able to upload claims online and receive payment in as little as 1-2 weeks instead of 8.



To learn more and hear about
other programs and changes
we're making to support small
and main street businesses,

visit ontario.ca/smallbusiness



Legislative
Assembly
of Ontario



Assemblée
législative
de l'Ontario

1ST SESSION, 42ND LEGISLATURE, ONTARIO
69 ELIZABETH II, 2020

Bill 215

An Act to amend various statutes with respect to the economic recovery of Ontario and to make other amendments

The Hon. P. Sarkaria

Associate Minister of Small Business and Red Tape Reduction

Government Bill

1st Reading October 7, 2020

2nd Reading

3rd Reading

Royal Assent



EXPLANATORY NOTE

SCHEDULE 1 CITY OF TORONTO ACT, 2006

A new section 115.1 is added to the *City of Toronto Act, 2006* to provide that the City does not have the power to prohibit and regulate with respect to noise made in the City in connection with the delivery of goods to specified places, except as otherwise authorized by regulation.

SCHEDULE 2 HIGHWAY TRAFFIC ACT

The *Highway Traffic Act* currently provides that a driver of a motor vehicle other than a bus must have a licence, permit or authorization in order to pick up a passenger for the purpose of transporting him or her for compensation, if such licence, permit or authorization is required by the *Public Vehicles Act*, a by-law passed under the *Municipal Act, 2001*, a regulation made under the *Department of Transport Act* (Canada) or an airport or airport authority. The Schedule adds to that list a by-law passed under the *City of Toronto Act, 2006*.

Currently, the fine for offences related to picking up a passenger for the purpose of transporting him or her for compensation without the required licence, permit or authorization is between \$300 and \$20,000. The Schedule changes the fine to between \$500 and \$30,000.

SCHEDULE 3 MUNICIPAL ACT, 2001

A new section 130 is added to the *Municipal Act, 2001* to provide that municipalities do not have the power to prohibit and regulate with respect to noise made in the municipality in connection with the delivery of goods to specified places, except as otherwise authorized by regulation.

SCHEDULE 4 ONTARIO FOOD TERMINAL ACT

The Schedule amends the *Ontario Food Terminal Act*. The composition of the Ontario Food Terminal Board is changed so that the Board consists of at least five and not more than 13 persons appointed by the Lieutenant Governor in Council. The appointment of the Terminal manager is changed so that it is subject to the approval of the Minister rather than of the Lieutenant Governor in Council.

Currently, the Board's objects include activities related to the operation of a wholesale fruit and produce market. The Schedule expands the Board's objects so they relate to agricultural products and other products. An object is added relating to the promotion of local food within the meaning of the *Local Food Act, 2013*. The Schedule adds a definition of "agricultural product" to the Act and provides that the Board may make rules limiting what constitutes an agricultural product or designating products as agricultural products.

The Board is permitted to establish committees to provide advice or recommendations to the Board in respect of its objects.

**An Act to amend various statutes with respect to the economic recovery of Ontario
and to make other amendments**

CONTENTS

1.	Contents of this Act
2.	Commencement
3.	Short title
Schedule 1	City of Toronto Act, 2006
Schedule 2	Highway Traffic Act
Schedule 3	Municipal Act, 2001
Schedule 4	Ontario Food Terminal Act

Her Majesty, by and with the advice and consent of the Legislative Assembly of the Province of Ontario, enacts as follows:

Contents of this Act

1 This Act consists of this section, sections 2 and 3 and the Schedules to this Act.

Commencement

2 (1) Subject to subsections (2) and (3), this Act comes into force on the day it receives Royal Assent.

(2) The Schedules to this Act come into force as provided in each Schedule.

(3) If a Schedule to this Act provides that any provisions are to come into force on a day to be named by proclamation of the Lieutenant Governor, a proclamation may apply to one or more of those provisions, and proclamations may be issued at different times with respect to any of those provisions.

Short title

3 The short title of this Act is the *Main Street Recovery Act, 2020*.

**SCHEDULE 1
CITY OF TORONTO ACT, 2006**

1 The *City of Toronto Act, 2006* is amended by adding the following section:

DELIVERY NOISE

Powers re delivery noise

115.1 (1) Despite sections 7 and 8, the City does not have the power to prohibit and regulate with respect to noise made in the City in connection with the delivery of goods to any of the following, except as otherwise authorized by regulation:

1. Retail business establishments.
2. Restaurants, including cafes and bars.
3. Hotels and motels.
4. Goods distribution facilities.

Regulations

(2) The Minister may make regulations,

- (a) authorizing the City to prohibit and regulate with respect to noise made in the City in connection with the delivery of goods to any of the places described in subsection (1);
- (b) governing the powers of the City under clause (a), including authorizing the City to exercise those powers in specified parts of the City;
- (c) defining any word or expression referred to in paragraph 1, 2, 3 or 4 of subsection (1).

