

# The Corporation of the Town of Lakeshore

## Regular Council Meeting Agenda

Tuesday, October 6, 2020, 6:00 PM

Electronically hosted from Council Chambers, 419 Notre Dame Street, Belle River

Pages

1.	Call to Order	
2.	Moment of Reflection	
3.	Disclosures of Pecuniary Interest	
4.	Recognitions	
5.	Public Meetings under the Planning Act	
6.	Public Presentations	
6.a	Stantec - Presentation of Shoreline Management Plan	6
a.1	Shoreline Management Plan Phase 1 Summary Report	29
	<p><b>Recommendation:</b> Adopt the Phase 1 Summary Report, Town of Lakeshore Shoreline Management Plan (Attachment 1), as presented at the October 6, 2020 Council meeting.</p>	
6.b	KPMG LLP - Presentation of Final Report - Service Delivery Review	91
b.1	Service Delivery Review	99
	<p><b>Recommendation:</b> This report is for information only.</p>	
7.	Delegations	
8.	Completion of Unfinished Business	
9.	Consent Agenda	
9.a	September 22, 2020 Regular Council Meeting Minutes	105

9.b	Ministry of Municipal Affairs & Housing - Parkland Dedication, Development Charges and the Community Benefits Charges Authority	114
9.c	Township of Armour - Support of Resolution Elimination of Internet Overage Charges	116
9.d	Town of Rainy River - Support of Resolution Elimination of Internet Overage Charges	118

**Recommendation:**

Approve minutes of the previous meeting and receive correspondence as listed on the Consent Agenda.

**10. Reports for Information**

**11. Reports for Direction**

11.a	Lakeshore-Tecumseh Inter-Municipal Committee	119
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**Recommendation:**

Adopt the draft *Lakeshore-Tecumseh Inter-Municipal Committee Terms of Reference*, attached as Appendix “A” to the report of the Director of Legislative & Legal Services presented at the September 1, 2020 Council meeting;

Appoint \_\_\_\_\_ and \_\_\_\_\_ to the Lakeshore-Tecumseh Inter-Municipal Committee; and,

Direct the Clerk to notify the Tecumseh Town Council.

<b>11.b</b>	<b>Enterprise Resource Planning and Human Resource Management System Implementation</b>	<b>125</b>
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**Recommendation:**

1. Approve the purchase implementation and year one licensing costs of an Enterprise Resource Planning System (ERP) and Human Resource Management system (HRM) for \$972,905 plus HST, to be funded from the Software Reserve and the Municipal Efficiency grant; and
2. Direct Administration to enter into a 5 year agreement with a 5 year option to renew to supply and implement the new ERP and HRM system with the vendor Unit 4; and
3. Approve the establishment of a contract position for the duration of the implementation of both the ERP system and the HRM system to serve as the Project Manager on this project acting on behalf of the Corporation, at a cost of \$300,000 to be funded from the Software Reserve fund, as described in the report presented at the October 6, 2020 Council meeting.

<b>11.c</b>	<b>Tender Award for Consultant for a Corporate and Organizational Review</b>	<b>129</b>
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**Recommendation:**

Award the contract for a Corporate and Organization Review to Optimus SBR in the amount of \$101,600 plus non-refundable HST to be funded in part from the Modernization Grant funding and in part from the 2020 Budget; and,

Direct the Mayor and Clerk to execute the formal contract, as further described in the report presented at the October 6, 2020 Council meeting.

<b>11.d</b>	<b>Tender Award - County Road 31 Sidewalk and Drain Enclosure</b>	<b>136</b>
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**Recommendation:**

Award the County Road 31 Drain Enclosure & Sidewalk tender to D'Amore Construction (2000) Ltd. In the amount of \$253,486 with adjusted scope of work to extend the sidewalk approximately 535m; and,

The additional funding in the amount of \$107,947 be funded from the Trails New reserve, as presented at the October 6, 2020 Council meeting.

**Recommendation:**

Approve the renewal extension of the Winter Control Contract that was publicly procured and in accordance with the provisions set out in the Town's Purchasing Bylaw for an additional 2 year term at the current service pricing with the Landscape Effects Group, as described in the report presented at the October 6, 2020 Council meeting.

## 12. Announcements by Mayor

## 13. Reports from County Council Representatives

## 14. Report from Closed Session

## 15. Notices of Motion

## 16. Question Period

## 17. Non-Agenda Business

## 18. Consideration of By-laws

18.a By-law 66-2020, Being a By-law for the Gagnier Drain (Tremblay Enclosure Replacement) 142

18.b By-law 67-2020, Being a By-law for the Bridge Over the Alexander Drain 143

18.c By-law 72-2020, Being a By-law for the 10th Concession Drain (Bank Repair) 144

18.d By-law 84-2020, Being a Rating By-law for Triple T Farms 145

18.e By-law 88-2020, Being a By-law to Confirm the Proceedings of Council 149

**Recommendation:**

By-law 72-2020 be read a first and second time and provisionally adopted;

By-laws 66-2020 and 67-2020 be read a third and adopted; and

By-laws 84-2020 and 88-2020 be read and passed in open session on October 6, 2020.

**19. Closed Session**

**Recommendation:**

Council move into closed session at \_\_\_\_ PM in accordance with:

- a. Paragraph 239(2)(c) and (k) of the *Municipal Act, 2001* to discuss a proposed or pending acquisition or disposition of land by the municipality or local board, and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, relating to municipal property on Main Street, Comber.

**20. Return to Open Session**

**21. Adjournment**

**Recommendation:**

Council adjourn its meeting at \_\_\_\_ PM.