Commencement

2 This Schedule comes into force on a day to be named by proclamation of the Lieutenant Governor.

**SCHEDULE 2
HIGHWAY TRAFFIC ACT**

1 (1) Subsection 39.1 (1) of the *Highway Traffic Act* is amended by adding the following clause:

(b.1) a city by-law passed under paragraph 11 of subsection 8 (2) of the *City of Toronto Act, 2006*;

(2) Subsection 39.1 (8) of the Act is repealed and the following substituted:

Offence

(8) Every person who contravenes subsection (1), (2), (3), (4) or (6) is guilty of an offence and on conviction is liable to a fine of not less than \$500 and not more than \$30,000.

Commencement

2 This Schedule comes into force on the day the *Main Street Recovery Act, 2020* receives Royal Assent.

**SCHEDULE 3
MUNICIPAL ACT, 2001**

1 The *Municipal Act, 2001* is amended by adding the following section:

Noise re delivery of goods

130 (1) Despite sections 9, 10, 11 and 129, a municipality does not have the power to prohibit and regulate with respect to noise made in the municipality in connection with the delivery of goods to any of the following, except as otherwise authorized by regulation:

1. Retail business establishments.
2. Restaurants, including cafes and bars.
3. Hotels and motels.
4. Goods distribution facilities.

Regulations

(2) The Minister may make regulations,

- (a) authorizing municipalities to prohibit and regulate with respect to noise made in the municipality in connection with the delivery of goods to any of the places described in subsection (1);
- (b) governing the powers of a municipality under clause (a), including authorizing municipalities to exercise those powers in specified parts of the municipality;
- (c) defining any word or expression referred to in paragraph 1, 2, 3 or 4 of subsection (1).

Commencement

2 This Schedule comes into force on a day to be named by proclamation of the Lieutenant Governor.

**SCHEDULE 4
ONTARIO FOOD TERMINAL ACT**

1 (1) Section 1 of the *Ontario Food Terminal Act* is amended by adding the following definition:

“agricultural product” includes, subject to the rules made under section 13, dairy products, edible fungi, eggs, fish, flowers, fruit, honey, living and decorative horticultural products, nuts, maple products, plants, poultry, vegetables and other products designated in the rules made under section 13; (“produit agricole”)

(2) The definition of “fruit and produce” in section 1 of the Act is repealed.

(3) Section 1 of the Act is amended by adding the following subsection:

Agricultural product

(2) A product is considered to be an agricultural product whether or not it is wrapped, packaged or minimally processed.

2 Subsection 2 (2) of the Act is repealed and the following substituted:

Board composition

(2) The Board shall consist of at least five and not more than 13 persons appointed by the Lieutenant Governor in Council.

3 Subsection 3 (1) of the Act is repealed and the following substituted:

Appointment of officers, employees

(1) Subject to the approval of the Minister, the Board may appoint a manager of the Terminal.

Clarification

(1.1) The appointment of any person as a manager or other officer does not disqualify that person from acting as chair, vice-chair or a member of the Board.

4 (1) Clause 4 (1) (a) of the Act is amended by,

(a) striking out “a wholesale fruit and produce market” and substituting “a wholesale market primarily for agricultural products”; and

(b) striking out “handling of fruit and produce” and substituting “handling of agricultural products”.

(2) Subsection 4 (1) of the Act is amended by adding the following clause:

(a.1) to promote local food within the meaning of the *Local Food Act, 2013*;

5 The Act is amended by adding the following section:

Committees

11.2 The Board may establish one or more committees to provide advice or recommendations to the Board in respect of its objects.

6 Subsection 13 (1) of the Act is amended by adding the following clauses:

(0.a) limiting what constitutes an agricultural product for the purposes of this Act;

(0.b) designating products as agricultural products for the purposes of this Act;

Commencement

7 This Schedule comes into force on a day to be named by proclamation of the Lieutenant Governor.

CORPORATION OF THE TOWN OF LAKESHORE

By-Law No. 106-2007

A BY-LAW TO CONTROL NOISE

WHEREAS the people have a right to and should be ensured an environment free from unusual, unnecessary, or excessive sound, vibration or other noise that may degrade the quality and tranquillity of their life or cause a nuisance;

AND WHEREAS it is the policy of the Council to reduce and control such sound or vibration;

AND WHEREAS the *Municipal Act, 2001* authorizes municipalities to prohibit and/or regulate noise;

NOW THEREFORE, the Council of the Corporation of The Town of Lakeshore enacts as follows:

Interpretation

1. In this by-law:

"Agricultural Area" means those areas of the municipality designated as agricultural in the Zoning By-law;

"Construction" includes erection, alteration, repair, dismantling, demolition, structural maintenance, painting, moving, land clearing, earth moving, grading, excavating, the laying of pipe and conduit whether above or below ground level, street and highway building, concreting, equipment installation and alteration and structural installation of construction components and materials in any form or for any purpose, and includes any work in connection therewith;

"Construction Equipment" means any equipment or device designed and intended for use in construction, or material handling, including but not limited to, air compressors, pile drivers, pneumatic or hydraulic tools, bulldozers; tractors, excavators, trenchers, cranes, derricks, loaders, scrapers, pavers, generators, off-highway haulers or trucks, ditchers, compactors and rollers, pumps, concrete mixers, graders, or other material handling equipment;

"Conveyance" includes a vehicle and any other device employed to transport a person or persons or goods from place to place but does not include any such device or vehicle if operated only within the premises of a person;

"Council" means the council of the Corporation of The Town of Lakeshore;

"Highway" includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle designed and intended for, or used by, the general public for the passage of vehicles;

"Motor Vehicle" includes an automobile, motorcycle, and any other vehicle propelled or driven otherwise than by muscular power; but does not include the cars of electric or steam railways, or other motor vehicles running only upon rails, or a motorized snow vehicle, traction engine, farm tractor, self-propelled implement of husbandry or road-building machine within the meaning of the *Highway Traffic Act*;

"Motorized Conveyance" means a conveyance propelled or driven otherwise than by muscular, gravitational or wind power;

"Municipality" means the land within the geographic limits of the Corporation of the Town of Lakeshore;

"Noise" means unwanted sound;

"Point of Reception" means any point on the premises of a person where sound or vibration originating from other than those premises is received.

"Residential Area" means those areas of the municipality designated as residential in the Zoning By-law; and

"Zoning By-law" means any by-law in effect within the Municipality pursuant to section 34 of the Planning Act, R.S.O. 1990, c.P.13, as amended.

General Prohibitions

2. No person shall emit or cause or permit the emission of sound as a result of any act listed in this section if such sound is clearly audible at a Point of Reception:
 - (a) Racing of any Motorized Conveyance other than in a racing event regulated by law;
 - (b) The operation of a Motor Vehicle in such a way that the tires squeal;
 - (c) The operation of any combustion engine or pneumatic device without an effective exhaust or intake muffling device in good working order and in constant operation;
 - (d) The operation of a vehicle or a vehicle with a trailer resulting in banging, clanking, squealing or other like sounds due to improperly secured load or equipment, or inadequate maintenance;
 - (e) The operation of an engine or motor in, or on, any Motor Vehicle or item of attached auxiliary equipment for a continuous period exceeding five minutes, while such Motor Vehicle is stationary in a Residential Area unless:
 - (i) the original equipment manufacturer specifically recommends a longer idling period for normal and efficient operation of the Motor Vehicle in which case such recommended period shall not be exceeded;
 - (ii) operation of such engine or motor is essential to a basic function of the vehicle or equipment, including but not limited to, operation of ready-mixed concrete trucks, lift platforms and refuse compactors;
 - (iii) weather conditions justify the use of heating or refrigerating systems powered by the motor or engine for the safety and welfare of the operator, passengers or animals, or the preservation of perishable cargo, and the vehicle is stationary for purposes of delivery or loading;
 - (iv) prevailing low temperatures make longer idling periods necessary immediately after starting the motor or engine; or
 - (v) the idling is for the purpose of cleaning and flushing the radiator and associated circulation system for seasonal change of antifreeze, cleaning of the fuel system, carburettor or the like, when such work is performed other than for profit.
 - (f) The operation of a Motor Vehicle horn or other warning device except where required or authorized by law or in accordance with good safety practices;
 - (g) The operation of any item of Construction Equipment in a Residential Area or Agricultural Area without effective muffling devices in good working order and in constant operation; or
 - (h) Dynamic braking or engine braking or engine retarding of a Motor Vehicle.

Prohibitions by Time and Place

3. No person shall emit or cause or permit the emission of sound resulting from any act listed in Table 3-1 if clearly audible at a Point of Reception located in an area of the municipality within a prohibited time shown for such an area.

TABLE 3-1

PROHIBITIONS BY TIME AND PLACE

	Prohibited Period of Time	
	Residential Area	Agricultural Area
1. The detonation of fireworks or explosive devices not used in construction.	At all times except for the celebrations of Victoria Day, the birthday of the reigning Sovereign, Canada Day (July 1 st) and American Independence Day (July 4 th)	
2. The discharge of firearms.	At all times	
3. The operation of a combustion engine which, is, or is used in, or is intended for use in, a toy or a model or replica of any device, which model or replica has no function other than amusement and that is not a conveyance.	At all times	10:00 p.m. to 8:00 a.m.
4. The sound from or created by any radio, phonograph, tape player, television, public address system, sound equipment, loud speaker, or any musical or sound producing instrument of whatever kind when the same is played or operated in such a manner or with such volume as to disturb the peace, quiet, comfort or repose of any individual in any office, dwelling house, apartment, hotel, hospital, or any other type of residence.	At all times	10:00 p.m. to 8:00 a.m.
5. The operation of any auditory signalling device, including but not limited to the ringing of bells or gongs and the blowing of horns or sirens or whistles, or the production, reproduction or amplification of any similar sounds by electronic means except where required or authorized by law or in accordance with good safety practices.	At all times	10:00 p.m. to 8:00 a.m.

	Prohibited Period of Time	
	Residential Area	Agricultural Area
6. The operation of any powered rail car including but not limited to refrigeration cars, locomotives or self-propelled passenger cars, while stationary on property not owned or controlled by a railway governed by the Canada Railway Act.	At all times	10:00 p.m. to 8:00 a.m.
7. The operation of any motorized conveyance other than on a highway or other place intended for its operation.	At all times	
8. The venting, release or pressure relief of air, steam or other gaseous material, product or compound from any autoclave, boiler pressure vessel, pipe, valve, machine, device or system.	9:00 p.m. to 8:00 a.m.	
9. Persistent barking, calling or whining or other similar persistent noise making by any domestic pet or any other animal kept or used for any purpose other than agriculture.	At all times	At all times
10. The operation of a commercial car wash with air drying equipment.	At all times	10:00 p.m. to 7:00 a.m.
11. Yelling, shouting, hooting, whistling or singing.	At all times	
12. The operation of a power assisted hang glider or parafoil.	At all times	
13. All selling or advertising by shouting or outcry or amplified sound.	11:00 p.m. to 7:00 a.m.	11:00 p.m. to 7:00 a.m.
14. Loading, unloading, delivering, packing, unpacking, or otherwise handling any containers, products, materials, or refuse, whatsoever, unless necessary for the maintenance of essential services or the moving of private household effects.	8:00 p.m. to 8:00 a.m.	
15. The operation of any equipment in connection with construction.	8:00 p.m. to 7:00 a.m.	8:00 p.m. to 7:00 a.m.
16. The operation or use of any tool for domestic purposes other than snow removal.	10:00 p.m. to 8:00 a.m.	
17. The operation of solid waste bulk lift or refuse compacting equipment.	10:00 p.m. to 8:00 a.m.	
18. The operation of a commercial car wash of a type other than mentioned in item 10.	10:00 p.m. to 7:00 a.m.	

Exemption for Public Safety

4. Notwithstanding any other provision of this by-law, it shall be lawful to emit or cause or permit the emission of sound or vibration in connection with emergency measures undertaken for the immediate health, safety or welfare of the inhabitants or any of them or for the preservation or restoration of property unless such sound or vibration is clearly of a longer duration or nature more disturbing, than is reasonably necessary for the accomplishment of such emergency purpose.

Grant of Exemption by Council

5. (a) Notwithstanding anything contained in this by-law, any person may make application to Council to be granted an exemption from any of the provisions of this by-law with respect to any source of sound or vibration for which he might be prosecuted and Council, by resolution, may refuse to grant any exemption or may grant the exemption applied for or any exemption of lesser effect and any exemption granted shall specify the time period, not in excess of six months, during which it is effective and may contain such terms and conditions as Council sees fit.
- (b) In deciding whether to grant the exemption, Council shall give the applicant and any person opposed to the application an opportunity to be heard and may consider such other matters as it sees fit.
- (c) Breach by the applicant of any of the terms or conditions of any exemption granted by Council shall render the exemption null and void.

Severability

6. If a court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the by-law and it is hereby declared that the remainder of the by-law shall be valid and shall remain in force.

Repeals

7. By-law number 69-99 is hereby repealed.

Penalty

8. Every person who contravenes any of the provisions of this by-law is guilty of an offence and shall, upon conviction therefor, forfeit and pay a minimum fine of \$150 and a maximum fine of \$5000 exclusive of costs.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 14 DAY OF AUGUST, 2007.



Tom Bain - Mayor



Mary Masse - Clerk

ONTARIO COURT OF JUSTICE

PROVINCIAL OFFENCES ACT

PART I

IT IS ORDERED pursuant to the provisions of the Provincial Offences Act and the rules for the Ontario Court of Justice that the amount set opposite each of the offences in the schedule of offences under the Provincial Statutes and Regulations thereunder and Municipal By-law No. 106-2007, of the Town of Lakeshore, attached hereto are the set fines for those offences. This Order is to take effect November 26, 2007.



Dated at London this 26th day of November, 2007.

Bruce G. Thomas
Regional Senior Justice
West Region

APPENDIX A
PART I Provincial Offences Act

Town of Lakeshore
By-law #106-2007: Noise

Item	Short Form Wording	Provision Creating or Defining Offence	Set Fine
1	Causing or permitting sound by dynamic or engine braking of a vehicle.	Subsect. 2(h)	\$75.00
2	Causing or permitting sound through the detonation of fireworks or explosive devices.	Sect. 3 Table 3-1 - # 1	\$75.00
3	Causing or permitting sound through the discharge of a firearm.	Sect. 3 Table 3-1 - #2	\$75.00
4	Causing or permitting sound from any electronic device or musical instrument.	Sect. 3 Table 3-1 - # 4	\$75.00
5	Causing or permitting sound from any auditory signalling device.	Sect. 3 Table 3-1 - #5	\$75.00
6	Causing or permitting sound from any motorized conveyance in an area where it is not intended to be operated.	Sect. 3 Table 3-1 - # 7	\$75.00
7	Causing or permitting sound by permitting a domestic pet or animal to bark, call or whine.	Sect. 3 Table 3-1 - # 9	\$75.00
8	Causing or permitting sound by yelling, shouting, whistling or singing.	Sect. 3 Table 3-1 - # 11	\$75.00
9	Causing or permitting sound from the operation of any construction equipment.	Sect. 3 Table 3-1 - #15	\$75.00
10	Causing or permitting sound from the operation of any tool other than for snow removal	Sect. 3 Table 3-1 - #16	\$75.00

NOTE: Penalty provisions for the offences indicated above are Section 8 of By-law Number 106-2007, a certified copy of which has been filed, and s.61 of the *Provincial Offences Act*.

APPENDIX A
PART I Provincial Offences Act

Town of Lakeshore
By-law #106-2007: Noise

Item	Short Form Wording	Provision Creating or Defining Offence	Set Fine
1	Causing or permitting sound by dynamic or engine braking of a vehicle.	Subsect. 2(h)	\$75.00
2	Causing or permitting sound through the detonation of fireworks or explosive devices.	Sect. 3 Table 3-1 - #1	\$75.00
3	Causing or permitting sound through the discharge of a firearm.	Sect. 3 Table 3-1 - #2	\$75.00
4	Causing or permitting sound from any electronic device or musical instrument.	Sect. 3 Table 3-1 - #4	\$75.00
5	Causing or permitting sound from any auditory signalling device.	Sect. 3 Table 3-1 - #5	\$75.00
6	Causing or permitting sound from any motorized conveyance in an area where it is not intended to be operated.	Sect. 3 Table 3-1 - #7	\$75.00
7	Causing or permitting sound by permitting a domestic pet or animal to bark, call or whine.	Sect. 3 Table 3-1 - #9	\$75.00
8	Causing or permitting sound by yelling, shouting, whistling or singing.	Sect. 3 Table 3-1 - #11	\$75.00
9	Causing or permitting sound from the operation of any construction equipment.	Sect. 3 Table 3-1 - #15	\$75.00
10	Causing or permitting sound from the operation of any tool other than for snow removal	Sect. 3 Table 3-1 - #16	\$75.00

NOTE: Penalty provisions for the offences indicated above are Section 8 of By-law Number 106-2007, a certified copy of which has been filed, and s.61 of the *Provincial Offences Act*.

**CORPORATION OF THE TOWN OF LAKESHORE
BY-LAW 072 - 2020**

**BEING A BY-LAW FOR THE 10TH CONCESSION DRAIN (BANK REPAIR)
IN THE TOWN OF LAKESHORE - IN THE COUNTY OF ESSEX.**

WHEREAS, the Council of the Town of Lakeshore in the County of Essex in accordance with the provisions of the Drainage Act, R.S.O. 1990 C.D. 17 deems it expedient that the following drain be repaired and improved in accordance with Section 78 of the said Act.

**10TH CONCESSION DRAIN (BANK REPAIR)
IN THE TOWN OF LAKESHORE - IN THE COUNTY OF ESSEX.**

AND WHEREAS, the estimate cost of repairing and improving the drainage works is \$185,200.00.

THEREFORE the Council of the Town of Lakeshore pursuant to the Drainage Act, 1990 enacts as follows:

1. The considered report dated Jul 14th, 2020 and attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized and shall be completed in accordance therewith.
2. The Corporation of the Town of Lakeshore may borrow on the credit of the Corporation the amount of \$185,200.00 being the amount necessary for construction of the drainage works.
3. The Corporation may issue debentures for the amount borrowed less the total amount of,
 - (a) Grants received under Section 85 of the Act;
 - (b) Commuted payments made in respect of the lands and roads assessed within the municipality;
 - (c) Monies paid under subsection 61 (3) of the Act, and;
 - (d) Monies assessed in and payable by another municipality.
4. Such debentures shall be made payable within five (5) years from the date of the debentures. If greater than \$10,000 and upon request for a ten (10) year debenture term, such debentures shall be made payable within a ten (10) year period from the date of the debentures. Debentures shall bear interest at a rate established at the date of issuance of such debentures.
5. A special equal annual rate sufficient to redeem the principal and interest on the debentures, shall be levied upon the lands and roads identified in the engineers report and will be collected in the same manner and at the same time as other taxes are collected in each year for five (5) and/or ten (10) years after the passing of this By-law.
6. All assessments of \$750.00 or less are payable in the year in which the assessment is imposed.
7. This By-law comes into force on the passing thereof and may be cited as 10th Concession Drain (Bank Repair)

First Reading: October 6th, 2020
Second Reading: October 6th, 2020
Provisionally adopted this 6th day of October, 2020

Tom Bain,
Mayor

Kristen Newman,
Director of Legislative and Legal
Services

Third Reading this day of , 2020.
Enacted this day of , 2020.

Tom Bain,
Mayor

Kristen Newman,
Director of Legislative and Legal
Services

**CORPORATION OF THE TOWN OF LAKESHORE
BY-LAW 081 - 2020**

**BEING A BY-LAW FOR THE MILL STREET DRAIN IMPROVEMENTS
& PUMPING STATION
IN THE TOWN OF LAKESHORE - IN THE COUNTY OF ESSEX.**

WHEREAS, the Council of the Town of Lakeshore in the County of Essex in accordance with the provisions of the Drainage Act, R.S.O. 1990 C.D. 17 deems it expedient that the following drain be repaired and improved in accordance with Section 78 of the said Act.

**MILL STREET DRAIN IMPROVEMENTS
& PUMPING STATION
IN THE TOWN OF LAKESHORE - IN THE COUNTY OF ESSEX.**

AND WHEREAS, the estimate cost of repairing and improving the drainage works is \$614,923.00.

THEREFORE the Council of the Town of Lakeshore pursuant to the Drainage Act, 1990 enacts as follows:

1. The considered report dated August 28th, 2020 and attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized and shall be completed in accordance therewith.
2. The Corporation of the Town of Lakeshore may borrow on the credit of the Corporation the amount of \$614,923.00 being the amount necessary for construction of the drainage works.
3. The Corporation may issue debentures for the amount borrowed less the total amount of,
 - (a) Grants received under Section 85 of the Act;
 - (b) Commuted payments made in respect of the lands and roads assessed within the municipality;
 - (c) Monies paid under subsection 61 (3) of the Act, and;
 - (d) Monies assessed in and payable by another municipality.
4. Such debentures shall be made payable within five (5) years from the date of the debentures. If greater than \$10,000 and upon request for a ten (10) year debenture term, such debentures shall be made payable within a ten (10) year period from the date of the debentures. Debentures shall bear interest at a rate established at the date of issuance of such debentures.
5. A special equal annual rate sufficient to redeem the principal and interest on the debentures, shall be levied upon the lands and roads identified in the engineers report and will be collected in the same manner and at the same time as other taxes are collected in each year for five (5) and/or ten (10) years after the passing of this By-law.
6. All assessments of \$750.00 or less are payable in the year in which the assessment is imposed.
7. This By-law comes into force on the passing thereof and may be cited as Mill Street Drain Improvements & Pumping Station.

First Reading: October 6th, 2020
Second Reading: October 6th, 2020
Provisionally adopted this 6th day of October, 2020

Tom Bain,
Mayor

Kristen Newman,
Director of Legislative and Legal
Services

Third Reading this day of , 2020.
Enacted this day of , 2020.

Tom Bain,
Mayor

Kristen Newman,
Director of Legislative and Legal
Services

The Corporation of the Town of Lakeshore

By-law 90-2020

Being a By-law to Authorize an Interim Tax Levy Prior to the Adoption of the Estimates for the Year 2021

Whereas, the Council of The Corporation of the Town of Lakeshore wishes to impose an interim levy as authorized by section 317 of the *Municipal Act, 2001*;

And whereas, pursuant to section 317(2) of the *Municipal Act, 2001*, a by-law may be passed in November or December of the previous year if it provides that it does not come into force until a specified day in the following year;

Now therefore the Council of The Corporation of the Town of Lakeshore enacts as follows:

1. The Treasurer of The Corporation of the Town of Lakeshore is authorized to levy in 2021 on the whole of the assessment for taxable property according to the last revised assessment roll.
2. The resulting tax levied on real property (hereinafter referred to as the "Interim Levy") shall be payable in as follows:
 - (a) Interim Levy of up to \$200.00, to be payable in a single installment on or before February 26, 2021;
 - (b) Interim Levy in excess of \$200.00 to be divided over two installments and payable on or before:
 - i) February 26, 2021 – First installment; and
 - ii) April 30, 2021 – Second installment.
3. The Treasurer is authorized to adjust the Interim Levy of any property at the request of the property owner if the taxes imposed by this By-law significantly exceed 50% of the taxes paid by the property in 2020 adjusted to annualize any assessment changes which were incurred during 2020. No adjustment made shall reduce the 2021 Interim Levy to below 50% of the 2020 adjusted tax amount. No adjustment will be made after the final 2021 taxes for the property have been calculated.
4. The Treasurer may levy the taxes in accordance with the provisions of this by-law on the assessment of property that is added to the assessment roll after this by-law is passed.
5. The Treasurer shall add to the amount of all taxes due and unpaid and levied under the authority of this by-law, a penalty charge equal to 1.25 percent of such amount and the penalty charge shall be added on the first day following the due date.
6. The Treasurer shall add to the amount of all taxes due and unpaid and levied under the authority of this By-law a late payment charge equal to 1.25 percent of such amount and the late payment charge shall be added on the first day of each month thereafter in which default continues.
7. The Treasurer is authorized to accept part payment from time to time on account of any taxes due and to give a receipt for such a part payment provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable in respect of non-payment of the taxes or any installment thereof. The Treasurer is further authorized to execute agreements relating to part payments.

8. The Treasurer is authorized and directed to mail or provide details of taxes due for a property to the address of the property of the person taxed or the individual, corporation, partnership or other organization responsible for payment.
9. Failure to receive a Tax Notice does not exempt the property owner from penalty and late payment charges as outlined in sections 5 and 6 of this by-law.
10. This by-law comes into force and effect on January 1, 2021.

Read and passed in open session on November 10, 2020.

**Mayor
Tom Bain**

**Clerk
Kristen Newman**

The Corporation of the Town of Lakeshore

By-law 94-2020

**Being a By-law to Amend By-law 34-2019 to
Appoint Statutory Officials and Enforcement
Officers for The Corporation of the Town of
Lakeshore**

Whereas, By-law Number 34-2019 was passed on the 19th day of March, 2019, being a By-law to Appoint Statutory Officials and Enforcement Officers for The Corporation of the Town of Lakeshore;

And whereas, it is necessary to add the position of Assistant Drainage Superintendent to the list of statutory officials in order to qualify for funding from the Province of Ontario;

Now therefore the Council of The Corporation of the Town of Lakeshore enacts as follows:

1. By-law 34-2019 shall be amended as follows:
 - a. Schedule "A" of By-law 34-2019 is repealed and replaced by Schedule "A" to this by-law.
2. This By-law comes into force and effect upon passage.

Read and passed in open session on November 10, 2020.

**Mayor
Tom Bain**

**Clerk
Kristen Newman**

**Schedule “A”
to By-law 94-2020**

Statutory Appointments pursuant to Various Acts

Column A	Column B	Column C
Statutory Position	Designated Official	Applicable Statute
Chief Administrative Officer	Chief Administrative Officer	<i>Municipal Act</i> , S.O. 2001, c.25, s.229
Clerk	Director of Legislative and Legal Services	<i>Municipal Act</i> , S.O. 2001, c.25 and all applicable legislation
Deputy Clerk	Manager of Legislative Services	<i>Municipal Act</i> , S.O. 2001, c.25 and all applicable legislation
Deputy Clerk for the purpose of being a commissioner	Manager of Legislative Services Executive Assistant to the Chief Administrative Officer Manager of Communications & Strategic Initiatives	<i>Commissioners for Taking Affidavits Act</i> , R.S.O. 1990, c. C.17
Deputy Clerk for the purpose of solemnizing marriages	Executive Assistant to the Chief Administrative Officer	<i>Marriage Act</i> , R.S.O. 1990, c.M.3
Deputy Clerk for the purpose of Vital Statistics	Manager of Legislative Services	<i>Vital Statistics Act</i> , R.S.O. 1990, c.V.4
Deputy Clerk for the purpose of signing certificates of consent	Planning Coordinator	<i>Planning Act</i> , R.S.O. 1990, c.P.13 s. 53(42)

Acts as the head for the purposes of the <i>Municipal Freedom of Information and Protection of Privacy Act</i>	Director of Legislative and Legal Services	<i>Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56</i>
Treasurer	Director of Finance Services	<i>Municipal Act, S.O. 2001, c.25 and all applicable legislation</i>
Deputy Treasurer	Manager of Accounting Services Manager of Financial Analysis	<i>Municipal Act, S.O. 2001, c.25 and all applicable legislation</i>
Chief Building Official	Chief Building Official	<i>Building Code Act, S.O. 1992, c.23 and all applicable legislation</i>
Provincial Offences Officer	Building Inspector(s) By-law Compliance Officer Service provider contracted for Animal Control services	<i>Provincial Offences Act, R.S.O. 1990, c.P.33</i>
Fire Chief	Fire Chief	<i>Fire Protection and Prevention Act, S.O. 1997, c.4</i>
Community Emergency Management Coordinator	Fire Chief	<i>Emergency Management and Civil Protection Act, R.S.O. 1990, c. E.9</i>
Municipal Law or By-law Enforcement Officer	Officers appointed pursuant to the Police Services Act to perform services for The Corporation of the Town of Lakeshore By-law Compliance Officer	<i>Municipal Act, S.O. 2001, c.25</i>

<p>Drainage Superintendent</p>	<p>Drainage Superintendent</p> <p>Assistant Drainage Superintendent</p>	<p><i>Drainage Act, R.S.O. 1990, c.D.17</i></p>
<p>Weed Inspector</p>	<p>By-law Compliance Officer</p> <p>Chief Building Official</p> <p>Manager of Public Works</p> <p>Public Works Supervisor</p> <p>Supervisor of Parks, Fleet and Facilities</p>	<p><i>Weed Control Act, R.S. O. 1990, c.W.5</i></p>

The Corporation of the Town of Lakeshore

By-law 95-2020

Being a By-law to Confirm the Proceedings of the Council of The Corporation of the Town of Lakeshore.

Whereas, in accordance with the *Municipal Act 2001*, S.O. 2001, c. 25, municipalities are given powers and duties in accordance with this Act and many other Acts for purposes which include providing the services and other things that a municipality considers are necessary or desirable for the municipality;

And Whereas, in accordance with said Act, the powers of a Municipal Corporation shall be exercised by its Council;

And Whereas, municipal powers, including a municipality's capacity, rights, powers and privileges shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Lakeshore at this session be confirmed and adopted by By-law.

Now therefore the Council of The Corporation of the Town of Lakeshore enacts as follows:

1. The actions of the Council of The Corporation of the Town of Lakeshore in respect of all recommendations in reports of Committees, all motions and resolutions and all other action passed and taken by the Council of The Corporation of the Town of Lakeshore, documents and transactions entered into during the October 27th & November 3rd, 2020 sessions of Council be adopted and confirmed as if the same were expressly embodied in this By-law.
2. The Mayor or the Deputy Mayor together with the Clerk are authorized and directed to execute all documents necessary to the action taken by this Council as described in paragraph 1 of this By-law and to affix the Corporate Seal of The Corporation of the Town of Lakeshore to all documents referred to in said paragraph 1 above.

Read and passed in an open session on November 10th, 2020.

**Mayor
Tom Bain**

**Kristen Newman
Clerk**

/cl

The Corporation of the Town of Lakeshore

By-law 96-2020

Being a By-law to Authorize Grants by The Corporation of the Town of Lakeshore for the 2020 Mayor's Art Awards: Artist in a Pandemic Grant Program.

Whereas, pursuant to section 107 of the *Municipal Act, 2001*, S.O. 2001, c. 25, the Council may pass by-laws for grants to certain bodies for purposes in the interest of the Town;

And whereas, on August 11, 2020 the Council of The Corporation of the Town of Lakeshore approved a request by the Arts Advisory Committee to direct \$6,000 to a Mayor's Arts Award grant program;

And whereas, the Arts Advisory Committee selected twelve grant recipients for the 2020 Mayor's Art Awards: Artist in a Pandemic Grant Program;

Now therefore the Council of The Corporation of the Town of Lakeshore enacts as follows:

1. The Town authorizes the financial grants to the individuals identified in Schedule "A" to this by-law. The grants shall be in the form and amount specified in column B of Schedule "A".
2. The Town's Director of Finance Services, in consultation with the Director of Legislative and Legal Services, is authorized to execute any agreement, amendment thereto or other documentation to set out the terms and conditions of the grants.
3. The Director of Finance Services may advance all or part of the grant at such time or from time to time, as the Director of Finance determines to be appropriate after evidence has been provided to the Director of Finance that the conditions upon which the grant have been issued are satisfied.
4. This By-law comes into force and effect upon passage.

Read and passed in open session on November 10, 2020.

**Mayor
Tom Bain**

**Clerk
Kristen Newman**

Schedule "A"
to By-law 96-2020

Grant Recipient	Amount
April Adan	\$500
Charly Badaoui	\$500
Leslie Harper-Reid	\$500
Veronica Kirchner	\$500
Stephanie Kriza	\$500
Sylvio Lesperance	\$500
Derrick Marvin	\$500
Lawren Nause	\$500
Braunte Petric	\$500
Jason Puhr	\$500
Robert Sproat	\$500
Lisette & Tyler Sasso, operating as musical group "Lisette & Tyler"	\$500